

RESOLUTION NO. 2012-32

AUTHORIZING CONTRACT NO. 2012-024 WITH NORTHEAST LUBRICANTS, LTD. FOR THE FURNISHING OF TRANSMISSION FLUID, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$141,784.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the replacement of transmission fluid in the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of Northeast Lubricants, Ltd., located at 4478 Johnston Parkway, Cleveland, OH 44128, for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year was received on March 29, 2012; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Northeast Lubricants, Ltd., to be a responsive bid from a responsible bidder for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Lubricants, Ltd., for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Northeast Lubricants, Ltd., for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year.

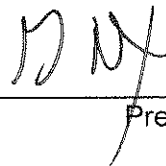
Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, for a total contract amount in an amount not to exceed one hundred forty-one thousand seven hundred eighty-four & 00/100 dollars (\$141,784.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2011-034; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

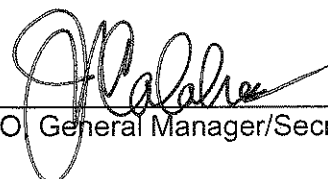
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Lubricants, Ltd. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 17, 2012



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: FURNISHING OF TRANSMISSION FLUID AS SPECIFIED AND AS REQUIRED FOR A PERIOD OF ONE YEAR VENDOR: NORTHEAST LUBRICANTS, LTD AMOUNT: NOT TO EXCEED \$141,784.00	Resolution No.: 2012-32
	Date: April 12, 2012
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval Review/Comment Information Only Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The transmission fluid is required for the routine maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the GCRTA Procurement web site and advertised in the local newspapers. Bids were opened on March 29, 2012. The following is a summary of the bids received:

GCRTA Part No.	6100085	6100086	6100086A	Total Bid
<i>Forecasted Usage</i>	550	1320	3750	
<i>In Gallons</i>				
Northeast Lubricants	\$8.14	\$27.60	\$26.90	\$141,784.00
W.W. Williams	\$9.80	\$30.00	\$28.30	\$151,115.00
D-A Lubricants	\$7.29	\$32.09	\$31.69	\$165,205.80

A price analysis has been performed and the Procurement Department has determined the price of Northeast Lubricants, Ltd. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred forty-one thousand seven hundred eighty-four & 00/100 dollars (\$141,784.00). The contract award is 4% above the budget estimate.
- 7.0 **ALTERNATIVES:** Reject all bids. Rejection of this offer could impact the timely replacement of transmission fluid, which could impact service quality.

- 8.0 RECOMMENDATION: It is recommended that the bid of Northeast Lubricants, Ltd. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer