

RESOLUTION NO. 2007-39

AUTHORIZING CONTRACT NO. 2006-139 WITH PARK WORKS FOR PROJECT 11.55 – CONSULTANT SERVICES FOR THE TRANSIT WAITING ENVIRONMENTS PROGRAM IN THE AMOUNT OF \$200,000.00 WITH A ONE-YEAR OPTION AT THE SAME AMOUNT FOR A TOTAL CONTRACT AMOUNT OF \$400,000.00 (RTA DEVELOPMENT FUND, PROGRAMMING AND PLANNING DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to procure consulting services for the Transit Waiting Environments Program, as described under Project 11.55; and

WHEREAS, the proposal of Park Works with an office located at 1422 Euclid Avenue, Suite 733, Cleveland, Ohio 44115 to perform said services was received on January 17, 2007 in response to a competitive solicitation; and

WHEREAS, an amount of \$200,000.00 with a one year option at the same amount for a total contract amount of \$400,000.00 was agreed upon and Park Works was determined to be the most technically qualified firm offering to perform such services; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Park Works, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Park Works, as negotiated, to perform consulting services under Project 11.55 – Transit Waiting Environments Project be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Park Works for the performance of said services.

Section 3. That this contract is payable from the Development Fund, Planning & Programming Department budget, including but not limited to Capital Formula Grant OH-90-X531 and future grant funding in the amount of \$200,000 (\$160,000 in Federal funds which represents 80% of the total cost). There is an option for \$200,000 for an additional year of services.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2006-077; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects Park Works to exceed the 20% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 27, 2007

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2006-139 WITH PARK WORKS FOR PROJECT 11.55 – CONSULTANT SERVICES FOR THE TRANSIT WAITING ENVIRONMENTS PROJECT IN THE AMOUNT OF \$200,000.00 WITH A ONE-YEAR OPTION AT THE SAME AMOUNT FOR A TOTAL CONTRACT AMOUNT OF \$400,000.00 (RTA DEVELOPMENT FUND, PROGRAMMING AND PLANNING DEPARTMENT BUDGET)	Resolution No.: 2007-39
	Date: March 22, 2007
	Initiator: Programming & Planning Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract to provide Consulting Services for the Transit Waiting Environments Project.
- 2.0 DESCRIPTION/JUSTIFICATION: This project will initiate contract work to provide a Transit Waiting Environments (TWE) Program. The program must coordinate with the Authority's existing bus stop and shelter program and result in an annual program budget proposal (which is currently \$200,000.00 annually). The anticipated projects derived from the TWE Program will be small with an estimated construction cost of generally less than \$100,000.00.

The contract deliverables for the TWE program will include the following:

- Bus Stop Selection and Investment Criteria
- Implementation Planning
- Preliminary Design and Cost Estimation
- Detailed Specifications, Costs and Implementation of Construction items
- Develop a TWE Annual Program Budget

This consulting contract will facilitate planning efforts involving public officials, RTA staff, the City of Cleveland, local development corporations and other non-profits, in order to install specific TWE amenities at five existing bus stop/shelter sites and at other sites that are yet to be identified.

- 3.0 PROCUREMENT BACKGROUND: The Request for Proposal (RFP) was posted on the GCRTA web site and advertised in the local newspapers. Thirty-four (34) prospective proposers downloaded this solicitation. One (1) proposal was received on January 18, 2007 as follows:

Park Works  
1422 Euclid Avenue  
Cleveland, Ohio 44115


A telephone survey revealed that prospective proposers did not submit proposals due to the firms' workload and inability to partner with other firms to reduce the impact on their resources.

These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel selects the most technically qualified firms to interview, based on the written proposals received. Interviews are conducted and based on this process the single most technically qualified firm is selected and asked to submit a cost proposal. The Authority then negotiates with that firm. Should the Authority determine that a mutual agreement cannot be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the only proposer and an acceptable price was reached.

A cost analysis was performed and the Procurement Department has determined the negotiated price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 20% DBE participation goal was established for this procurement. Park Works has agreed to the goal in an amount of at least \$40,000 through the utilization of Mobius Brey, LLC, a certified African American female owned business.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** That this contract is payable from the Development Fund, Planning & Programming Department budget, including but not limited to Federal funding from Section 5307 Capital Formula Grant OH-90-X531, in the amount of \$200,000.00 (\$160,000.00 in Federal funds which represents 80% of the total cost). There is an option for \$200,000.00 for an additional year of service.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will impact the design and upgrade of several bus stops.
- 8.0 **RECOMMENDATION:** This procurement was reviewed by the Board of Trustees Planning and Development Committee at their March 6, 2006 meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of Park Works be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate  
to the availability of funds, legal form and  
conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer