

RESOLUTION NO. 2012-87

AUTHORIZING CONTRACT NO. 2012-074A WITH ENTERPRISE FLEET MANAGEMENT TO PROVIDE LEASING SERVICES FOR CERTAIN NON-REVENUE VEHICLES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF UP TO FIVE YEARS IN AN AMOUNT NOT TO EXCEED \$300,733.80 (RTA CAPITAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority from time to time must replace its non-revenue vehicles which are determined non-economical and costly to operate; and

WHEREAS, the Authority has decided to replace the inefficient and obsolete vehicles with current more fuel efficient vehicles that better meet the needs of the using department; and

WHEREAS, Enterprise Fleet Management located at 8249 Mohawk Drive, Strongsville, Ohio 44136 was the apparent low bidder of the certain specified vehicle as required; and

WHEREAS, it has been determined to be cost effective to lease three (3) sedans, five (5) SUV's, three (3) mini-vans and five (5) heavy duty trucks at a total cost of three hundred thousand seven hundred thirty-three & 80/100 dollars (\$300,733.80) as specified and as required for a period up to five years; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Enterprise Fleet Management to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Enterprise Fleet Management to provide vehicle lease service for a period of up to five years be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Enterprise Fleet Management to lease three sedans, five SUV's, three mini-vans and five heavy duty trucks.

Section 3. This action will enable the Authority to utilize leasing services to enhance the functionality and efficiency of the Authority's non-revenue vehicles. The leasing services will be funded through the RTA Capital Fund, Fleet Management Routine Capital budget at a total cost not to exceed three hundred thousand seven hundred thirty-three & 80/100 dollars (\$300,733.80), as specified and as required, for a period of up to five years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2012-036; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Enterprise Fleet Management will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 23, 2012



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President

Attest:



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CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b>  <b>CONTRACT:</b> LEASING OF NON-REVENUE VEHICLES, AS REQUIRED  <b>VENDOR:</b> ENTERPRISE FLEET MANAGEMENT  <b>AMOUNT:</b> AN AMOUNT NOT TO EXCEED \$300,733.80 FOR A PERIOD OF UP TO FIVE YEARS	<b>Resolution No.:</b> 2012-87
	<b>Date:</b> October 18, 2012
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the leasing of certain non-revenue vehicles, as required.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has approximately 200 non-revenue vehicles it uses to support operations and maintain the facilities and grounds of the Authority. These non-revenue vehicles are comprised of a variety of makes and models ranging from Jeeps, Mini-Vans, SUV's, Sedans, Pick-Up Trucks, Transit Police vehicles and a wide range of specialty trucks. The average age of the non-revenue fleet is 10.4 years. The present fleet of non-revenue vehicles is costly to operate and should be replaced with more functional fuel-efficient vehicles that better meet the needs of the using department.
  
- 3.0 **PROCUREMENT BACKGROUND:** An Invitation for Bid was posted on the GCRTA website and advertised in the local newspapers, as required. Eleven prospective bidders downloaded the solicitation and three (3) bids were received. Based on the results of the solicitation it is in the best interest of the Authority to lease a total of sixteen vehicles. Three (3) sedans, five (5) SUV's, three (3) mini-vans and five (5) heavy-duty trucks.  
  
 A price analysis has been performed using the estimate provided for the project. The Procurement Department has determined that the prices submitted by Enterprise Fleet Management, are fair and reasonable to the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
  
- 5.0 **POLICY IMPACT:** Does not apply.
  
- 6.0 **ECONOMIC IMPACT:** This action will enable the Authority to utilize leasing services to enhance the functionality and efficiency of the Authority's non-revenue vehicles. The leasing services will be funded through the RTA Capital Fund, Fleet Management Routine Capital budget in an amount not to exceed \$300,733.80. Of the sixteen (16) vehicles bid upon, all sixteen (16) were accepted. The lease amount is 22% below the budgeted amount.
  
- 7.0 **ALTERNATIVES:** Reject this agreement. Rejection of this resolution will impair the Authorities ability to replace its non-revenue vehicles and potentially disrupt service.

8.0 RECOMMENDATION: This procurement was discussed at the September 4, 2012, Finance Committee meeting. It is recommended that the offer from Enterprise Fleet Management be accepted and a resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer