

RESOLUTION NO. 2007-81

AUTHORIZING CONTRACT NO. 2007-049 WITH NORTHEAST LUBRICANTS LTD. FOR THE FURNISHING OF TRANSMISSION FLUID, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR, IN AN AMOUNT NOT TO EXCEED \$161,890.50 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of transmission fluid for the routine maintenance of the Authority's revenue and non-revenue vehicles; and

WHEREAS, the bid of Northeast Lubricants Ltd, located at 4478 Johnston Parkway, Cleveland, Ohio 44128 for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year was received on May 30, 2007, at unit prices resulting in an amount not to exceed one hundred sixty-one thousand eight hundred ninety & 50/100 dollars (\$161,890.50); and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Northeast Lubricants Ltd to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Lubricants Ltd for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year be and the same is hereby accepted as a responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Northeast Lubricants Ltd for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred sixty-one thousand eight hundred ninety & 50/100 dollars (\$161,890.50).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda; if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2007-064; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

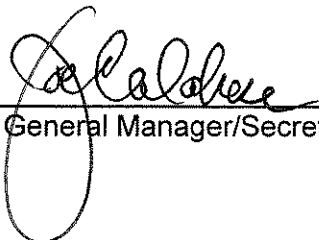
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Lubricants Ltd will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 19, 2007



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2007-049 WITH NORTHEAST LUBRICANTS LTD. FOR THE FURNISHING OF TRANSMISSION FLUID, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$161,890.50 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2007-81
	Date: June 14, 2007
	Initiator: Fleet Management Department
ACTION REQUEST: <input type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for transmission fluid is required in the routine maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Bids were opened on May 30, 2007. There were three (3) bids submitted for this bid. The other bidder was found non-responsive for not stating prices for all items as required. Summary of the two (2) responsive bids are as follows:

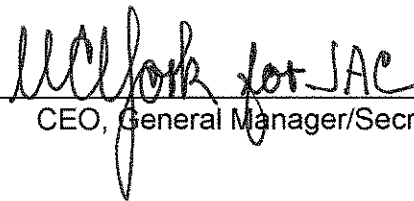
<u>Company's Name</u>			
Northeast Lubricants Ltd.	Lyden Oil Co.		
Cost per gallon	Cost per gallon	Annual Usage	Transmission Fluid
\$ 6.14	\$ 5.00	2200 gallon	61-00085(55-Drum)
\$ 5.38	\$ 4.75	6000 gallon	61-00085-A (Bulk)
\$24.75	\$33.10	2750 gallon	61-00086(55-Drum)
\$24.02	\$32.85	2000 gallon	61-00086-A (Bulk)
Total Price	Total Price		
\$161,890.50	\$196,225.00		

The bid of Northeast Lubricants Ltd. has been determined by the Procurement Department to be a responsive bid from a responsible bidder. Northeast Lubricants Ltd. has provided services on previous contracts for transmission fluid. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply:

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred sixty-one thousand eight hundred ninety & 50/100 dollars (\$161,890.50). The bid price is approximately 21% below the \$206,275.00 estimated cost for this procurement.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this offer would delay procurement of transmission fluid leaving the Authority without enough transmission fluid to service the Authority's revenue and non-revenue vehicles causing potential disruptions in service.
- 8.0 RECOMMENDATION: It is recommended that the bid of Northeast Lubricants Ltd. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



Handwritten signature of the CEO, General Manager/Secretary-Treasurer.

CEO, General Manager/Secretary-Treasurer