

RESOLUTION NO. 2012-108

AUTHORIZING CONTRACT NO. 2012-131 WITH VF IMAGEWEAR, INC. FOR THE FURNISHING OF OPERATOR AND SUPERVISOR UNIFORM SERVICES FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$1,500,000.00 WITH TWO ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$500,000.00 PER OPTION YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$2,500,000.00 (GENERAL FUND, VARIOUS DEPARTMENT BUDGETS)

WHEREAS, the Authority requires that Operators, Supervisors and Customer Service Representatives maintain a professional image and wear GCRTA approved uniform items; and

WHEREAS, the proposal of VF Imagewear, Inc. located at 545 Marriott Drive, Nashville, TN 37214, for the furnishing of Operator and Supervisor Uniform Services for a period of three years with two, one-year options was received on November 6, 2012; and

WHEREAS, the Authority has a current total of 1,100 employees eligible for a clothing allowance of \$450 under the union contract, for an estimated contract amount not to exceed \$1,500,000.00 for the base term; and

WHEREAS, the General Manager/Secretary-Treasurer deems the proposal of VF Imagewear, Inc. to furnish Operator and Supervisor Uniform Services to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of VF Imagewear, Inc. for the furnishing of Operator and Supervisor Uniform Services for a period of three years with two, one-year options be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with VF Imagewear, Inc. for said services.


Section 3. That said contract shall be payable from the General Fund, Various Department budgets in an estimated amount not to exceed one million five hundred thousand & 00/100 dollars ((\$1,500,000.00) for the base three years with two, one-year options in an amount not to exceed five hundred thousand & 00/100 dollars (\$500,000.00) per each option year for an estimated total contract amount not to exceed two million five hundred thousand & 00/100 dollars (\$2,500,000.00). This estimate is based upon a current total of 1,100 eligible employees.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2012-036; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that VF Imagewear, Inc. will exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 18, 2012

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b>  <b>CONTRACT: OPERATOR UNIFORM SERVICES</b>  <b>VENDOR: VF IMAGEWEAR, INC.</b>  <b>AMOUNT: NTE \$1,500,000 FOR BASE TERM</b>	<b>Resolution No.:</b> 2012-108
	<b>Date:</b> December 13, 2012
	<b>Initiator:</b> Labor and Employee Relations
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of uniform services for the Authority's Coach, Paratransit and Rail Operators, Service Quality Supervisors, Dispatchers and Customer Service Representatives, as required under the ATU contract, for a period of three years with two, one-year options.

2.0 **DESCRIPTION/JUSTIFICATION:** This contract is needed for the furnishing of uniforms for the Authority's Operators, Supervisors and Customer Service Representatives. These employees are required to wear approved uniform items during the performance of their job duties. The Operators and Supervisors are currently entitled to a clothing allowance of \$450.00 per person per year. Customer Service Representatives receive a \$250 clothing allowance. They must be active employees and meet all eligibility requirements to receive the allowance. This service shall include, but is not limited to, providing all uniform items and alterations, if necessary; maintaining a store location convenient for all Operators and Supervisors; and record keeping and billings to support GCRTA's audit needs and monitoring of the employee uniform allowances.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the GCRTA Procurement website and advertised in the local newspaper. Fourteen prospective proposers downloaded the solicitation package. Three (3) proposals were received on November 6, 2012. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures and after negotiations, the proposal of VF Imagewear, Inc. was selected as the most advantageous to the Authority and its employees. VF Imagewear, Inc. is headquartered in Nashville, TN and has provided similar uniform services to N.Y. Fire Department, the Transportation Security Administration (TSA) and the National Park Service, among many others. VF Imagewear, Inc. will partner with Schwarz Uniforms to provide the local service required by GCRTA. Schwarz Uniforms is located at 4711 State Road, Cleveland, Ohio. They will offer employees on-site tailoring and extended service hours, including Saturdays in addition to assisting with the uniform ordering process. Schwarz Uniforms currently provides uniform services to the Cleveland Police Department, the Cleveland Fire Department and Cuyahoga County Corrections, among others.

A price analysis was performed and the Procurement Department determined the proposed prices to be fair and reasonable to the Authority. The pricing of various uniform items averages 20% to 30% less than the individual unit pricing previously paid under the 2008-2012 contract.

4.0 **AFFIRMATIVE ACTION/DBE REQUIREMENTS:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable from the General Fund, Various Department budgets, in an estimated amount not to exceed one million five hundred thousand & 00/100 dollars (\$1,500,000.00) for the base three years with two, one-year options in an amount not to exceed five hundred thousand & 00/100 dollars (\$500,000.00) for each option year for an estimated total contract amount not to exceed two million five hundred thousand & 00/100 dollars (\$2,500,000.00), based upon a current total of 1,100 eligible employees. The reimbursable clothing allowance of \$450.00 per operator and/or supervisor and \$250 per customer service representative is set per the Union agreement.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this award would prevent operators, supervisors and customer service representatives from obtaining proper uniform items and maintaining a professional appearance.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees Operations Committee at their December 4, 2012 meeting. It is recommended that the proposal of VF Imagewear, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer