

RESOLUTION NO. 2012-80

AUTHORIZING CONTRACT NO. 2012-098 WITH MANSFIELD OIL COMPANY OF GAINESVILLE, INC. FOR THE FURNISHING OF APPROXIMATELY 170,000 GALLONS OF 87 OCTANE UNLEADED GASOLINE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN APPROXIMATE AMOUNT OF \$527,000.00 WITH AN OPTION FOR ONE ADDITIONAL YEAR PURCHASE OF APPROXIMATELY 170,000 GALLONS (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a need for unleaded gasoline to power its non-revenue vehicles; and

WHEREAS, the bid of Mansfield Oil Company of Gainesville, Inc., with offices at 1025 Airport Parkway, S.W., Gainesville, GA 30501, for the furnishing of 170,000 gallons of unleaded gasoline, as specified and as required, for a period of one year in an approximate amount of five hundred twenty-seven thousand & 00/100 dollars (\$527,000.00) with an option for one additional year purchase of 170,000 gallons was received on August 16, 2012; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Mansfield Oil Company of Gainesville, Inc., to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Mansfield Oil Company of Gainesville, Inc., for the furnishing of unleaded gasoline, as specified and as required, for a period of one year with an option for one additional year, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Mansfield Oil Company of Gainesville, Inc., for the furnishing of approximately 170,000 gallons of 87 octane unleaded gasoline, as specified and as required, for a period of one year with the General Manager/Secretary-Treasurer retaining authorization to exercise an option for one additional year.


Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an approximate amount of five hundred twenty-seven thousand & 00/100 dollars (\$527,000.00) for the first year with an option for one additional year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon approval of future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2012-036; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Mansfield Oil Company of Gainesville, Inc., will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

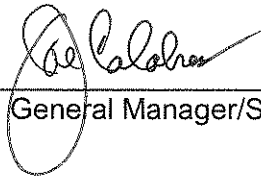
Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 18, 2012



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President

Attest:



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CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b>  CONTRACT: FURNISHING OF APPROXIMATELY 170,000 GALLONS, PER YEAR, OF 87 OCTANE UNLEADED GASOLINE, AS SPECIFIED AND AS REQUIRED FOR A PERIOD OF (1) YEAR WITH AN OPTION FOR (1) ADDITIONAL YEAR  VENDOR: MANSFIELD OIL COMPANY OF GAINESVILLE, INC  AMOUNT: AN APPROXIMATE AMOUNT OF \$527,000.00 FY 2013	Resolution No.: 2012-80
	Date: September 13, 2012
	Initiator: Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

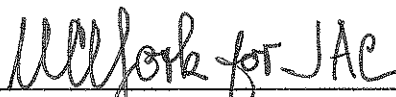
- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of 87 octane unleaded gasoline, as specified and as required, for a period of one year with an option for one additional year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The 87 octane unleaded gasoline is required to power the Authority's non-revenue vehicles.
- 3.0 **PROCUREMENT BACKGROUND:** The bid price reflects the cost of the (OPIS) average daily fuel cost billed the day the fuel is ordered. The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Seven (7) bids were received on August 16, 2012. The following is the results of the bid:

Estimated Usage 170,000 Gallons a Year			
SUPPLIER	Contractor's Increment (+/-) OPIS Average	Delivery Less than Tanker (5,000 gals)	Payment Terms
Mansfield Oil	\$ (-) .0213	\$ (-) .0213	Net 30
Ports Petroleum	\$ (-) .019	\$ (+) .0539	Net 20
RKA Petroleum	\$ (+) .0107	\$ (+) .102	Net 20
Santmyer	\$ (-) .01	\$ (+) .02	Net 15
Petroleum Traders	\$ (+) .0032	\$ (+) .095	Net 30
Great Lakes Petroleum	\$ (+) .005	\$ (+) .105	Net 30
Hightower Petroleum	\$ (+) .055	\$ (+) .055	Net 10

A price analysis has been performed and the Procurement Department has determined the bid of the Mansfield Oil Company of Gainesville, Inc., with offices at 1025 Airport Parkway, S.W., Gainesville, GA 30501, for both the tanker load and less than tanker load to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget. The cost of the 87 octane unleaded gasoline will fluctuate daily depending on the oil price information service (OPIS) index. The proposed budget of unleaded gasoline for 2013 is forecasted at \$3.10 per gallon with an anticipated usage of 170,000 gallons or \$527,000.00. The budget for unleaded gasoline for 2014 is \$3.15 per gallon with an anticipated usage of 170,000 gallons or \$535,500.00. The total budgeted contract value for the 87 octane unleaded gasoline for calendar years 2013 and 2014 is estimated at \$1,062,500.00.
- 7.0 **ALTERNATIVES:** Reject all bids. Rejection of this bid would significantly impact the Authority's ability to procure the 87 octane unleaded gasoline at pricing that is advantageous to the Authority.
- 8.0 **RECOMMENDATION:** It is recommended that the bid of Mansfield Oil Company of Gainesville, Inc., be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer