

RESOLUTION NO. 2013-109

AUTHORIZING THE GENERAL MANAGER/SECRETARY-TREASURER TO  
ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE  
CLEVELAND METROPOLITAN SCHOOL DISTRICT FOR STUDENT FARES

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA" or "the Authority") provides public transportation that facilitates travel by students to and from school; and

WHEREAS, pursuant to Resolution No. 2006-131, the General Manager was authorized to enter into an intergovernmental agreement with School Districts establishing an alternate fare structure for student fares; and

WHEREAS, pursuant to Resolution No. 2010-019 the rates of fares to be charged by the GCRTA were amended; and

WHEREAS, pursuant to Resolution No. 2010-43, to avoid an undue hardship on the school districts and to improve the cash flow for the Authority, the GCRTA established an alternate fare structure for school districts which meet certain criteria, specifically the purchase of \$1,000,000 or more of student farecards per year; and

WHEREAS, pursuant to Resolution 2012-76, the Cleveland Metropolitan School District ("District") purchased \$2,430,000 in tickets in advance and instituted the use of farebox compatible picture identification cards ("Passes") to students thus improving transportation efficiency and control of student passengers; and

WHEREAS, it is in the best interest of the Authority to enter into an intergovernmental agreement with the District for the 2013-2014 school year; and

WHEREAS, the District, the Authority's largest volume buyer of student farecards, has agreed to make the initial payment of two million and eight hundred five thousand dollars (\$2,805,000) to the GCRTA prior to November 15, 2013 and payments for any additional Passes or tickets purchased within 15 working days of delivery of those Passes or tickets.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That effective October 22, 2013, the General Manager/Secretary Treasurer is authorized to enter into an intergovernmental agreement with the District.

Section 2. The District will pay \$2 per school day for up to 8,950 Passes. GCRTA has provided 6,000 Passes valid for 180 days of the school year for a total of \$2,160,000. In addition, GCRTA has provided 200,000 two ride tickets at \$3.00 per ticket, and 30,000 one ride tickets at \$1.50 per ticket for a total of \$645,000. The total for the initial purchase will be \$2,805,000.

Section 3. A second payment of up to \$737,500 shall be payable for the next 2,950 Passes for the remaining days in the school year and shall be paid within 15 working days of delivery of the Passes. Up to an additional 5,050 Passes may be purchased at \$1 per day for

the remaining days in the school year with payment within 15 working days of delivery. Any additional tickets required may be purchased at a cost of \$1.50 per ride with payment due within 15 working days of delivery.

Section 4. That this resolution shall become effective immediately upon its adoption.

Attachment A – Intergovernmental Student Transportation Agreement

Adopted: October 22, 2013

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer

## INTERGOVERNMENTAL STUDENT TRANSPORTATION AGREEMENT

THIS AGREEMENT, entered into this \_\_\_\_\_ day of October, 2013, by and between the Greater Cleveland Regional Transit Authority (hereinafter referred to as "GCRTA"), 1240 West 6<sup>th</sup> Street, Cleveland, Ohio 44113-1331, acting pursuant to Resolution No. \_\_\_\_, adopted by its Board of Trustees on October 22, 2013, and the Cleveland Metropolitan School District (hereinafter referred to as the "District"), whose principle offices are located at 1380 East 6<sup>th</sup> Street, Cleveland, Ohio 44114.

WITNESSETH: That

WHEREAS, the District is certified by the Ohio Department of Education to provide education services; and

WHEREAS, the District wishes to make transportation available to its enrolled students or its students on whose behalf it is obligated to provide transportation service; and

WHEREAS, the GCRTA is amenable to providing said service to the District's students; and

WHEREAS, the District and GCRTA wish to provide transportation in a controlled, efficient and cost effective manner.

NOW, THEREFORE, GCRTA and the District, for good and valuable consideration including the mutual promises contained below, agree as follows:

### 1. TERM OF AGREEMENT

This Agreement shall commence on August 21, 2013, and shall continue through August 1, 2014.

### 2. PRICE AND TERMS OF SALE

#### a) Passes.

To improve controls and ensure valid use and costs, GCRTA and the District agree to issue magnetic stripe farebox compatible picture card ID passes ("Passes") to up to 14,000 District students for daily use on GCRTA vehicles as proof of payment. These Passes shall be valid for fares from 5:30 AM to 8:00 PM Monday through Friday for 180 days of the school year.

GCRTA supplied CMSD with 6,000 Passes prior to the start of the school year. The District shall pay for the first 6,000 Passes supplied by GCRTA by November 15, 2013. The District shall pay \$2,160,000 for these Passes.

An additional 2,950 Passes are available and may be ordered for immediate delivery. The cost for those Passes shall be \$2 per day for the remaining days in the school year. Payment for those Passes shall be made within 15 working days after delivery. Up to an additional 5,050 Passes may be ordered by CMSD. The cost for those Passes shall be \$1 per day for the number of remaining school days. Payment shall be made within 15 working days of delivery of those Passes. Failure to make timely payment may lead to the termination of this agreement. Reports of any Passes that were cancelled shall be reported to GCRTA on a weekly basis and credit for unused days will be accounted for at the end of the month.

b) Tickets.

GCRTA supplied CMSD with 200,000 two ride tickets at \$3.00 per ticket prior to the start of the school year at a cost of \$600,000. GCRTA also provided CMSD with 30,000 one ride tickets at \$1.50 per ticket prior to the start of the school year at a cost of \$45,000. (One ride and two ride tickets will collectively be referred to herein as "Tickets.") Payment for these Tickets is due by November 15, 2013.

The District may purchase additional Tickets for distribution to District students other than those with Passes for the regular student ticket fare of \$1.50 per ride. The District shall not assess a charge in excess of this price for each Ticket. Payment for these subsequent Ticket orders will be due within 15 working days after delivery of the Tickets. GCRTA shall retain possession of any additional Tickets until the District requests delivery of same. The District shall issue an order, in writing, to GCRTA for Tickets on an as-needed basis. GCRTA shall deliver the number of Tickets specified in each order to the District's Transportation Department within three days of receipt of the District's order. The risk of loss for said Tickets shall pass to the District immediately upon delivery of the Tickets to the District. The District shall sign the accompanying invoice and immediately return the signed invoice to GCRTA's Accounts Receivable Department. The GCRTA will deliver sufficient Tickets for distribution by the District, provided the GCRTA receives timely payment in full for previously ordered tickets.

c) Passes and Tickets may be used by District students in Grades 6 through 12, residing within the borders of Cuyahoga County and attending private or public schools certified by Ohio Department of Education during the term of this Agreement. Passes and Tickets may be used on regular routes operated by the GCRTA for the purpose of transporting fare paying passengers. Any student using a student Pass or Ticket is responsible for maintaining in his/her possession

proof of enrollment in a school system certified by the Ohio Department of Education. Upon request, any student must produce such evidence to any of the GCRTA's personnel.

**3. RIGHT TO TERMINATE AGREEMENT**

If either Party becomes insolvent or fails to perform any undertaking essential to the purpose of this Agreement, or fails to conduct its business to the satisfaction of the other Party, then the other Party may cancel and terminate this Agreement by thirty (30) days notice in writing to the defaulting Party, provided, however, that the defaulting Party may cure any failure of performance within thirty days of receipt of notice.

The expiration or termination, for any reason, of this Agreement shall be without prejudice to the rights of either Party.

**4. FORCE MAJEURE**

If because of Force Majeure, either Party shall be unable to carry out any of its obligations under this Agreement, then those obligations shall be suspended to the extent made necessary by Force Majeure. The Party affected by Force Majeure shall give notice to the other Party as promptly as practical of the nature and probable duration of such Force Majeure. "Force Majeure" shall mean acts of God, riots, strikes, labor disputes, labor or material shortages, fires, explosions, floods, breakdowns of or damage to plants, equipment or facilities, or other causes of similar nature which are beyond the reasonable control of the Party and which wholly or partially prevent the timely performance of the Party's obligations under this Agreement, provided that the effect of such Force Majeure shall be eliminated insofar as possible with all reasonable dispatch; provided further, that performance of service obligations by the Party shall be excused only to the extent made necessary by the Force Majeure condition; provided further, that neither Party shall be required to settle a labor dispute on terms unacceptable to the Party affected; and provided further, that neither Party shall be required to rebuild all or a major portion of its facilities which are destroyed or substantially impaired by a Force Majeure condition. The Parties agree that, during the duration of the Force Majeure condition, neither will seek to declare the other in default for failure to timely perform its obligations under this Agreement.

**5. RECORDS AND AUDITS**

The Parties shall maintain all records pertaining to this Agreement on file for three (3) years after final payment under this Agreement and until any audit issues are resolved. Each Party reserves the right to conduct an audit of the other Party's records related to this Agreement, and each Party agrees that, upon request by the other Party, it will provide any and all original documentation concerning the transactions conducted under this Agreement. Each Party agrees that it will cooperate fully with any audit requested or undertaken by the other Party.

6. **ASSIGNMENT**

Neither Party shall assign any of its rights or obligations under this Agreement without the prior written consent of the other Party.

7. **CHANGES; ALTERATIONS**

No change, alteration, modification, or addition to this Agreement shall be effective unless in writing and properly executed by both Parties.

8. **APPLICABLE LAW; SEVERABILITY**

This Agreement and any disputes relating to it shall be construed under the laws of the State of Ohio. If any provisions of this Agreement are determined to be invalid or unenforceable, such invalidity or unenforceability shall not affect any of the Agreement's remaining provisions.

9. **ENTIRE AGREEMENT**

This instrument constitutes the entire Agreement of the Parties with respect to its subject matter, superseding all prior understandings, agreements, or communications (whether oral or written), and shall be binding upon and inure to the benefit of the Parties, their successors, and permitted assigns.

10. **ACKNOWLEDGEMENT**

The Parties acknowledge and agree that the District is a governmental entity and due to statutory provisions cannot commit to the payment of funds beyond its fiscal year (July 1 through June 30). By signing this Agreement, the District represents that it has appropriated the funds necessary to fulfill its obligations under this agreement for the 2013 – 2014 school year.

IN WITNESS WHEREOF, the Parties have executed this Agreement at Cleveland, Ohio, on the date set forth in the first paragraph of this instrument.

**GREATER CLEVELAND  
REGIONAL TRANSIT AUTHORITY**

**CLEVELAND METROPOLITAN  
SCHOOL DISTRICT**

By: \_\_\_\_\_  
Joseph A. Calabrese  
General Manager/Secretary-Treasurer

By: \_\_\_\_\_  
Patrick Zohn  
Chief Operating Officer

The legal form and correctness of the within  
Instrument is hereby approved.

\_\_\_\_\_  
Sheryl King Benford  
Deputy General Manager-Legal

**CERTIFICATE OF FUNDS**

(Section 5705.41, O.R.C.)

In the matter of: Greater Cleveland Regional Transit Authority

IT IS HEREBY CERTIFIED that moneys required to meet the obligations of the Board of Education of the Cleveland Metropolitan School District under the above referenced Agreement have been lawfully appropriated for such purposes and are in the treasury of the School District or are in the process of collection to an appropriate fund, free from any previous encumbrance.

CLEVELAND METROPOLITAN SCHOOL DISTRICT

By: \_\_\_\_\_

Dated: \_\_\_\_\_



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b>  AUTHORIZING INTERGOVERNMENTAL AGREEMENT WITH CLEVELAND METROPOLITAN SCHOOL DISTRICT FOR THE SALE OF STUDENT FARECARDS	Resolution No.: 2013-109
	Date: October 17, 2013
	Initiator: Revenue and Office of Management and Budget
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval      Review/Comment      Information Only      Other _____	

1.0 **PURPOSE/SCOPE:** This Intergovernmental Agreement will allow a volume discount to the Cleveland Metropolitan School District for purchase and payment of student farecards for the 2013 – 2014 school year. The purchase and payment will relieve some of the budgetary impact on the schools, as well as improve cash flow and accounts receivables activity for the GCRTA. ID passes and tickets have been supplied for the beginning of the school year under the previous agreement.

2.0 **DESCRIPTION/JUSTIFICATION:** The proposed Intergovernmental Agreement with the Cleveland Metropolitan School District will allow for discounted rates provided the school district meets certain criteria.

This proposal is a result of discussions with the Cleveland Metropolitan School District (CMSD), the Authority's largest volume buyer of student farecards, generating over \$3.8 million in annual revenue for the GCRTA. Being sensitive to the financial concerns of the CMSD, GCRTA staff developed some options that would be a win-win for both parties.

3.0 **PROCUREMENT BACKGROUND:** Does not apply.

4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** Does not apply.

5.0 **POLICY IMPACT:** Authorization of the Intergovernmental Agreement will allow GCRTA to continue to provide economical public transportation to students as well as promote ridership of public transportation. Issuance of farebox compatible photo ID cards to students will assist GCRTA in providing transportation in a controlled and efficient manner.

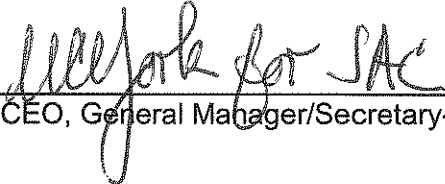
The historic partnership between CMSD and GCRTA has benefited both parties for many years, and this partnership has offered great value to students traveling to and from school.

6.0 **ECONOMIC IMPACT:** The discounts should result in the same revenue for the Authority, but will provide advance payment and improved cash flow, as well as encourage volume purchases. Ridership by CMSD students should increase.



- 7.0 ALTERNATIVES: Rejection of this action would result in hardship for the school district and could lead to the possible discontinuation of using public transportation for student transport.
- 8.0 RECOMMENDATION: It is recommended that this resolution be approved.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer