

RESOLUTION NO. 2014-9

AUTHORIZING AN INCREASE TO CONTRACT NO. 2013-170 WITH HATCH MOTT MACDONALD, LLC, FOR PROJECT 15.48A, ENGINEERING SERVICES FOR WINDERMERE COMMUNICATIONS AND SIGNAL SYSTEM INSPECTION AND REPLACEMENT RECOMMENDATIONS IN THE AMOUNT OF \$52,560.00, FOR A TOTAL CONTRACT AMOUNT OF \$109,298.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deemed it necessary for Hatch Mott MacDonald, LLC, to provide services for an Emergency Time & Materials contract as provided under Project 15.48A, Engineering Services for Windermere Communications and Signal System Inspection and Replacement Recommendations; and

WHEREAS, the General Manager/Secretary-Treasurer has issued one change for a time extension at no additional cost to the contract based upon his change order authority pursuant to the Authority's Procurement Policies and Procedures, for a current total contract amount of \$56,738.00; and

WHEREAS, the Time & Materials contract now requires additional funds before the work can be completed; and

WHEREAS, the Authority has obtained an independent third party estimate that supports increasing the contract amount by \$52,560.00, which will establish a new total contract limit of \$109,298.00; and

WHEREAS, the General Manager/Secretary-Treasurer deems acceptance of the increase in the Time & Materials contract of Hatch Mott MacDonald, LLC, to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the increase in the Time & Materials contract of Hatch Mott MacDonald, LLC, to provide services is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a change order with Hatch Mott MacDonald, LLC, to provide Engineering Services for Windermere Communications and Signal System Inspection and Replacement Recommendations, Project 15.48A, as required.

Section 3. That said increase shall be payable from the RTA Development Fund, Engineering and Project Development Department budget, including but not limited to 100% Local Funds, in an amount of \$52,560.00, for a total contract amount of \$109,298.00.

Section 4. That the change order authority of the General Manager/Secretary-Treasurer be reinstated to its entirety.

Section 5. That all other terms and conditions of said contract shall remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 21, 2014



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President

Attest:



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CEO, General Manager/Secretary-Treasurer



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| <b>TITLE/DESCRIPTION:</b><br><br><b>CONTRACT:</b> INCREASE TO PROJECT 15.48A, ENGINEERING SERVICES FOR WINDERMERE COMMUNICATIONS AND SIGNAL SYSTEM INSPECTION AND REPLACEMENT RECOMMENDATIONS<br><br><b>VENDOR:</b> HATCH MOTT MACDONALD, LLC<br><br><b>AMOUNT:</b> \$52,560.00 | <b>Resolution No.:</b><br>2014-9                       |
|   | <b>Date:</b><br>January 16 , 2014                      |
|   | <b>Initiator:</b><br>Engineering & Project Development |
| <b>ACTION REQUEST:</b><br><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____   |  |

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to increase the Emergency Time & Materials contract for Engineering Services for Windermere Communications and Signal System Inspection and Replacement Recommendations, with Hatch Mott MacDonald, LLC. The consultant will provide a work breakdown and associated schedule to restore the communication, track and signal system as well as providing written technical plans and specifications for Project 15.48A.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The work breakdown and associated schedule and written technical specifications will permit the GCRTA to prepare a bid package for solicitation to replace underground cables, related items and switch machines damaged from the CEI wire falling on our property. This is necessary because the system directly impacts the safety of passengers, employees and property.
  
- 3.0 **PROCUREMENT BACKGROUND:** In October 2013, a CEI 138KV Transmission line fell on GCRTA right-of-way in the vicinity of Holyoke Crossovers west of Windermere Passenger Station, in East Cleveland, Ohio. As a result, GCRTA's communications, track and signal systems were damaged. Contract 2013-170 is an Emergency Time & Materials Contract to have the consultant review and document the extent of the damages and provide a written report and photos of the damage; provide an action plan with a work breakdown and associated schedule to restore the system; and provide technical plans and specifications for bid documents. One change order for a time extension, at no cost, has been approved, for a current contract amount of \$56,738.00. This request in the amount of \$52,560.00 will bring the total contract amount to \$109,298.00. This request was reviewed and approved by the Change Order Committee.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 3% DBE participation goal was established for this procurement. Hatch Mott MacDonald, LLC has agreed to maintain the established DBE participation goal on this project through the use of its existing DBE firms.
  
- 5.0 **POLICY IMPACT:** Does not apply.

Staff Summary & Comments

Engineering Services for Windermere Communications and Signal System Inspection  
and Replacement Recommendations

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- 6.0 ECONOMIC IMPACT: This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local Funds, in the amount of \$52,560.00, for a total contract amount of \$109,298.00. FTA will be seeking reimbursement from the responsible party.
- 7.0 ALTERNATIVES: Rejection of this change order would place passengers, employees and property in direct danger of a potential derailment.
- 8.0 RECOMMENDATION: It is recommended that this change order be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to modify the contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the  
availability of funds, legal form and conformance  
with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer