

RESOLUTION NO. 2011-12

AUTHORIZING CONTRACT NO. 2011-001 WITH G & M TOWING & RECOVERY, LLC TO PROVIDE TOWING SERVICES FOR REVENUE AND NON-REVENUE VEHICLES, AS REQUIRED, FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$600,000.00 WITH AN OPTION FOR TWO ADDITIONAL ONE-YEAR PERIODS IN AN AMOUNT NOT TO EXCEED \$200,000.00 PER YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,000,000.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a recurring requirement to provide towing services for revenue and non-revenue vehicles; and

WHEREAS, the bid of G & M Towing & Recovery, LLC, located at 3030 East 55<sup>th</sup> Street, Cleveland, OH 44127 for providing towing services for the Authority's revenue and non-revenue vehicles, as required, for a period of three (3) years with an option for two additional one year periods was received on January 13, 2011 at unit prices resulting in an amount not to exceed \$600,000.00 for the base term, with an option for two additional one-year periods in an amount not to exceed \$200,000.00 per year for a total amount not to exceed \$1,000,000.00; and

WHEREAS, said bid was the lowest responsive and responsible bid received in response to the solicitation; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of G & M Towing & Recovery, LLC to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of G & M Towing & Recovery, LLC to provide towing services for the Authority's revenue and non-revenue vehicles, as required, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with G & M Towing & Recovery, LLC to provide towing services for revenue and non-revenue vehicles, as required, for a period of three years with up to two one-year options exercisable at the discretion of the General Manager/Secretary-Treasurer.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$600,000.00 for the three-year period with an option for two additional one-year periods in an amount not to exceed \$200,000.00 per year for a total contract amount not to exceed \$1,000,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future contract years, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2010-028; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that G & M Towing & Recovery, LLC will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2011

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> TOWING SERVICE FOR REVENUE AND NON-REVENUE VEHICLES  <b>VENDOR:</b> G & M TOWING & RECOVERY, LLC  <b>AMOUNT:</b> NTE \$600,000.00 FOR THREE-YEAR PERIOD WITH TWO OPTION YEARS IN AN AMOUNT NTE \$200,000.00 PER YEAR	<b>Resolution No.:</b> 2011-12
	<b>Date:</b> February 10, 2011
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE** This action will allow the Authority to enter into a contract for towing services for revenue and non-revenue vehicles, as required, for a period of three years with an option for two additional one-year periods.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has a recurring need for towing services of its revenue and non-revenue vehicles when they become inoperable and when it is necessary to tow parking violators.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation For Bid (IFB) was posted on the procurement web site and advertised in the local newspapers. Three responsive and responsible bids were received on January 13, 2011. The following is a result of this solicitation:

Bidder	LF Transit Coach Avg. Tow Price	60Ft. Artic Avg. Tow Price	Community Circulator Avg. Tow	Class 4 or Less Avg. Tow	Class 5 or More Avg. Tow
G&M Towing	\$220.00	\$300.00	\$225.00	\$45.00	\$140.00
Interstate Towing	\$223.50	\$450.00	\$310.00	\$145.00	\$270.00
Charlie's Towing	\$350.00	473.33	\$350.00	\$161.66	\$311.66

A price analysis has been performed and the Procurement Department has determined that the price is fair and reasonable. The rate offered for towing of low floor coaches is \$15.00 below our current contract rate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$600,000.00 for the three-year period, with an option for two additional one-year periods in an amount not to exceed \$200,000.00 per year for a total contract amount not to exceed \$1,000,000.00. The quoted price is approximately 50% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer could potentially disrupt service and impact service quality.
- 8.0 RECOMMENDATION: It is recommended that the offer of G&M Towing & Recovery, LLC be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer