

RESOLUTION NO. 2007-150

AUTHORIZING CONTRACT NO. 2007-113 WITH KRONOS CORPORATION TO PROVIDE HARDWARE AND SOFTWARE MAINTENANCE SERVICES FOR THE AUTHORITY'S TIME AND ATTENDANCE SYSTEM FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$57,423.43 (GENERAL FUND, INFORMATION SYSTEMS DEPARTMENT BUDGET)

WHEREAS, the Authority currently utilizes Kronos Time and Attendance System licensed products in its human resources management and payroll applications; and

WHEREAS, this time and attendance software is proprietary to Kronos Corporation, the original provider and installer of this software; and

WHEREAS, the offer of Kronos Corporation located at 6000 Lombardo Center, Seven Hills, Ohio 44131 to provide hardware and software maintenance services was received on September 24, 2007; and

WHEREAS, Section 306.43(H)(3) of the Ohio Revised Code provides that competitive bidding is not required when the expenditure is for a renewal or re-negotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems; or for the upgrade of such equipment, services or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, after negotiations, the offer of Kronos Corporation to provide hardware and software maintenance services for the Authority's time and attendance system for a period of one year in an amount not to exceed \$57,423.43 was agreed upon; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Kronos Corporation to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Kronos Corporation, as negotiated, to provide hardware and software maintenance services for the Authority's time and attendance system for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a sole source contract with Kronos Corporation to provide hardware and software maintenance services for the Authority's time and attendance system for a period of one year.

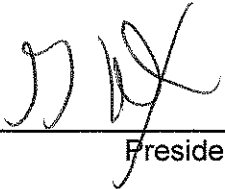
Section 3. That said contract shall be payable from the General Fund, Information Systems Department budget in an amount not to exceed fifty-seven thousand four hundred twenty-three & 43/100 dollars (\$57,423.43).

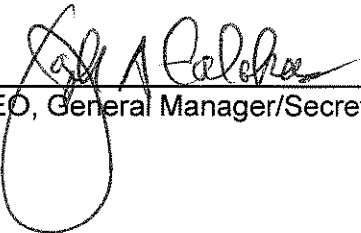
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2007-064; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Kronos Corporation will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 16, 2007

  
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President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

Title/Description AUTHORIZING CONTRACT NO. 2007-113 WITH KRONOS CORPORATION TO PROVIDE HARDWARE AND SOFTWARE MAINTENANCE SERVICES FOR THE AUTHORITY'S TIME AND ATTENDANCE SYSTEM FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$57,423,43 (GENERAL FUND, INFORMATION SYSTEMS DEPARTMENT BUDGET)	Resolution No.: 2007-150
	Date: October 11, 2007
	Initiator: Information Systems
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE: This action will allow the Authority to enter into a sole source contract for hardware and software maintenance services for the Kronos Time and Attendance System.
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority requires a maintenance agreement for the time and attendance system, which is part of the Human Resources Management System, used to record employee time and related compensation matters. This information is required in order to process payrolls.
- 3.0 PROCUREMENT BACKGROUND: This sole source contract is exempt from competitive bidding as authorized under Section 306.43(H)(3) of the Ohio Revised Code. Kronos Corporation developed this time and attendance system on a proprietary basis and is the only source for maintenance services.  
  
 The Procurement Department requested a proposal from Kronos Corporation. The Information Systems Department reviewed the proposal for adherence to technical scope. The Procurement Department determined the price to be fair and reasonable to the Authority
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A zero percent (0%) DBE goal was established for this procurement due to the lack of subcontracting opportunities.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable from the General Fund, Information Systems Department budget in an amount not to exceed fifty-seven thousand four hundred twenty-three & 43/100 dollars (\$57,423.43). This is the budgeted amount for this project.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this offer would prevent continued maintenance of the Kronos hardware and software, risking breakdowns in the time and attendance system and significantly delaying the payroll processing.

- 8.0 RECOMMENDATION: It is recommended that the offer of Kronos Corporation be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

Handwritten signature of Bruce E. Hampton in cursive script.

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CEO, General Manager/Secretary -Treasurer