

RESOLUTION NO. 2009-16

AUTHORIZING CONTRACT NO. 2008-303 WITH CHEMSAFE INTERNATIONAL FOR THE FURNISHING OF HEAVY-DUTY CLEANER/DEGREASER, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$122,850.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year to be used by the Authority for interior and exterior surface cleaning of the transit vehicles; and

WHEREAS, the bid of Chemsafe International, with offices at One Zenex Circle, Oakwood Village, Ohio 44146, for the furnishing of heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year was received on February 5, 2009; and

WHEREAS, said bid was the only responsive bid from a responsible bidder received in response to the solicitation; and

WHEREAS, in accordance with Ohio Revised Code Section 306.43(B), when fewer than two responsive bids are received, a regional transit authority may negotiate a price with the sole responsive bidder; and

WHEREAS, after negotiation an amount not to exceed one hundred twenty-two thousand eight hundred fifty & 00/100 dollars (\$122,850.00); was accepted based on the contract requirements; and

WHEREAS, the General Manager/Secretary-Treasurer deems acceptance of the bid of Chemsafe International to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Chemsafe International for the furnishing of heavy-duty cleaner/degreaser, as specified and as required, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Chemsafe International for the furnishing of heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year.


Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred twenty-two thousand eight hundred fifty & 00/100 dollars (\$122,850.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2008-061; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Chemsafe International will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 24, 2009



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2008-303 WITH CHEMSAFE INTERNATIONAL FOR THE FURNISHING OF HEAVY-DUTY CLEANER/DEGREASER, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$122,850.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)	Resolution No.: 2009-16
	Date: March 19, 2009
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for 52,500 gallons of heavy-duty cleaner/degreaser, as specified, on a requirement basis for a period of one (1) year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority uses heavy-duty cleaner/degreaser for interior and exterior surface cleaning of its transit vehicles, including the chassis and undercarriage.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. One (1) bid was received and opened on February 5, 2009.

Ohio Revised Code Section 306.43(B) states that when fewer than two responsive bids are received, a regional transit authority may negotiate a price with the sole responsive bidder. Negotiations failed to achieve a price reduction from Chemsafe International Inc. The pricing is as follows:

GCRTA Part Number	Estimated Quantity	Unit Price	Total
Heavy Duty Degreaser 61-00055C	52,500 gallons	\$2.34/gallon	\$122,850.00

The bid of Chemsafe International has been determined by the Procurement Department to be a responsive bid from a responsible bidder. Chemsafe International has provided services on previous contracts for heavy-duty cleaner/degreaser and they have also performed on small purchase procurements for chemical lubricants. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred twenty-two thousand eight hundred fifty & 00/100 dollars (\$122,850.00). The negotiated price is approximately 2% above the last contract price and 2% above the estimated cost for this procurement.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this award would delay procurement of this product and cause the Authority to be without heavy-duty cleaner/degreaser that would adversely affect the physical appearance of the revenue vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of Chemsafe International is accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer