

RESOLUTION NO. 2013-75

AUTHORIZING CONTRACT NO. 2013-102 WITH ENTERPRISE FLEET MANAGEMENT TO PROVIDE LEASING SERVICES FOR CERTAIN NON-REVENUE VEHICLES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF FIVE YEARS IN AN AMOUNT NOT TO EXCEED \$1,173,482.40 (RTA CAPITAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority from time to time must replace its non-revenue vehicles which are determined non-economical and costly to operate; and

WHEREAS, Enterprise Fleet Management located at 8249 Mohawk Drive, Strongsville, Ohio 44136 was the apparent low bidder of the certain specified vehicles, as required; and

WHEREAS, it has been determined to be cost effective to lease (1) compact sedan, (3) mid-size sedans, (6) small sport utility AWD/4WD, (6) mid-size sport utility AWD/4WD, (1) mini cargo van, (5) pick-up trucks 2WD, (3) pick-up trucks 4WD, (4) crew cab pick-up 2WD, (1) one crew cab pick-up 4WD, (3) cargo vans, (1) cab chassis with open utility body 2WD, (5) cab chassis with enclosed utility body 2WD, (2) cab chassis with dump body and hy-rail gear at a total cost not to exceed \$1,173,482.40, as specified and as required, for a period of five years; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Enterprise Fleet Management to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Enterprise Fleet Management to provide vehicle lease service for a period of five years be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Enterprise Fleet Management to lease certain non-revenue vehicles, as specified and as required.

Section 3. This action will enable the Authority to utilize leasing services to enhance the functionality and efficiency of the Authority's non-revenue vehicles. The leasing services will be funded through the RTA Capital Fund, Fleet Management Routine Capital budget at a total cost not to exceed \$1,173,482.40, as specified and as required, for a period of five years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2013-031; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Enterprise Fleet Management will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 20, 2013



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: LEASING OF NON-REVENUE VEHICLES, AS REQUIRED VENDOR: ENTERPRISE FLEET MANAGEMENT AMOUNT: \$1,173,482.40	Resolution No.: 2013-75
	Date: August 15, 2013
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the leasing of certain non-revenue vehicles, as required.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has approximately 200 non-revenue vehicles it uses to support operations and maintain the facilities and grounds of the Authority. These non-revenue vehicles are comprised of a variety of makes and models ranging from Jeeps, Mini-Vans, SUV's, Sedans, Pick-Up Trucks, Transit Police vehicles and a wide range of specialty trucks. The average age of the non-revenue fleet is 10.4 years. The present fleet of non-revenue vehicles is costly to operate and should be replaced with more functional fuel-efficient vehicles that better meet the needs of the using department. This solicitation will include the second and third group of a four group cycle to replace obsolete non-revenue vehicles.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal was posted on the GCRTA web site and advertised in the local newspapers. Two (2) proposals were received on July 9, 2013. After evaluation by a panel of Authority employees in accordance with established Procurement Policies and Procedures, and subsequent negotiations, the proposal of Enterprise Fleet Management, as negotiated, was determined to be the most advantageous to the Authority. Model and lease cost of the vehicles is referenced in the attached Non-Revenue Lease Summary. The contract period will be for a period of 60 months with an option to lease an additional 50 vehicles within 12 months after contract execution. The total not to exceed contract cost to lease the forty-one vehicles as specified over a sixty-month contract period is \$1,173,482.40.

 A price analysis was performed by the Procurement Department and it has been determined that the price is fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for the procurement due to the lack of certified DBE firms.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This action will enable the Authority to utilize leasing services to enhance the functionality and efficiency of the Authority's non-revenue vehicles. The leasing services will be funded through the RTA Capital Fund, Fleet Management Routine Capital budget in an amount not to exceed \$1,173,482.40. The lease amount is 12% below the budgeted amount.
- 7.0 **ALTERNATIVES:** Reject this agreement. Rejection of this resolution will impair the Authorities ability to replace its non-revenue vehicles and potentially disrupt service.
- 8.0 **RECOMMENDATION:** It is recommended that the offer from Enterprise Fleet Management be accepted and a resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** Non-Revenue Lease Summary

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer

Vehicle Type	Enterprise Monthly	B/O	Vehicle Qty	60 Months	B/O Option Price	Total Cost	Monthly Cost Per Vehicles
Compact Automobiles	\$281.77	\$1,527.24	1	\$16,906.20	\$1,877.24	\$18,783.44	\$281.77
Mid Sized Automobiles	\$319.97	\$1,734.60	3	\$57,594.60	\$6,253.80	\$63,848.40	\$959.91
Small Sport Utility Vehicle AWD/4WD)	\$344.00	\$1,864.70	6	\$123,840.00	\$13,288.20	\$137,128.20	\$2,064.00
Midsized Sport Utility Vehicle AWD/4WD							
Spec C	\$521.26	\$2,834.40	2	\$62,551.20	\$6,368.80	\$71,934.90	\$1,042.52
Spec D	\$510.92	\$2,777.90	3	\$91,965.60	\$9,383.70	\$101,349.30	\$1,532.76
No Aft Mkt	\$502.80	\$2,733.50	1	\$30,168.00	\$3,083.50	\$33,251.50	\$502.80
Mimi Cargo Van	\$396.98	\$2,153.80	1	\$23,818.80	\$2,503.80	\$26,322.60	\$396.98
Pick Up Trucks 2WD	\$401.72	\$2,181.16	5	\$120,516.00	\$12,655.80	\$133,171.80	\$2,008.60
Pick Up Trucks 4WD	\$539.19	\$2,932.02	3	\$97,054.20	\$9,846.06	\$106,900.26	\$1,617.57
Crew Cab Pick Up Trucks 2WD	\$462.92	\$2,514.53	4	\$111,100.80	\$11,458.12	\$122,558.92	\$1,851.68
Crew Cab Pick Up Trucks 4WD	\$509.94	\$2,771.17	1	\$30,596.40	\$3,121.17	\$33,717.57	\$509.94
Cargo Van	\$396.98	\$2,153.80	3	\$71,456.40	\$7,511.40	\$78,967.80	\$1,190.94
Cab/Chassis With Open Utility Body 2WD	\$509.16	\$2,768.74	1	\$30,549.60	\$3,118.74	\$33,668.34	\$509.16
Cab/Chassis With Enclosed Utility Body 2WD	\$700.05	\$3,812.02	5	\$210,015.00	\$20,810.10	\$230,825.10	\$3,500.25
Cab Chassis With Dump Body & Hy-Rail Gear	\$794.58	\$4,328.82	2	\$95,349.60	\$9,357.64	\$104,707.24	\$1,589.16
Total	\$7,192.24		41	\$1,173,482.40	\$120,638.07	\$1,297,135.37	\$19,558.04
Cost of All Vehicles Per Month	\$19,558.04						
TOTAL AMOUNT PAID	\$1,173,482.40						