

RESOLUTION NO. 2010-5

AUTHORIZING AN INCREASE TO CONTRACT NO. 2009-068 WITH CT CONSULTANTS, INC. FOR PROJECT 10.95 TO PROVIDE ON-CALL, TASK ORDER SURVEYING SERVICES IN AN AMOUNT NOT TO EXCEED \$34,490.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$129,490.00 (RTA DEVELOPMENT FUND, ENGINEERING AND PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deemed it necessary to acquire a consulting firm to perform on call surveying services; and

WHEREAS, a small purchase contract was entered into with CT Consultants, Inc., located at 6480 Rockside Woods Boulevard South, Suite 150, Independence, Ohio 44131 to perform task order on-call service in an amount not to exceed \$95,000.00; and

WHEREAS, it is necessary to increase the base contract by \$34,490.00 to perform Task #4, providing a survey of five light rail grade crossings on the Light Rail System; and

WHEREAS, said increase will exceed the General Manager/Secretary-Treasurers' \$100,000 small purchase authority; and

WHEREAS, the General Manager/Secretary-Treasurer deems acceptance of the offer of CT Consultants, Inc. to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of CT Consultants, Inc. to provide surveying services is hereby accepted as being in the best interest of the Authority.

Section 2. That the General Manager/Secretary-Treasurer of the authority be and he is hereby authorized to issue Change Order #1 to Contract No. 2009-068 with CT Consultants, Inc., to provide surveying services, as required.

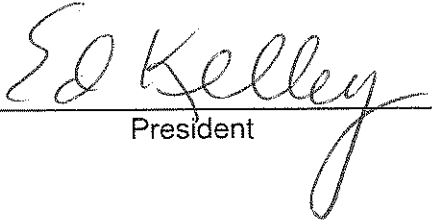
Section 3. That said Change Order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to ARRA Capital Grant OH-56-0002 in an amount not to exceed \$34,490.00 (100% Federal funds), for a total contract amount not to exceed one hundred twenty-nine thousand four hundred ninety & 00/100 dollars (\$129,490.00). The award of this task contract is contingent upon FTA approval of an amendment and subsequent budget revision, and approval of funds under the American Recovery and Reinvestment Act (ARRA) of 2009 and receipt of those funds.

Section 4. That the General Manager/Secretary-Treasurer change order authority be reinstated to its entirety.


Section 5. That all other terms and conditions of said contract shall remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 16, 2010



President

Attest: 

CEO, General Manager/Secretary-Treasurer



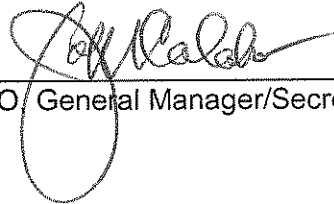
Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: AUTHORIZING AN INCREASE TO CONTRACT NO. 2009-068 FOR PROJECT 10.95 TO PROVIDE ON-CALL TASK ORDER SURVEYING SERVICES. VENDOR: CT CONSULTANTS, INC. AMOUNT: NOT TO EXCEED \$129,490.00	Resolution No.: 2010-5
	Date: February 11, 2010
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to increase Contract No. 2009-068, Task Order On-Call Surveying Services with CT Consultants, Inc. to provide a survey and related services of five existing grade crossings on the Light Rail System.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The existing five grade crossings on the Light Rail requires a survey to be performed which will be provided to an engineering firm. The survey will include mapping and subsurface inspection. This engineering firm will develop the complete set of construction documents for the reconstruction of the grade crossings in a separate contract.
- 3.0 **PROCUREMENT BACKGROUND:** As a result of a negotiated procurement, a small purchase contract was entered into with CT Consultants, Inc., for providing on-call surveying services, as required, in an amount not to exceed \$95,000.00. Due to the need for surveys of the five existing grade crossing on the Light Rail System, this small purchase contract will exceed the one hundred thousand & 00/100 dollars (\$100,000) small purchase authority. An additional thirty four thousand four hundred ninety & 00/100 dollars (\$34,490.00) will be required to perform the four grade crossing surveying services for a total contract amount not to exceed \$129,490.00. Since the total contract amount exceeds the General Manager/Secretary-Treasurer's \$100,000.00 small purchase limit, Board authorization is required.
- A price analysis has been performed and the Procurement Department has determined the rates to be fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 10% DBE goal was established for this procurement in April 2009 when the contract was awarded to CT Consultants, Inc. CT Consultants, Inc. has committed to maintaining the established 10% DBE goal with its current DBE Firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This amendment shall be funded from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to ARRA Capital Grant OH-56-0002, Task 12.21.03, in an amount not to exceed \$34,490.00 (100% Federal funds), for a total contract amount not to exceed one hundred twenty-nine thousand four hundred ninety & 00/100 dollars (\$129,490.00). The award of this task contract is contingent upon FTA approval of an amendment and subsequent budget revision, and approval of funds under the American Recovery and Reinvestment Act (ARRA) of 2009 and receipt of those funds.

- 7.0 ALTERNATIVES: Reject this offer: Rejection of this offer will impact the timely reconstruction of the five grade crossings and could cause unsafe conditions.
- 8.0 RECOMMENDATION: It is recommended that this change order be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to modify the contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO/General Manager/Secretary-Treasurer