

RESOLUTION NO. 2008-114

AUTHORIZING CONTRACT NO 2008-126 WITH R. E. WARNER & ASSOCIATES, INC. FOR PROJECT 11 E – A/E SERVICES FOR THE PARATRANSIT DISTRICT GARAGE REHABILITATION IN AN AMOUNT NOT TO EXCEED \$182,563.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to procure A/E Services for the Paratransit District Garage Rehabilitation, as described under Project 11E; and

WHEREAS, the proposal of R. E. Warner & Associates, Inc. with offices located at 25777 Detroit Road, Suite 200, Westlake, Ohio 44115 to perform said services was received on June 5, 2008 in response to a request for proposals; and

WHEREAS, after negotiations, an amount not to exceed one hundred eighty-two thousand five hundred sixty-three & 00/100 dollars (\$182,563.00) was agreed upon and R. E. Warner & Associates, Inc. was determined to be the most technically qualified firm offering to perform said services; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of R. E. Warner & Associates, Inc., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of R. E. Warner & Associates, Inc., as negotiated, to perform said services under Project 11E – A/E Services for the Paratransit District Garage Rehabilitation be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with R. E. Warner & Associates, Inc. for the performance of said services.

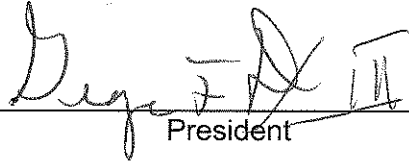
Section 3. That said contract shall be payable from the RTA Development Fund, Engineering and Project Development Department budget, including but not limited to Capital Grant OH-03-0266 in an amount not to exceed \$182,563.00 (\$146,050.40 in Federal funds which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2008-061; bonding and insurance requirements; and all applicable laws relating to the contractual obligation.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects R. E. Warner & Associates, Inc. to exceed the 15% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 19, 2008



Deputy President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

Title/Description: AUTHORIZING CONTRACT NO. 2008-126 WITH R. E. WARNER & ASSOCIATES, INC. FOR PROJECT 11E – A/E SERVICES FOR PARATRANSIT DISTRICT GARAGE REHABILITATION IN AN AMOUNT NOT TO EXCEED \$182,563.00 (RTA DEVELOPMENT FUND, ENGINEERING AND PROJECT DEVELOPMENT DEPARTMENT BUDGET)	Resolution No.: 2008-114
	Date: August 14, 2008
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE:** This action will allow the Authority to enter into a contract for Project 11E – A/E Services for the Paratransit District Garage Rehabilitation.

2.0 **DESCRIPTION/JUSTIFICATION:** This project is for Architect/Engineer Services for the Paratransit District Garage Rehabilitation, which is located at 4601 Euclid Avenue, Cleveland, Ohio. The A/E firm will provide design services for the remodeling/expansion of the existing Paratransit Facility.

The scope of services at the facility has greatly expanded since the original construction in 1982. The type and number of riders has increased and the number of non-revenue vehicles maintained by this facility has also increased several fold. This increase has made it necessary to expand the size of the facility.

3.0 **PROCUREMENT BACKGROUND:** A Request for Proposal was posted on the GCRTA procurement website and advertised in the local newspapers. Solicitations were downloaded from the web site by approximately twenty-one prospective proposers. Three (3) technical proposals were received on June 5, 2008.

These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority’s evaluation panel selects the most technically qualified firms to interview, based on the written proposals received. Interviews are conducted and based on this process, the single most technically qualified firm is selected and asked to submit a cost proposal. The Authority then negotiates with that firm. Should the Authority determine that a mutual agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm and an acceptable price was reached.

A cost analysis was performed and the Procurement Department has determined the negotiated price to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 15% DBE Goal has been established for this procurement. R.E. Warner & Associates have committed to \$42,500 or 23% in DBE participation through the utilization of Polytech, Inc., (African American-owned) in the amount of \$27,500 and McGuiness Unlimited (Female-owned) in the amount of \$15,000.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-03-0266, Line Item 11.31.02 in an amount not to exceed \$182,563.00 (\$146,050.40 in Federal funds which represents 80% of the total cost). This amount is approximately 8% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will impact the Paratransit facility to function effectively.
- 8.0 RECOMMENDATION: The procurement was reviewed by the Planning and Development Committee at their August 5, 2008 meeting and recommended for approval by the Board of Trustees. It is recommended that the offer of R. E. Warner & Associates, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer