

RESOLUTION NO. 2012-23

AUTHORIZING AN INTERAGENCY AGREEMENT WITH NOACA, LAKETRAN, GEauga COUNTY TRANSIT, MEDINA COUNTY TRANSIT, BRUNSWICK TRANSIT, AND LORAIN COUNTY TRANSIT FOR THE PURPOSE OF CONDUCTING A REGIONAL ON-BOARD SURVEY

WHEREAS, NOACA is the Metropolitan Planning Organization ("MPO") for the five Counties within Northeast Ohio: Cuyahoga, Geauga, Lake, Lorain, and Medina; and

WHEREAS, NOACA is required by federal law to have a validated travel demand model in order to qualify for Federal Transit Administration ("FTA") New Starts funding and other FTA grant funding; and

WHEREAS, a Regional On-Board Survey ("Survey") will provide data necessary to maintain a fully functioning and certified travel demand model; and

WHEREAS, a Survey has not been conducted in Northeast Ohio since the early 1990s and is required every ten (10) years for New Starts grant funding; and

WHEREAS, the Survey is estimated to cost one million two hundred fifty thousand dollars (\$1,250,000.00) with one million dollars (\$1,000,000.00) from NOACA STP funding and two hundred fifty thousand dollars (\$250,000.00) of Local Match provided by NOACA, Laketrans, and GCRTA; and

WHEREAS, GCRTA's share of the Local Match is one hundred twenty thousand dollars (\$120,000); and

WHEREAS, the Survey is expected to begin in September 2012 and conclude in December 2013; and

WHEREAS, GCRTA had already planned to complete an on-board survey of the Red Line and HealthLine as part of the Red Line Alternatives Analysis project; and

WHEREAS, by completing the Red Line/HealthLine survey as part of the Regional On-Board Survey, GCRTA achieves economy of scale and will obtain a more complete survey result than would have been realized if GCRTA had conducted the survey on its own; and

WHEREAS, GCRTA has the means of conducting the procurement of the Survey vendor, administering the contract, and managing the Survey project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager/Secretary-Treasurer of the Greater Cleveland Regional Transit Authority be and is hereby authorized to enter into an Interagency Agreement substantially in the form set forth in Attachment A hereto with NOACA, Laketrans, Geauga County Transit, Medina County Transit, Brunswick Transit, and Lorain County Transit for the purpose of conducting a Regional On-Board Survey.

Section 2. That the estimated one hundred twenty thousand dollar (\$120,000.00) Local Match required of GCRTA will be funded from the RTA Development Fund, Planning and Programming Department Budget, including but not limited to, 100% Local Funds.


Section 3. That the terms of the Interagency Agreement shall be in substantially the form as those contained in Attachment A hereto.

Section 4. That this resolution shall take effect immediately upon its adoption.

Adopted: March 20, 2012



President

Attested: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: INTERAGENCY AGREEMENT FOR REGIONAL ON-BOARD SURVEY VENDOR: NOACA, LAKETRAN, GEAUGA COUNTY TRANSIT, MEDINA COUNTY TRANSIT, BRUNSWICK TRANSIT, AND LORAIN COUNTY TRANSIT AMOUNT: \$120,000.00	Resolution No.: 2012-23
	Date: March 15, 2012
	Initiator: Programming and Planning
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into an interagency agreement with NOACA, Laketrans, Geauga County Transit, Medina County Transit, Brunswick Transit, and Lorain County Transit for the purpose of conducting a Regional On-Board Survey.

2.0 **DESCRIPTION/JUSTIFICATION:** NOACA is the Metropolitan Planning Organization ("MPO") for the five Counties within Northeast Ohio: Cuyahoga, Lake, Geauga, Lorain, and Medina. NOACA is required by federal law to have a validated travel demand model in order to qualify for Federal Transit Administration ("FTA") New Starts funding and other FTA grant funding. The Regional On-Board Survey ("Survey") will provide the data necessary to maintain a fully functioning and certified travel demand model.

GCRTA had already planned to complete an on-board survey of the Red Line and HealthLine as part of the Red Line Alternatives Analysis project. By completing the Red Line/HealthLine survey as part of the Regional On-Board Survey, GCRTA achieves economy of scale and will obtain a more complete survey result than would have been realized if GCRTA had conducted the survey on its own.

GCRTA will be responsible for the procurement of the Survey vendor, administration of the contract, and management of the project, under the direction of the NOACA Technical Committee.

NOACA will contribute up to one million dollars (\$1,000,000.00) of STP Funds for the Survey. There is an estimated two hundred fifty thousand dollar (\$250,000.00) local match of which GCRTA will contribute up to one hundred twenty thousand dollars (\$120,000.00).

3.0 **PROCUREMENT BACKGROUND:** N/A

4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** N/A

- 5.0 POLICY IMPACT: Entering into this Agreement facilitates GCRTA's interest in obtaining survey data for the Red Line and HealthLine Alternatives Analysis and also supports NOACA in obtaining federal grant funding for transportation.
- 6.0 ECONOMIC IMPACT: The estimated one hundred twenty thousand dollar (\$120,000.00) Local Match required of GCRTA will be funded from the RTA Development Fund, Planning and Programming Department Budget, including but not limited to, 100% Local Funds.
- 7.0 ALTERNATIVES: Reject the interagency agreement. Rejection of this agreement will threaten the ability of transit agencies in the NOACA region to obtain federal New Starts and other grant funding and will also cause GCRTA to have to complete its Red Line and HealthLine Alternatives Analysis Survey on its own.
- 8.0 RECOMMENDATION: This agreement was reviewed by the Planning and Development Committee at their March 6, 2012 meeting and recommended for approval by the Board of Trustees. It is recommended that the interagency agreement be accepted and the resolution passed.
- 9.0 ATTACHMENTS: Attachment A – Draft Interagency Agreement

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO/General Manager/Secretary-Treasurer

INTERAGENCY AGREEMENT BY AND BETWEEN THE NORTHEAST OHIO AREAWIDE COORDINATING AGENCY, THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY, GAUGA COUNTY TRANSIT, LAKETRAN, LORAIN COUNTY TRANSIT, BRUNSWICK TRANSIT, AND MEDINA COUNTY TRANSIT FOR THE CONDUCT OF A REGIONAL ON-BOARD TRANSIT SURVEY

This Agreement is made this _____ day of March, 2012, by and between the Northeast Ohio Areawide Coordinating Agency (“NOACA”), with a business address of 1299 Superior Avenue, Cleveland, Ohio 44114-3204, the Greater Cleveland Regional Transit Authority (“GCRTA”), with a business address of 1240 W. 6th Street, Cleveland, Ohio 44113, Geauga County Transit, with a business address of 12555 Merritt Rd., Chardon, Ohio 44024, Laketrans, with a business address of 555 Lakeshore Blvd, Painesville, Ohio 44077, Lorain County Transit, with a business address of 226 Middle Ave., Fourth Floor, Elyria, Ohio 44035, Brunswick Transit Alternative, with a business address of _____, and Medina County Transit, with a business address of _____, collectively referred to as “the Parties.”

WHEREAS, NOACA is the Metropolitan Planning Organization (“MPO”) for the five Counties within Northeast Ohio: Cuyahoga, Geauga, Lake, Lorain, and Medina; and

WHEREAS, NOACA is required by federal law to have a validated travel demand model in order to qualify for Federal Transit Administration (“FTA”) New Starts funding and other FTA grant funding; and

WHEREAS, a Regional On-Board Survey (“Survey”) will provide data necessary to maintain a fully functioning and certified travel demand model; and

WHEREAS, the Parties to this Agreement understand the importance of participating in and the coordination and planning of the Survey which will include all five counties within Northeast Ohio; and

WHEREAS, a Survey has not been conducted in Northeast Ohio since the early 1990s and is required every ten (10) years for New Starts grant funding.

WHEREAS, the Survey is estimated to cost one million two hundred fifty thousand dollars (\$1,250,000.00) and is anticipated to begin in September 2012 and conclude in December 2013; and

WHEREAS, GCRTA has the means of conducting the procurement of the Survey vendor, administering the contract, and managing the Survey project.

NOW, THEREFORE, in consideration of the mutual promises, covenants and obligations contained herein, the Parties agree as follows:

Section 1. The Study will be directed by a Technical Committee comprised of members of the NOACA Transit Council, a member of the NOACA transportation planning staff, and a representative from the Ohio Department of Transportation.

Section 2. GCRTA will develop the scope of services for the Survey with final approval given by the Technical Committee.

Section 3. GCRTA will conduct the procurement of the Survey, administer the contract, and manage the ongoing efforts of the Survey Contractor with the assistance of the Technical Committee.

Section 4. NOACA will be responsible for securing one million dollars (\$1,000,000.00) in federal STP funding.

Section 5. The Parties to this Agreement will provide the requisite Local Match which will not exceed a total amount of two hundred fifty thousand dollars (\$250,000.00), with individual contributions, as follows:

GCRTA	\$120,000.00
NOACA	\$120,000.00
Laketran	\$10,000.00
Geauga County Transit	In Kind Services*
Lorain County Transit	In Kind Services*
Brunswick Transit	In Kind Services*
Medina County Transit	In Kind Services*

* In Kind Services include staff time necessary to coordinate the survey with GCRTA and the Survey contractor.

Section 6. This Agreement will terminate upon either the conclusion of the Study or at such time as all deliverables in the Study have been completed and accepted by the Technical Committee, whichever is later, but no longer than four (4) years from the effective date of the Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and made effective as of the date written above.

NOACA

By: _____

Date: _____

Laketran

By: _____

Date: _____

LAKETRAN

By: _____

Date: _____

LORAIN COUNTY TRANSIT

By: _____

Date: _____

**GREATER CLEVELAND REGIONAL
TRANSIT AUTHORITY**

By: _____
Joseph A. Calabrese, CEO
General Manager/Secretary-Treas.

Date: _____

The legal form and correctness of the within instrument are hereby approved.

General Counsel, Deputy General
Manager for Legal Affairs

GEAUGA COUNTY TRANSIT

By: _____

Date: _____

BRUNSWICK TRANSIT

By: _____

Date: _____