

RESOLUTION NO. 2012-74

AUTHORIZING CONTRACT NO. 2012-84 WITH NATIONAL ELECTRICAL CARBON PRODUCTS, FOR THE FURNISHING OF 1,000 PANTOGRAPH CARBON SHOES, AS SPECIFIED, IN AN AMOUNT NOT TO EXCEED \$249,950.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the regular replacement of pantograph carbon shoes to operate both rail fleets; and

WHEREAS, the bid of National Electrical Carbon Products, located at 251 Forrester Drive, Greenville, SC 29607, for the furnishing of 1,000 pantograph carbon shoes, as specified, was received on July 26, 2012; and

WHEREAS, said bid was the lowest responsive and responsible bid received in response to the solicitation; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of National Electrical Carbon Products to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of National Electrical Carbon Products, for 1,000 pantograph carbon shoes be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with National Electrical Carbon Products for the furnishing of 1,000 pantograph carbon shoes.

Section 3. That said contract shall be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed two hundred forty-nine thousand nine hundred fifty 00/100 dollars (\$249,950.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon approval of future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2012-036; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that National Electrical Carbon Products, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 21, 2012



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

Title/Description: CONTRACT: PANTOGRAPH CARBON SHOES, AS SPECIFIED	Resolution No.: 2012-74
VENDOR: NATIONAL ELECTRICAL CARBON PRODUCTS	Date: August 16, 2012
AMOUNT: TOTAL CONTRACT AMOUNT NTE \$249,950.00	Initiator: Fleet Management
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for 1,000 pantograph carbon shoes.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The pantograph carbon shoes are required to transfer operating current from the catenary to the components that provide power to the vehicles. As a consumable item, these carbon shoes are regularly replaced during maintenance of high mileage vehicles. Both the light and heavy rail fleet utilize the shoe.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the procurement web site and advertised in the local newspapers. Fourteen (14) interested parties downloaded the solicitation. Five (5) responsive bids were received on July 26, 2012, and are as follows:

<u>Company</u>	<u>Unit Price</u>	<u>Total</u>
National Electrical Carbon Products	\$249.95	\$249,950.00
Schunk Graphite Technology (Multiple Carbon Insert)	\$277.80	\$277,800.00
Schunk Graphite Technology (Single Carbon Insert)	\$277.80	\$277,800.00
TransTech of S.C., Inc.	\$310.14	\$310,140.00
Hellwig Carbon Products	\$330.84	\$330,840.00

A price analysis was performed and the Procurement Department has determined the bid from National Electrical Carbon Products, to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget in an amount not to exceed two hundred forty-nine thousand nine hundred fifty & 00/100 dollars (\$249,950.00). The bid price is 12% below the estimate.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay procurement and risk not having pantograph carbon shoes available to meet the needs of the authority in a timely manner.
- 8.0 RECOMMENDATION: It is recommended that the bid of National Electrical Carbon Products be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer