

RESOLUTION NO. 2013-66

AUTHORIZING THE USE OF FUNDS GENERATED FROM VENDING MACHINE SALES FOR EMPLOYEE ACTIVITIES AND PROGRAMS

WHEREAS, the Authority created employee activity groups called District Councils, to plan and implement activities that advance the mission and operation of the Authority; and

WHEREAS, it is necessary to allocate discretionary funds to each District Council to support the initiatives of the District Councils; and

WHEREAS, it is necessary to allocate funds to support other employee activities and programs conducted by the Authority; and

WHEREAS, it has been determined that the revenue generated from the employee use of vending machines can be classified as discretionary funds; and

WHEREAS, the Board of Trustees has determined that is in the best interest of the Authority to use funds generated by the employee use of vending machines for District Councils and other employee activities and programs conducted by the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority:

Section 1. That the Board has determined that expending revenue generated by employee use of vending machines for District Council activities, and other employee activities, including but not limited to, employee appreciation and recognition programs, serves a public purpose by advancing the mission and operation of the Authority.

Section 2. That the General Manager/Secretary -Treasurer is hereby authorized to use funds generated from employee use of vending machines for employee activities and programs, including the District Councils or any successor program, and other employee activities including, but not limited to, employee recognition and appreciation programs.

Section 3. That the total expenditures for employee activities authorized by this resolution shall not exceed the funds received from sales generated by employee use of the vending machines.

Section 4. That the General Manager/Secretary-Treasurer is authorized to issue administrative procedures to implement this policy.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: July 16, 2013



President

Attest: 

CEO, General Manager/Secretary-Treasurer



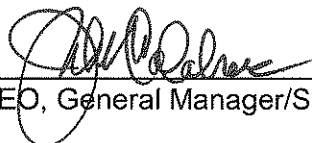
Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

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| TITLE/DESCRIPTION: AUTHORIZING THE USE OF FUNDS RECEIVED FROM VENDING MACHINES | Resolution No.: 2013-66 |
| | Date: July 11, 2013 |
| | Initiator: Finance & Administration Division |
| ACTION REQUEST: X Approval Review/Comment Information Only Other _____ | |

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to use monies received from vending machines for employee activities, including District Council activities and other employee activities and programs.
- 2.0 DESCRIPTION/JUSTIFICATION: Approximately \$60,000 is received from the vending machines installed at the Authority's main office, operating districts and other facilities. Funds received from vending machines installed at customer waiting areas and facilities are not covered by this resolution.

Examples of employee activities that could be funded from the proceeds of vending machines sales include employee luncheons, flowers/fruit for bereavement, safety awards programs, holiday celebrations, employee awards programs and refreshments for employee activities and functions.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION / DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: This action will allow for the use of employee-generated revenue from the vending machines to be used to fund employee activities.
- 6.0 ECONOMIC IMPACT: The revenue from vending machines will be allocated to pay for discretionary expenses incurred by District Councils and for other employee activities and programs.
- 7.0 ALTERNATIVES: Do not approve the resolution. This would not allow the Authority to utilize funding from vending machines for employee activities and programs.
- 8.0 RECOMMENDATION: It is recommended that the resolution authorizing the use of funds generated from vending machine for District Councils and other employee activities and programs be approved.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary -Treasurer