

RESOLUTION NO. 2007-43

AUTHORIZING CONTRACT NO. 2007-013 WITH XEROX CORPORATION TO LEASE A HIGH SPEED DIGITAL DUPLICATOR FOR A PERIOD OF FIVE YEARS THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A PRICE NOT TO EXCEED \$221,520.00 (GENERAL FUND, SUPPORT SERVICES DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Transit Authority has determined the need to replace the current high-speed duplicator that has exceeded its useful life; and

WHEREAS, the offer of Xerox Corporation, located at 6000 Freedom Square Drive, Independence, Ohio 44131 to provide this equipment and service through the State of Ohio Cooperative Purchasing Program was received on February 5, 2007; and

WHEREAS, the State of Ohio Cooperative Purchasing Act provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code permits a Regional Transit Authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-69; and

WHEREAS, the General Manager/Secretary-Treasurer has deemed it to be in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for leasing a high-speed digital duplicator from Xerox Corporation and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Xerox Corporation to provide a lease for a high-speed digital duplicator and maintenance services for a period of five years be and the same is hereby accepted as in the best interest of the Authority.

Section 2. That the General Manager/Secretary-Treasurer of the Authority is authorized to enter into a contract with Xerox Corporation to provide a lease for a high-speed digital duplicator and maintenance services for a period of five years.


Section 3. That said contract shall be payable out of the General Fund, Support Services Department budget, at a price not to exceed two hundred twenty one thousand five hundred twenty & 00/100 dollars (\$221,520.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2006-77, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: March 27, 2007

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> AUTHORIZING CONTRACT NO. 2007-013 WITH XEROX CORPORATION TO LEASE A HIGH SPEED DIGITAL DUPLICATOR FOR A PERIOD OF FIVE YEARS THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A PRICE NOT TO EXCEED \$221,520.00 (GENERAL FUND, SUPPORT SERVICES DEPARTMENT BUDGET)	<b>Resolution No.:</b> 2007-43
	<b>Date:</b> March 22, 2007
	<b>Initiator:</b> Support Services Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for leasing a high-speed digital duplicator for a period of five years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires the replacement of the current ten-year old Xerox 5690 duplicator that has exceeded its useful life. The new lease includes maintenance, warranty and appropriate software and hardware to perform Authority duplicating work. The replacement unit is the Xerox DocuTech 6115 duplicator with in line tape binding and stapling/finishing. The Authority has an on-going need to provide high-speed digital duplicating services for day-to-day operations.
- 3.0 **PROCUREMENT BACKGROUND:** The Board of Trustees has authorized the General Manager/Secretary-Treasurer to utilize the State of Ohio Cooperative Purchasing Program by Resolution 1990-69. The Xerox DocuTech 6115 will be leased from Xerox Corporation through the State of Ohio Cooperative Purchasing Program at a price of \$221,520.00. The price established under the state program is a result of a competitive solicitation and offered to all government entities. The state pricing for this unit can be found under Xerox Corporation, Schedule 772096A, Index STS096.  
  
A cost analysis has been performed and the Procurement Department has determined that the lease agreement of the Xerox Corporation is fair, reasonable, and advantageous for the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Support Services Department budget, at a price not to exceed two hundred twenty-one thousand five hundred twenty & 00/100 dollars (\$221,520.00). This price is 8% below the budgeted amount.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this proposal will leave the Authority without the ability to provide high speed duplicating services for various Authority departments.

4.0 RECOMMENDATION: It is recommended that the offer of Xerox Corporation be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

5.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement Requirements.

  
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CEO, General Manager/Secretary-Treasurer