

RESOLUTION NO. 2011-84

AUTHORIZING CONTRACT NO. 2011-128 WITH GRAPHIC ACCESSORIES FOR THE PURCHASE OF REPLACEMENT PRINTING EQUIPMENT IN A NET AMOUNT NOT TO EXCEED \$321,500.00 (RTA DEVELOPMENT FUND, SUPPORT SERVICES DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority has the need to purchase used printing equipment to replace the current printing equipment which has exceeded its useful life; and

WHEREAS, such printing equipment is only available from Graphic Accessories; and

WHEREAS, Graphic Accessories has offered to provide a used MAN Roland 305 P, five color printing press coupled with a Heidelberg pro-setter 74 direct to metal plate system in a net amount not to exceed \$321,500.00; and

WHEREAS, the Ohio Revised Code, Section 306.43H(2) provides that competitive bidding is not required when the expenditure is to purchase goods and/or services and, after reasonable inquiry, the Board or any officer or employee the Board designates, finds that only one source of supply is reasonably available; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Graphic Accessories to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Graphic Accessories for the purchase of replacement printing equipment, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a sole source contract with Graphic Accessories to provide said printing equipment.


Section 3. That said contract shall be payable from the RTA Development Fund, Support Services Department budget, including but not limited to FFY 2012 Capital Discretionary Grant OH-90-X739 and other FTA grants in an amount not to exceed three hundred twenty-one thousand five hundred & 00/100 dollars (\$321,500.00). An advance of 100% Local funds will be used to accelerate the purchase, which will be reimbursed from the grants when approved by the FTA.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2011-034; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Graphic Accessories will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2011

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

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| TITLE/DESCRIPTION<br><br>CONTRACT: PURCHASE OF REPLACEMENT PRINTING EQUIPMENT<br><br>VENDOR: GRAPHIC ACCESSORIES<br><br>AMOUNT: AMOUNT NOT TO EXCEED \$321,500.00 | Resolution No.:<br>2011-84                |
|   | Date:<br>September 19, 2011               |
|   | Initiator:<br>Support Services Department |
| ACTION REQUEST:<br>X Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____              |   |

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a sole source contract for the purchase of a used printing press with a computer to print system.
  
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority needs to purchase used replacement printing equipment for the GCRTA Print Shop. The current equipment was purchased in 1987. It has exceeded its useful life and fails frequently. Graphic Accessories offered to provide a used 1997 MAN Roland 305 P, five color printing press coupled with a Heidelberg pro-setter 74 direct to metal plate system. The unit has all the features that meet our needs and is currently in production. The print shop prints timetables, district defect cards, forms, letterhead, business cards, safety books and literature, brochures, etc. Since this unusual type of equipment is not readily available in the marketplace, approval action is required for this purchase to avoid unacceptable delay.
  
- 3.0 PROCUREMENT BACKGROUND: This sole source contract for the purchase of this printing equipment is exempt from competitive bidding as authorized by Section 306.43H(2) of the Ohio Revised Code. For two years, we have canvassed the marketplace by contacting the State of Ohio and two brokerage firms that regularly search for such equipment, in an effort to locate equipment that meet the needs of the Authority. The used MAN Roland 305 P, five color printing press coupled with a Heidelberg pro-setter 74 direct to metal plate system is the only printing equipment readily available in the marketplace that meets our immediate need. Comparable new equipment is estimated to cost in excess of \$1.5 million whereas the price for the complete package procurement (includes the equipment, delivery, installation, training and warranty) will cost a net of \$321,500.00 (\$340,000.00 less \$18,500.00 trade in of current equipment).  
  
 A price analysis was performed and the Procurement Department has determined the net offer of \$321,500.00 to be fair and reasonable for the Authority.
  
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to its emergency nature and limited subcontracting opportunities.
  
- 5.0 POLICY IMPACT: Does not apply.

- 6.0 ECONOMIC IMPACT: The contract will be funded through the RTA Development Fund, Support Services Department budget, including but not limited to the FFY 2012 Capital Discretionary Grant OH-90-X739, Line item 11.42.20 and other FTA grants in an amount not to exceed three hundred twenty-one thousand five hundred & 00/100 dollars (\$321,500.00). An advance of 100% Local funds will be used to accelerate the purchase, which will be reimbursed from the grants when approved by the FTA. This purchase is 20% below the budget estimate of \$400,000.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay the purchase and result in unacceptable delays in fulfilling the Authority's printing needs.
- 8.0 RECOMMENDATION: It is recommended that the offer of Graphic Accessories be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer