

RESOLUTION NO. 2009-96

AUTHORIZING CONTRACT NO. 2009-124 WITH NORTHEAST LUBRICANTS, LTD. FOR THE FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$183,045.50 WITH AN OPTION FOR ONE (1) ADDITIONAL YEAR AT AN AMOUNT NOT TO EXCEED \$91,522.75 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$274,568.25 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of antifreeze for the routine maintenance of the Authority's revenue and non-revenue vehicles; and

WHEREAS, the bid of Northeast Lubricants Ltd., located at 4478 Johnston Parkway, Cleveland, Ohio 44128 for the furnishing of antifreeze, as specified and as required, for a period of two (2) years with an option for one (1) additional year was received on October 15, 2009, at unit prices resulting in an amount not to exceed one hundred eighty three thousand forty-five & 50/100 dollars (\$183,045.50) for a period of two (2) years with an option for one (1) additional year in an amount not to exceed ninety-one thousand five hundred twenty-two & 75/100 dollars (\$91,522.75) for a total contract amount not to exceed two hundred seventy four thousand five hundred sixty-eight & 25/100 dollars (\$274,568.25); and

WHEREAS, said bid was the lowest responsive bid from a responsible bidder received in response to the solicitation; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Northeast Lubricants Ltd., to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Lubricants Ltd, for the furnishing of antifreeze, as specified and as required, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Northeast Lubricants, Ltd. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years with the right to exercise the option for one (1) additional year.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred eighty-three thousand forty-five & 50/100 dollars (\$183,045.50) for a period of two (2) years with an option for one (1) additional year in an amount not to exceed ninety one thousand five hundred twenty-two & 75/100 dollars (\$91,522.75), for a total contract amount not to exceed two hundred seventy-four thousand five hundred sixty-eight & 25/100 dollars (\$274,568.25).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2009-023; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Lubricants Ltd. will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: November 17, 2009



President

Attest:



CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: ANTIFREEZE FOR A PERIOD OF TWO YEARS WITH ONE YEAR OPTION VENDOR: NORTHEAST LUBRICANTS LTD. AMOUNT: \$274,568.25 FOR TOTAL CONTRACT AMOUNT	Resolution No.: 2009-96
	Date: November 12, 2009
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of antifreeze, as specified and as required, for a period of two (2) years with an option for one (1) additional year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for antifreeze is required in the routine maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation For Bid (IFB) was posted on the procurement web site and advertised in the local newspapers. Two responsive and responsible bids were received on October 15, 2009.

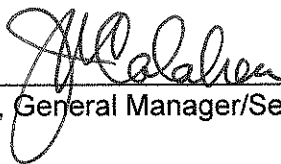
	P/N			
Vendor	Est. Usage	Cost Per Gallon	Annual Cost	3 Yr Extended Cost
	P/N 6100019			
	P/N 6100019A			
Northeast Lubricant	2035 gal	\$5.65/gal	\$11,497.75/yr	\$34,493.25
	16,500 gal	\$4.85/gal	\$80,025.00/yr	\$240,075.00
				\$274,568.25
Shrader Tire & Oil	2035 gal	\$5.80/gal	\$11,803.00	\$35,409.00
	16,500 gal	\$5.30/agal	\$87,450.00	\$262,350.00
				\$297,759.00

A price analysis has been performed and the Procurement Department has determined that the price is fair and reasonable to the Authority based on historic pricing and reflects what was paid in 2003.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to lack of certified DBE firms
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred eighty three thousand forty-five & 50/100 dollars (\$183,045.50) for a period of two (2) years with an option for one (1) additional year at ninety-one thousand five hundred twenty-two & 75/100 dollars (\$91,522.75) for a total contract amount not to exceed two hundred seventy-four thousand five hundred sixty-eight & 25/100 dollars (\$274,568.25). The total price is approximately 30% below the estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer could disrupt service and impact service quality.
- 8.0 RECOMMENDATION: It is recommended that the offer of Northeast Lubricants LTD., be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer