

RESOLUTION NO. 2008-165

AUTHORIZING CONTRACT NO. 2008-252 WITH THOMAS BROTHERS LANDSCAPING TO PROVIDE LANDSCAPING SERVICES FOR THE RAIL LOCATIONS, AS SPECIFIED, FOR A THREE-YEAR PERIOD WITH TWO, ONE-YEAR OPTIONS THROUGH DECEMBER 31, 2013, IN AN ANNUAL AMOUNT NOT TO EXCEED \$69,332.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$346,660.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain a full range of landscaping and turf maintenance services, as specified, for a three year period with two, one year options for the period of January 1, 2009 through December 31, 2013 at forty-three (43) rail locations in the Greater Cleveland area; and

WHEREAS, the bid of Thomas Brothers Landscaping Inc., located at 3690 East 103rd Street, Cleveland, Ohio 44105, for the furnishing of said services for the forty-three (43) locations was received on November 18, 2008, at unit prices resulting in an amount not to exceed \$69,332.00 per year; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Thomas Brothers Landscaping Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Thomas Brothers Landscaping Inc. for landscaping services, as specified, for a three year period commencing, January 1, 2009 through December 31, 2011, with two one-year options be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Thomas Brothers Landscaping Inc. for the furnishing of landscaping services, as specified, for a three year period with the authority to exercise two, one-year options.

Section 3. That the contract shall be payable out of the General Fund, Rail District Department budget in an annual amount not to exceed sixty-nine thousand three hundred thirty-two & 00/100 dollars (\$69,332.00) for a total contract amount not to exceed three hundred forty-six thousand six hundred sixty & 00/100 dollars (\$346,660.00) for the contract period. Funding for 2009 is contingent upon the Board of Trustees adopting the recommended 2009 Budget.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2008-061, bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Thomas Brothers Landscaping Inc. will attempt to exceed the 15% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 16, 2008



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2008-252 WITH THOMAS BROTHERS LANDSCAPING TO PROVIDE LANDSCAPING SERVICES FOR THE RAIL LOCATIONS, AS SPECIFIED, FOR A THREE-YEAR PERIOD WITH TWO, ONE-YEAR OPTIONS THROUGH DECEMBER 31, 2013, IN AN ANNUAL AMOUNT NOT TO EXCEED \$69,332.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$346,660.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)	Resolution No.: 2008-165
	Date: December 11, 2008
	Initiator: Rail District
ACTION REQUEST: <input type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of a full range of landscaping and turf maintenance services, as specified, for the east and west side rail locations for the period of January 1, 2009 through December 31, 2013 at approximately forty-three (43) locations.
- 2.0 **DESCRIPTION/JUSTIFICATION:** Landscaping at the various GCRTA locations is an integral aspect of maintaining the public image of the Authority and it is required for compliance with laws and regulations. These services are for the rail locations of the GCRTA that require landscape services on the East, West and Shaker Square areas.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the procurement web site and advertised in the local newspapers. Twenty companies downloaded the bid package of which thirteen were qualified to perform these services. Two bids were received for this solicitation as follows:

<u>Firm</u>	<u>Annual Contract Amount</u>	<u>Total Contract Amount</u>
Thomas Brothers Landscaping 3690 East 103 rd Street Cleveland, Ohio 44105	\$69,332.00	\$346,660.00
Yardmaster, Inc. 1447 North Ridge Rd. Painesville, OH 44077	\$97,084.00	\$485,420.00

This bid contained an emergency contingency of \$10,000 per year for emergency maintenance items outside the specifications that are required (i.e. filling in turf ruts created by vehicles, replacing plantings, mulching etc.).

Thomas Brothers Landscaping, Inc. is a Cleveland based landscaping firm that has been in business since 1998. Its clients include Cleveland-Housing Network, one property for Laketran and various daycare facilities throughout the Cleveland area. Thomas Brothers have been the contractor for the landscaping requirements for the past five years for the Shaker Square area of the Authority and performed acceptable service at those locations.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 15% DBE has been established for this procurement. Thomas Brothers Landscaping is a certified DBE firm (African American owned) and will perform 100% of the contract with its own workforce.
- 5.0 POLICY IMPACT: Does not apply
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Rail District Department budget in an annual amount not to exceed sixty-nine thousand three hundred thirty-two & 00/100 dollars (\$69,332.00) for a total contract amount not to exceed three hundred forty-six thousand six hundred sixty & 00/100 dollars (\$346,660.00) for the contract period.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this award would delay procurement of this service and cause the Authority to be without landscaping services at the Rail locations.
- 8.0 RECOMMENDATION: It is recommended that the bid of Thomas Brothers Landscaping Inc. to provide Landscaping services for the Authority's locations be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer