

RESOLUTION NO. 2007-132

AUTHORIZING CONTRACT NO. 2007-070 WITH THE GPD GROUP FOR PROJECT 11.92 – ENGINEERING SERVICES FOR AN ARC FLASH ANALYSIS IN AN AMOUNT NOT TO EXCEED \$196,800.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to procure Engineering Services for an Arc Flash Analysis, as described under Project 11.92; and

WHEREAS, the proposal of the GPD Group with offices located at 5595 Transportation Boulevard, Suite 100, Cleveland, Ohio 44125 to perform said services was received on July 26, 2007 in response to a request for proposals; and

WHEREAS, after negotiations, an amount not to exceed one hundred ninety-six thousand eight hundred & 00/100 dollars (\$196,800.00) was agreed upon and the GPD Group was determined to be the most technically qualified firm offering to perform said services; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of the GPD Group, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of the GPD Group, as negotiated, for Project 11.92 – Engineering Services for an Arc Flash Analysis, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with the GPD Group for the performance of said services.


Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local Funds, in an amount not to exceed one hundred ninety-six thousand eight hundred & 00/100 dollars (\$196,800.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2007-064; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects the GPD Group to exceed the 12% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 18, 2007



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2007-070 WITH THE GPD GROUP FOR PROJECT 11.92 – ENGINEERING SERVICES FOR AN ARC FLASH ANALYSIS IN AN AMOUNT NOT TO EXCEED \$196,800.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)	Resolution No.: 2007-132
	Date: September 13, 2007
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE:** This action will allow the Authority to enter into a contract for Project 11.92 – Engineering Services for an Arc Flash Analysis.

2.0 **DESCRIPTION/JUSTIFICATION:** This project is for Engineering Services for an Arch Flash Analysis. The Consultant will inspect GCRTA equipment at specified locations, prepare an Arc Flash Analysis and level of hazard labeling, and describe on one-line drawings, the level of potential electrical Arc Flash hazard at each location and the necessary protective equipment for each location. This project will bring the Authority in full compliance with the Arc Flash code requirements of NFPA 70, Article 110.16.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal was posted on the Procurement website and advertised in the local newspapers. Packages were downloaded from the website by approximately forty-four prospective proposers. Seven (7) proposals were received on June 30, 2007.

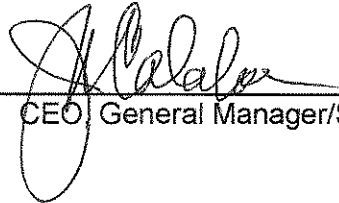
These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority’s evaluation panel selects the most technically qualified firms to interview, based on the written proposals received. Interviews are conducted and based on this process, the single most technically qualified firm is selected and asked to submit a cost proposal. The Authority then negotiates with that firm. Should the Authority determine that a mutual agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance negotiations were held with the first ranked firm and an acceptable price was reached.

A cost analysis was performed and the Procurement Department has determined the negotiated price to be fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 12% DBE participation goal was established for this procurement. GPD Group, Inc. has committed to meeting the DBE goal through the utilization of Minority Electric Company, Inc. (African American owned) in the amount of \$24,050.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local funds, in an amount not to exceed one hundred ninety-six thousand eight hundred & 00/100 dollars (\$196,800.00). This is the budgeted amount for this project.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will impact the Authority meeting Arc Flash electrical code requirements and the safety enhancement to maintenance personnel.
- 8.0 RECOMMENDATION: This procurement was reviewed by the Board of Trustees Planning and Development Committee at their September 4, 2007 meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of the GPD Group be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement Requirements.



CEO, General Manager/Secretary-Treasurer