

RESOLUTION NO. 2013-85

AUTHORIZING CONTRACT NO. 2013-111 WITH HWH ARCHITECTS ENGINEERS PLANNERS INC. FOR PROJECT 15.14 – ON-CALL ARCHITECTURAL/ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$300,000.00 FOR A PERIOD OF 24 MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has the need to contract with a firm to provide On-Call Architectural/Engineering Services to assist in the preparation of plans, specifications, cost estimates, construction duration estimates and construction support services; and

WHEREAS, the proposal of HWH Architects Engineers Planners Inc. with an office located at 1300 East Ninth Street, Suite 900, Cleveland, Ohio 44114, to perform said services was received on July 17, 2013, in response to a competitive solicitation; and

WHEREAS, HWH Architects Engineers Planners Inc. has agreed to perform the required services for the negotiated labor rates to be used in subsequent task orders in an amount not to exceed \$300,000.00 for a period of 24 months; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of HWH Architects Engineers Planners Inc. to be the most advantageous to the Authority and finds the negotiated hourly rates to be fair and reasonable for said services and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of HWH Architects Engineers Planners Inc. to provide various task order services under Project 15.14 – On-Call Architectural/Engineering Services be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with HWH Architects Engineers Planners Inc. for the performance of said services.

Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and future Capital Grant funds to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2013-31; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that HWH Architects Engineers Planners Inc. will attempt to exceed the 19% minimum DBE goal assigned to this procurement.

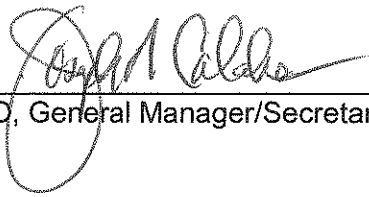
Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 17, 2013



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President

Attest:



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CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> PROJECT 15.14 ON-CALL ARCHITECTURAL/ENGINEERING SERVICES <b>VENDOR:</b> HWH ARCHITECTS ENGINEERS PLANNERS INC. <b>AMOUNT:</b> \$300,000 FOR 24 MONTH PERIOD	<b>Resolution No.:</b> 2013-85
	<b>Date:</b> September 12, 2013
	<b>Initiator:</b> Engineering & Project Development
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Architectural/Engineering Services for a period of 24 months.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires architectural/engineering services that can be quickly assigned as projects are identified. The On-Call consultant will prepare plans, specifications, cost estimates, construction duration estimates and construction support services for projects assigned by GCRTA's Engineering Project Manager. These services will expand the capacity and amplify the expertise of the Authority's in-house personnel to accomplish various tasks and support GCRTA's capital program.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the GCRTA Procurement web site and advertised in the local newspapers. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm and an acceptable price was reached.  
  
 HWH Architects Engineers Planners Inc. has successfully completed projects for the City of Cleveland, the Greater Cleveland RTA and the Cleveland Cuyahoga County Port Authority, among others.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. HWH Architects Engineers Planners has committed to achieving the 19% (or \$57,000) DBE participation goal established for this procurement. The company has agreed to utilize the following DBE firms in meeting the participation goal: Resource International, Inc. (Asian American), Sandhu & Associates, Inc. (Asian American), Somat Engineering of Ohio, Inc. (Asian American) and L.V. Survey, Inc. (Female). The service needs under the contract are such that the utilization of any particular DBE firm cannot be predicted, and the amount allocated to any individual DBE firm will be a function of the on call services ultimately needed by GCRTA.
  
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and future Capital Grant funds to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months. This is the budgeted amount for this project.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will create undue hardship on GCRTA's Engineering Department due to their existing workload as well as the need for technical expertise outside of their knowledge base.
- 8.0 RECOMMENDATION: This procurement was discussed at the September 3, 2013 Planning and Development Committee meeting. It is recommended that the offer of HWH Architects Engineers Planners Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer