

RESOLUTION NO. 2013-37

AUTHORIZING CONTRACT NO. 2013-045 WITH NORTHEAST LUBRICANTS, LTD. FOR THE FURNISHING OF TRANSMISSION FLUID, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN ESTIMATED AMOUNT OF \$191,364.75 WITH AN OPTION FOR ONE (1) ADDITIONAL YEAR IN AN ESTIMATED AMOUNT OF \$193,885.25 FOR A TOTAL ESTIMATED CONTRACT AMOUNT OF \$385,250.00. (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the replacement of transmission fluid in the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of Northeast Lubricants, LTD., located at 4500 Renaissance Parkway, Cleveland, Ohio 44128 for the furnishing of transmission fluid, as specified and as required, was received on April 11, 2013, at unit prices resulting in an estimated amount not to exceed \$191,364.75 for a one year period and in an estimated amount of \$193,885.25 for an additional one (1) option year for a total estimated contract amount of \$385,250.00; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Northeast Lubricants, LTD to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Lubricants, LTD., for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year with an option for one (1) additional year, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Northeast Lubricants, LTD. for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year with an option for one (1) additional year, exercisable by the General Manager/Secretary-Treasurer.

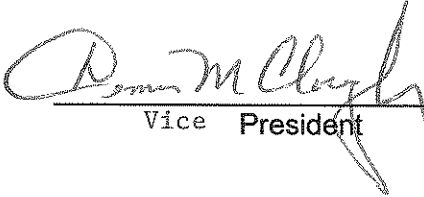
Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an estimated amount of \$191,364.75 with a option for one additional year in an estimated amount of \$193,885.25 for a total estimated contract amount of \$385,250.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2012-036; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Lubricants, LTD. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 14, 2013

  
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Vice President

Attest:   
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CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> REQUIREMENTS CONTRACT FOR TRANSMISSION FLUID <b>VENDOR:</b> NORTHEAST LUBRICANTS, LTD. <b>AMOUNT:</b> ESTIMATED AMOUNT \$191,364.75 WITH ONE YEAR OPTION ESTIMATED AMOUNT \$193,885.25 FOR TOTAL ESTIMATED AMOUNT \$385,250.00	<b>Resolution No.:</b> 2013-37
	<b>Date:</b> May 9, 2013
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval      Review/Comment      Information Only      Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year with an option for one (1) additional year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The transmission fluid is required for the routine maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the GCRTA Procurement web site and advertised in the local newspapers. Six (1) potential bidders downloaded the solicitation and one responsive bid was received on April 11, 2013. The following is a summary of the bid received:

Description	Estimated Usage Per Year	Northeast Lubricants Year 1	Northeast Lubricants Option Year	Total	2011 Pricing for Comparison
Dexron - Drum	3,025 gals.	\$7.25	\$7.45	\$44,467.50	\$8.14
Synthetic ATF Drum	330 gals.	\$27.20	\$27.50	\$18,051.00	\$27.60
Synthetic ATF Bulk	6,055 gals.	\$26.50	\$26.80	\$322,731.50	\$31.69
Total	N/A	\$191,364.75	\$193,885.25	\$385,250.00	

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an estimated amount of \$191,364.75 with an option for one additional year in an estimated amount of \$193,885.25 for a total estimated contract amount of \$385,250.00. The bid price is 7% below the budget estimate.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this offer could impact the timely replacement of transmission fluid, which could impact service quality.
- 8.0 RECOMMENDATION: It is recommended that the offer of Northeast Lubricants, Ltd. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer