

RESOLUTION NO. 2012-20

AUTHORIZING CONTRACT NO. 2011-155 WITH RICHARD L. BOWEN + ASSOCIATES, INC. FOR PROJECT 14.26 - ON CALL SCHEDULING AND COST CONTROL SERVICES IN AN AMOUNT NOT TO EXCEED \$200,000.00 FOR A PERIOD OF 24 MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has the need to contract with a firm to provide On Call Scheduling and Cost Control Services to assist in monitoring contract schedules, minimizing change order costs, and reducing/eliminating construction claims; and

WHEREAS, the proposal of Richard L. Bowen + Associates, Inc. with an office located at 1300 East 9<sup>th</sup> Street, Cleveland, Ohio 44114, to perform said services was received on December 14, 2011, in response to a competitive solicitation; and

WHEREAS, Richard L. Bowen + Associates, Inc. has agreed to perform the required services for the negotiated labor rates to be used in subsequent task orders in an amount not to exceed two hundred thousand & 00/100 dollars (\$200,000.00) for a period of 24 months; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Richard L. Bowen + Associates, Inc. to be the most advantageous to the Authority and finds the negotiated hourly rates to be fair and reasonable for said services and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Richard L. Bowen + Associates, Inc. to provide various task order services under Project 14.26 - On Call Scheduling and Cost Control Services be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Richard L. Bowen + Associates, Inc. for the performance of said services.

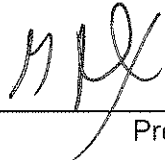
Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and future Capital Grant funds to be determined, in an amount not to exceed two hundred thousand & 00/100 dollars (\$200,000.00) for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2011-34; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Richard L. Bowen + Associates, Inc. will attempt to exceed the 15% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 20, 2012

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> PROJECT 14.26 – ON CALL SCHEDULING AND COST CONTROL SERVICES <b>VENDOR:</b> RICHARD L BOWEN + ASSOCIATES, INC. <b>AMOUNT:</b> \$200,000 FOR 24 MONTH PERIOD	<b>Resolution No.:</b> 2012-20
	<b>Date:</b> March 15, 2012
	<b>Initiator:</b> Engineering & Project Development
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE:** This action will allow the Authority to enter into a contract for On Call Scheduling and Cost Control Services for a period of 24 months.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires scheduling and cost control services that can be quickly assigned as projects are identified. The On Call consultant will provide specialized schedule review, analysis and reporting; change order cost estimating; and participation in schedule impact resolution in an effort to minimize change order costs and reduce/eliminate construction claims. These services will expand the capacity and amplify expertise of the Authority's in-house personnel to accomplish station reconstructions.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal was posted on the GCRTA website and advertised in the local newspapers. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates only with that firm. Should the Authority determine that an agreement can't be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm and an acceptable price was reached.  
  
 Richard L. Bowen + Associates, Inc. has successfully completed projects for GCRTA, Cleveland Metropolitan Housing Authority and Medina County.  
  
 A cost analysis was performed, and the Procurement Department has determined the negotiated rates for each task to be fair and reasonable to the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 15% DBE participation goal was established for this procurement. Richard L. Bowen + Associates has committed to achieving 15% DBE participation through the utilization of Edarch Associates, Inc. (African-American owned) in the amount of \$30,000.
  
- 5.0 **POLICY IMPACT:** Does not apply.
  
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and future Capital Grant funds to be determined, in an amount not to exceed two hundred thousand & 00/100 dollars (\$200,000.00) for a period of 24 months. This is the budgeted amount for this project.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will delay the needed On Call Scheduling and Cost Control Services necessary to minimize change order costs and reduce/eliminate claims.
- 8.0 RECOMMENDATION: The Planning and Development Committee of the Board of Trustees reviewed this project at its March 6, 2012 meeting and recommended approval to the Board of Trustees. It is recommended that the offer of Richard L. Bowen + Associates, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer