

RESOLUTION NO. 2009-9

AUTHORIZING CONTRACT NO. 2008-290 WITH J & L DOOR SERVICE, INC. FOR OVERHEAD DOOR REPAIR AND MAINTENANCE, AS REQUIRED AND AS SPECIFIED, FOR A PERIOD OF THREE (3) YEARS IN AN AMOUNT NOT TO EXCEED \$360,000.00 (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a recurring requirement for repair of the overhead doors at the Authority's facilities; and

WHEREAS, the bid of J & L Door Service, Inc., located at 7998 Mayfield Road, Chesterland, Ohio 44026 for overhead door repair and maintenance for a period of three (3) years was received on January 8, 2009, at unit prices resulting in an amount not to exceed three hundred sixty thousand & 00/100 dollars (\$360,000.00); and

WHEREAS, the General Manager /Secretary-Treasurer deems the bid of J & L Door Service, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of J & L Door Service, Inc. for overhead door repair and maintenance services, as required and as specified be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with J & L Door Service, Inc. for overhead door repair and maintenance, as required and as specified, for a period of three (3) years beginning March 1, 2009.

Section 3. That said contract shall be payable from the General Fund, Service Management Department Budget, in an amount not to exceed three hundred sixty thousand & 00/100 dollars (\$360,000.00) for the three-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; compliance by the contractor to the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2008-061; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: February 17, 2009



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2008-290 WITH J & L DOOR SERVICE, INC. FOR OVERHEAD DOOR REPAIR AND MAINTENANCE, AS REQUIRED AND AS SPECIFIED, FOR A PERIOD OF THREE (3) YEARS IN AN AMOUNT NOT TO EXCEED \$360,000.00 (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)	Resolution No.: 2009-9
	Date: February 12, 2009
	Initiator: Service Management
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the repair and maintenance of overhead doors at various facilities throughout the Authority on a requirement basis for a period of three (3) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract provides service to repair and maintain the overhead doors located at various Authority facilities that are damaged by accidents, as well as, to repair doors that fail due to age and normal wear. This service ensures the security of the Authority's buildings and equipment and provides employees and equipment from being exposed to inclement weather.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the Procurement web site and advertised in the local newspapers. Notifications were sent to twelve potential vendors. Four (4) prospective bidders downloaded the solicitation from the web site. Two (2) responsive and responsible bids were opened on January 8, 2009. A summary is as follows:

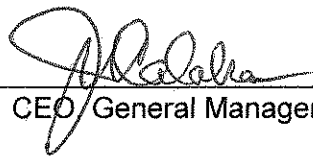
<u>Company</u>	<u>Item No. 1 Hourly Rate Journeyman</u>	<u>Item 2 Hourly Rate Helper</u>
J & L Door Service, Inc. 7998 Mayfield Road Chesterland, Ohio 44026	1 st Yr. \$62.00 2 nd Yr. \$63.00 3 rd Yr. \$64.00	\$60.00 \$61.00 \$62.00
Action Door Co. 201 E Granger Road Cleveland, OH 44131	1 st Yr. \$69.00 2 nd Yr. \$74.00 3 rd Yr. \$79.00	\$55.00 \$60.00 \$65.00

The bid of J & L Door Service, Inc. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Service Management Department budget, in an amount not to exceed three hundred sixty thousand & 00/100 dollars (\$360,000.00). The bid price for the hourly contract pricing has increased by 35% from the previous contract pricing. This contract is expected to reduce the Authority's overall cost for the maintenance of the overhead doors for the next three years due to the knowledge of the vendor in the requirement of our overhead door maintenance.
- 7.0 **ALTERNATIVES:** Reject all bids. Rejection of this award would delay the continued maintenance and repair service of the Authority's overhead doors at the facilities and potentially affect the health and safety of our employees.
- 8.0 **RECOMMENDATION:** It is recommended that the bid of J & L Door Service, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO/General Manager/Secretary-Treasurer