

RESOLUTION NO. 2013-126

RATIFYING THE ACTIONS OF THE GENERAL MANAGER/SECRETARY-TREASURER IN APPROVING TRAVEL EXPENSES INCURRED BY A NON-RTA EMPLOYEE, WHO REPRESENTED THE AUTHORITY AT THE FALL 2013 AMERICAN PUBLIC TRANSPORTATION ASSOCIATION ANNUAL MEETING

WHEREAS, the Board of Trustees of the Greater Cleveland Regional Transit Authority (Authority or GCRTA) approved the Travel Policy and Procedures for the GCRTA, pursuant to Resolution 2004-123; and

WHEREAS, the Travel Policy and Procedures of the GCRTA authorizes expenses incurred by members of the Board of Trustees and the staff of the Authority consistent with applicable laws and the public interest; and

WHEREAS, for the Fall 2013 Annual Meeting of the American Public Transportation Association, travel expenses were incurred by Tracy Anderson, a non-RTA employee, who represented the Authority at the annual meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Board of Trustees ratifies the actions of the General Manager/Secretary-Treasurer in approving one thousand twenty-four dollars and 17/100 (\$1,024.17) for travel expenses incurred by Tracy Anderson who represented the Authority at the Fall 2013 Annual Meeting of the American Public Transportation Association.

Section 2. That this resolution shall become effective immediately upon its adoption.

Adopted: December 17, 2013



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President

Attest:



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CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION:  RATIFYING TRAVEL EXPENSES	Resolution No.: 2013 - 126
	Date: December 12, 2013
	Initiator: Finance & Administration
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action ratifies expenditures of funds for travel expenses for an individual that is not employed nor under contract with the Authority, that conducted official business for the Authority.
- 2.0 DESCRIPTION/JUSTIFICATION: This action ratifies the expenditures incurred for an individual not employed by the Authority who conducted official business for RTA September 28 - October 1, 2013 during the American Public Transportation Authority (APTA) Annual Meeting, held in Chicago, IL.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: One thousand twenty-four dollars and 17/100 (\$1,024.17) of funds from the 2013 budget will be used to pay the travel expenses incurred by a non-RTA employee at the Fall 2013 APTA Annual Meeting.
- 7.0 ALTERNATIVES: Reject this resolution. Rejection of this resolution would prevent the use of Authority funds to pay for travel expenses incurred by non-RTA employees that conduct official business for the Authority.
- 8.0 RECOMMENDATION: It is recommended that the resolution to pay for travel expenses for an individual not employed by Authority, who conducted official business for GCRTA, be accepted and the resolution passed.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer