

RESOLUTION NO. 2007-113

AUTHORIZING CONTRACT NO. 2007-062 WITH DODSON & ASSOCIATES, INC. FOR PROJECT NO. 11.74 – WOODHILL GARAGE SIGN AND SHELTER SHOP RENOVATIONS IN THE AMOUNT OF \$62,482.00 (RTA CAPITAL FUND, ENGINEERING AND PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to acquire construction services as provided under Project 11.74 – Woodhill Garage Sign & Shop Renovation; and

WHEREAS, the bid of Dodson & Associates, Inc. located at 19906 Gladstone Road, Warrensville Heights, Ohio 44122 was received on July 11, 2007 in the amount of sixty-two thousand four hundred eighty-two & 00/100 dollars (\$62,482.00) to perform said services; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Dodson & Associates, Inc. to be the lowest responsive bid from a responsible bidder for said services and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Dodson & Associates, Inc. be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Dodson & Associates, Inc. for Project 11.74 – Woodhill Garage Sign & Shop Renovation.

Section 3. That said contract shall be payable from the RTA Capital Fund, Engineering & Project Development Department budget in the amount of sixty-two thousand four hundred eighty-two & 00/100 dollars (\$62,482.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2007-064; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Dodson & Associates, Inc. will exceed the 10% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 21, 2007



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2006-062 WITH DODSON & ASSOCIATES, INC. FOR PROJECT NO. 11.74 WOODHILL GARAGE SIGN & SHELTER SHOP RENOVATION IN THE AMOUNT OF \$62,482.00 (RTA CAPITAL FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)	Resolution No.: 2007-113
	Date: August 16, 2007
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE:** This action will allow the Authority to enter into a contract for renovation of the sign and shelter shop as described under Project 11.74.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project involves architectural, structural, mechanical, and electrical alterations to various areas of the GCRTA Woodhill Garage. Scope of work items include, but are not limited to, removal and relocation of existing lockers; removal of existing asbestos floor tile; installation of new vinyl composition tile flooring, removal of two existing overhead doors; provision of new receptacles and installation of an 8 foot high metal stud partition.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the GCRTA website and advertised in local newspapers. Five (5) prospective bidders requested packages for this solicitation. Two bids were received on July 11, 2007, as follows:

Dodson & Associates, Inc. 19906 Gladstone Road Warrensville Heights, Ohio 44122	\$62,482
Severino, Inc. 4791 Waldamere Willoughby, Ohio 44094	\$91,230

The Basis of Award was to be the lowest responsive bid from a responsible bidder.

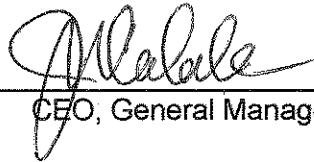
Dodson & Associates, Inc. is a DBE firm that has successfully completed renovation projects for the V. A. Hospital (Brecksville and Wade Park) Improvements, City of Cleveland Public Library Main Branch renovation, Cuyahoga Metropolitan Housing Authority (CMHA), and City of East Cleveland School District school renovations.

A price analysis was performed and the Procurement Department determined the bid price to be fair and reasonable.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 10% DBE participation goal was established for this procurement. Dodson & Associates is a certified DBE firm and will serve as the prime contractor. It has agreed to perform approximately 76% of the contract work (\$47,183) with its own forces, and will utilize the following additional certified DBE firms to bring total DBE participation to 100%: Coleman Trucking (African American) in the amount of \$14,990.00 and McTech Corp (African American) in the amount of \$ 300.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded from the RTA Capital Fund, Engineering and Project Development Department budget in the amount of sixty-two thousand four hundred eighty-two & 00/100 dollars (\$62,482.00). The award price submitted was 5% above the Engineer's Estimate of \$59,618.00 and 32 % lower than the second lowest bid.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of all bids would hinder the Authority's ability to operate the sign & shelter shop efficiently.
- 8.0 RECOMMENDATION: It is recommended that the bid of Dodson & Associates, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer