

RESOLUTION NO. 2012-15

AUTHORIZING CONTRACT NO. 2011-122 WITH GIRO, INC. TO PROVIDE BID DISPATCH REPLACEMENT SERVICES WITH OPTIONS FOR THREE ONE-YEAR MAINTENANCE TERMS FOLLOWING WARRANTY EXPIRATION IN AN AMOUNT OF \$1,446,111.00 FOR THE BASE CONTRACT, AND IN AMOUNTS OF \$94,200.00 FOR OPTION YEAR 1, \$96,554.00 FOR OPTION YEAR 2, AND \$98,968.00 FOR OPTION YEAR 3, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,735,833.00 (RTA DEVELOPMENT FUND & GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the services of an experienced software and technology provider to perform bid dispatch replacement services; and

WHEREAS, the proposal of Giro, Inc., located at 75 Port-Royal Street East, Suite 500, Montreal, QC H3L 3T1, Canada, to provide bid dispatch replacement services with the option for three one-year maintenance terms after warranty expiration was received on December 13, 2011; and

WHEREAS, after negotiations, an amount not to exceed \$1,446,111.00 for the base contract with options for three one-year maintenance terms following warranty expiration in an amount of \$94,200.00 for option year 1, \$96,554.00 for option year 2, and \$98,968.00 for option year 3, for a total contract amount not to exceed \$1,735,833.00 was agreed upon; and

WHEREAS, the General Manager/Secretary-Treasurer deems the negotiated offer of Giro, Inc. to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the proposal submitted by Giro, Inc., as modified by negotiations, to provide bid dispatch services with options for three one-year maintenance terms following warranty expiration, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Giro, Inc. to provide bid dispatch services with options for three one-year maintenance terms following warranty expiration subject to approval of the exercise of each option by the General Manager/Secretary-Treasurer.


Section 3. That said contract shall be payable from the RTA Development Fund and General Fund, Service Management Department budget, including but not limited to, Capital Grant OH-90-X705 in the amount of \$1,045,000 and 100% Local funds in the amount of \$401,111 for a total contract amount not to exceed \$1,446,111 (\$836,000 in Federal funds which represents 57.8% of the total base contract cost) with three one-year maintenance terms following the three-year warranty expiration, in the amounts of \$94,200.00 for option year 1, \$96,554.00 for option year 2, and \$98,968.00 for option year 3, using General Funds pending Board of Trustees approval, for a total contract amount not to exceed \$1,735,833.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon approval of future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2011-034; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Giro, Inc. will attempt to exceed the 6% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 20, 2012

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<p><b>TITLE/DESCRIPTION</b></p> <p><b>CONTRACT:</b> BID DISPATCH REPLACEMENT</p> <p><b>VENDOR:</b> GIRO, INC.</p> <p><b>AMOUNT:</b> NOT TO EXCEED \$1,446,111.00 FOR THE BASE CONTRACT, WITH OPTIONS FOR THREE ONE-YEAR MAINTENANCE TERMS FOLLOWING WARRANTY EXPIRATION AT \$94,200.00 FOR OPTION YEAR 1, \$96,554.00 FOR OPTION YEAR 2, AND \$98,968.00 FOR OPTION YEAR 3, FOR A TOTAL CONTRACT NOT TO EXCEED \$1,735,833.00</p>	<p><b>Resolution No.:</b> 2012-15</p> <p><b>Date:</b> March 15, 2012</p> <p><b>Initiator:</b> Service Management Department</p>
<p><b>ACTION REQUEST:</b></p> <p><input checked="" type="checkbox"/> Approval    <input type="checkbox"/> Review/Comment    <input type="checkbox"/> Information Only    <input type="checkbox"/> Other _____</p>	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the replacement of the Authority's bid dispatch system.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority's bid dispatch system software plays a critical role in managing transportation services, operator payroll and daily operations. All operators are assigned, scheduled, and paid using the dispatch system. The existing bid dispatch system has been in operation since the early 1990's and is no longer supported. The new system will provide for continuous support and maintenance, improved efficiencies, and a reduction in operational costs associated with errors in the existing software.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the GCRTA Procurement web site and advertised in the local newspapers. The advertisement was also posted to TransitTalent.com, a resource specifically tailored to the Public Transportation industry. Thirty-five (35) prospective proposers downloaded the solicitation and four (4) proposals were received. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Giro, Inc. was determined to be advantageous to the Authority. An amount not to exceed \$1,446,111.00 for the base contract, with options for three one-year maintenance terms following warranty expiration at \$94,200.00 for option year 1, \$96,554.00 for option year 2, and \$98,968.00 for option year 3, for a total contract not to exceed \$1,735,833.00 was agreed upon.  
  
A cost analysis was performed and the Procurement Department has determined the offer of Giro, Inc. to be fair and reasonable for the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 6% DBE goal was established for this procurement. GIRO, Inc. has committed to achieving the goal through utilizing Vital Resources, Inc. (Female-owned) in the amount of \$87,000 or 6%.
  
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: The base contract will be funded through the RTA Development Fund and General Fund, Service Management Department budget, including but not limited to Capital Grant OH-90-X705, Line item 11.42.08 in the amount of \$1,045,000 and 100% Local funds in the amount of \$401,111 for a total contract amount not to exceed \$1,446,111.00 (\$836,000.00 in Federal funds which represents 57.8% of the total base contract cost) with three one-year maintenance terms following the three-year warranty expiration in the amounts of \$94,200.00 for option year 1, \$96,554.00 for option year 2, and \$98,968.00 for option year 3, using General Funds pending Board of Trustees approval, for a total contract amount not to exceed \$1,735,833.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay procurement of replacing the current bid dispatch system in operation, which is obsolete and no longer supported.
- 8.0 RECOMMENDATION: This procurement was discussed at the March 6, 2012 Operations Committee meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of Giro, Inc., as negotiated, be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer