

RESOLUTION NO. 2012-17

AUTHORIZING CONTRACT NO. 2011-179 WITH COACH AMERICA / LAKEFRONT LINES, INC. TO PROVIDE STANDBY PARATRANSIT SERVICES FOR A TWO YEAR TERM WITH A ONE YEAR OPTION IN AN AMOUNT NOT TO EXCEED \$3,023,392.00 FOR THE BASE CONTRACT AND IN AN AMOUNT NOT TO EXCEED \$1,711,292.00 FOR THE OPTION YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$4,734,684.00 (GENERAL FUND, PARATRANSIT DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Americans with Disabilities Act (ADA) of 1990 requires the Greater Cleveland Regional Transit Authority to provide paratransit service to all individuals who, due to physical or cognitive reasons, are not able to use fixed route bus or train service; and

WHEREAS, the proposal of Coach America / Lakefront Lines Inc., located at 13315 Brookpark Road, Brookpark, OH 44142, to provide standby paratransit services for a term of two years with a one-year option was received on February 8, 2012; and

WHEREAS, after negotiations, an amount not to exceed \$3,023,392.00 for the base contract and an amount not to exceed \$1,711,292.00 for the option year for a total contract amount not to exceed \$4,734,684.00 was agreed upon; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Coach America / Lakefront Lines, Inc., as negotiated, to provide standby paratransit service for a term of two years with a one-year option, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the proposal submitted by Coach America / Lakefront Lines Inc., as modified by negotiations, to provide standby paratransit service, as required, for a period of two years, with a one year option be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be, and he is hereby authorized to enter into a contract with Coach America / Lakefront Lines Inc. to provide said services for a period of two years with a one year option subject to approval of the exercise of said option by the General Manager/Secretary-Treasurer.

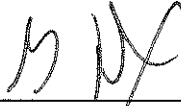
Section 3. That said contract shall be payable from the General Fund, Paratransit District Department budget in the amount not to exceed three million twenty-three thousand, three hundred ninety-two & 00/100 dollars (\$3,023,392.00) for the base two year term and in an amount not to exceed one million seven hundred eleven thousand, two hundred ninety-two and 00/100 dollars (\$1,711,292.00) for the option year for a total contract amount not to exceed four million seven hundred thirty-four thousand six hundred eighty-four and 00/100 dollars (\$4,734,684.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2011-034; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Coach America / Lakefront Lines Inc. will attempt to exceed the 20% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 20, 2012



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

<p>TITLE/DESCRIPTION</p> <p>CONTRACT: STANDBY PARATRANSIT SERVICES</p> <p>VENDOR: COACH AMERICA / LAKEFRONT LINES, INC.</p> <p>AMOUNT: NTE \$3,023,392.00 FOR THE TWO YEAR BASE CONTRACT WITH A NTE OF \$1,711,292.00 FOR THE OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$4,734,684.00</p>	<p>Resolution No.: 2012-17</p> <p>Date: March 15, 2012</p> <p>Initiator: Paratransit District</p>
<p>ACTION REQUEST:</p> <p><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract to provide stand-by paratransit service to supplement scheduled paratransit service for daily overflow trips. The need for this additional service is a result of increasing trip requests, uneven demand for paratransit service, and limited capacity among GCRTA facilities, fleet, and personnel.

- 2.0 DESCRIPTION/JUSTIFICATION: The Authority is federally mandated to provide complementary paratransit services to eligible clients who, because of physical or cognitive reasons, are not able to use traditional fixed route bus or train service. A stand-by source can be utilized to provide service for those trips that do not neatly and efficiently fit into our existing run structure by providing a non-dedicated fleet of vehicles and drivers that can be called upon at any time the Authority's dedicated capacity is exceeded.

- 3.0 PROCUREMENT BACKGROUND: The Request for Proposal (RFP) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Twenty-one (21) prospective proposers downloaded the solicitation and eight (8) proposals were received. After evaluation by a panel of Authority employees, in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Coach America / Lakefront lines, Inc. was determined to be the most advantageous to the Authority. An amount not to exceed \$3,023,392.00 for the two-year base contract, with an option for an additional one-year term in an amount not to exceed \$1,711,292.00, for a total contract not to exceed \$4,734,684.00, was agreed upon. The actual contract cost will be based on required service trips at the negotiated rates per trip.

A cost analysis was performed and the Procurement Department has determined the offer of Coach America / Lakefront Lines, Inc. to be fair and reasonable for the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: A 20% DBE goal was established for this procurement. Lakefront Lines, Inc. has committed to utilizing Ace Taxi Service, Inc. (Asian American-owned) in an amount of \$512,225, Advantage Health Care (Female-owned) in an amount of \$20,090, and I.T. Business (African American-owned) in an amount of \$406,449, for a total DBE participation of \$942,765 or 20%.

- 5.0 POLICY IMPACT: Does not apply.

- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Paratransit Department budget in an amount not to exceed three million twenty-three thousand three hundred ninety-two & 00/100 dollars (\$3,023,392.00) for the base two years and in an amount not to exceed one million seven hundred eleven thousand two hundred ninety-two & 00/100 dollars (\$1,711,292.00) for the option year for a total contract amount not to exceed four million seven hundred thirty-four thousand six hundred eighty-four & 00/100 dollars (\$4,734,684.00). The pricing is 2% below the budgeted amount.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would limit the Authority's ability to provide federally required paratransit service and inhibit the ability to keep up with the growing demand for service for eligible individuals and cause the Authority to be non-compliant with ADA requirements.
- 8.0 **RECOMMENDATION:** This procurement was discussed at the March 6, 2012 Operations Committee meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of Coach America / Lakefront Lines, as negotiated, be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer