

RESOLUTION NO. 2007-130

AUTHORIZING CONTRACT NO. 2007-045 WITH FCS GRAPHICS INC., (FOREST CITY SPECIALTIES) FOR THE FURNISHING OF OPERATOR AND SUPERVISOR UNIFORM SERVICES FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$1,950,000.00 WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$650,000.00 PER YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$3,250,000.00 (GENERAL FUND, VARIOUS DEPARTMENT BUDGETS)

WHEREAS, The Authority has the requirement that operators maintain a professional image and wear GCRTA approved uniform items; and

WHEREAS, the proposal of FCS Graphics Inc. (Forest City Specialties), located at 2169 St. Clair Avenue, Cleveland, Ohio 44114, for the furnishing of Operator and Supervisor Uniform Services for a period of three years with an option for two, one-year periods was received on July 9, 2007 in an amount not to exceed \$1,950,000.00 for the base term; and

WHEREAS, the General Manager/Secretary-Treasurer deems the proposal of FCS Graphics Inc., to furnish Operator and Supervisor Uniform Services to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of FCS Graphics Inc. (Forest City Specialties) for the furnishing of Operator and Supervisor Uniform Services for a period of three years with an option for two, one-year periods, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with FCS Graphics Inc. for said services.


Section 3. That said contract shall be payable from the General Fund, Various Department budgets, in an amount not to exceed one million nine hundred fifty thousand & 00/100 dollars (\$1,950,000.00) for the base three years with two, one-year options in an amount not to exceed six hundred fifty thousand & 00/100 dollars (\$650,000.00) per each option year for a total contract amount not to exceed three million two hundred fifty thousand & 00/100 dollars (\$3,250,000.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2007-064; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

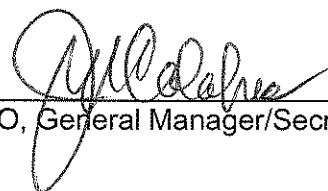
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that FCS Graphics Inc. will attempt to exceed the 15% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 18, 2007



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2007-045 WITH FCS GRAPHICS INC., (FOREST CITY SPECIALTIES) FOR THE FURNISHING OF OPERATOR AND SUPERVISOR UNIFORM SERVICES FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$1,950,000.00 WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$650,000.00 PER YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$3,250,000.00 (GENERAL FUND, VARIOUS DEPARTMENT BUDGETS)	Resolution No.: 2007-130
	Date: September 13, 2007
	Initiator: Labor & Employee Relations
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE:** This action will allow the Authority to enter into a contract for the Furnishing of Uniform Services for the Authority's Coach, Paratransit and Rail Operators and Supervisors as required under the ATU contract.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The contract is needed for the furnishing of Uniform Services for the Authority's Coach, Paratransit, Rail Operators and Supervisors. These GCRTA employees are required to wear approved uniform items during the performance of their job duties. The Operators and Supervisors are currently entitled to a clothing allowance of \$450.00 per person per year. They must be active employees and meet all eligibility requirements to receive the allowance. This service shall include, but will not be limited to, providing all uniform items and alterations, if necessary; maintaining a store location convenient for all Operators/Supervisors; and record keeping and billing in accordance with the union contract. The contract shall also provide selected uniform items to all GCRTA employees.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals was posted on the procurement web site and advertised in the local newspapers. Fourteen (14) potential proposers downloaded this solicitation. One proposal was received on July 9, 2007. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures and after negotiations, the proposal of FCS Graphics Inc. (Forest City Specialties) to provide Uniform Services was selected as the most advantageous to the Authority and its employees. FCS Graphics Inc. was established in 1978, headquartered in Cleveland, Ohio and has provided this service to the Authority for the last five years. Some of the firms that didn't propose said that they did not want to set up a separate retail facility for the Authority.

 A price analysis was performed and the Procurement Department determined the proposal prices to be fair and reasonable to the Authority. The various uniform pricing averages a 3% increase when compared to the individual unit pricing previously paid on the 2006 - 2007 purchases of uniforms.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action Requirements have been met. A 15% DBE Goal was established for this procurement. FCS Graphics, Inc. submitted documentation sufficient to demonstrate and meet the standard of good faith effort as provided in the federal regulations, as the company was unsuccessful in securing DBE participation on the procurement.

5.0 POLICY IMPACT: None

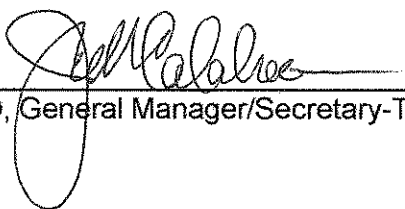
6.0 ECONOMIC IMPACT: This procurement will be funded from the General Fund, Various Department budgets, in an amount not to exceed one million nine hundred fifty thousand & 00/100 dollars (\$1,950,000.00) for the base three years with two, one-year options in an amount not to exceed six hundred fifty thousand & 00/100 dollars (\$650,000.00) per each option year for a total contract amount not to exceed three million two hundred fifty thousand & 00/100 dollars (\$3,250,000.00). The reimbursement of \$450.00 per operator and/or supervisor and \$250.00 per customer representative is set per the Union agreement for reimbursable clothing allowance.

7.0 ALTERNATIVES: Reject this bid. Rejection of this award would prevent operators and supervisors from obtaining the proper uniform items and maintaining a professional appearance.

8.0 RECOMMENDATION: This procurement was reviewed by the Board of Trustees Operations Committee at their September 4, 2007 meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of FCS Graphics Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer