

RESOLUTION NO. 2007-6

AUTHORIZING CONTRACT NO. 2006-111 WITH OSBORN ARCHITECTS AND ENGINEERS FOR PROJECT 48 A/B – A/E SERVICES FOR THE DESIGN OF E. 118TH STREET/WADE PARK AND ROCKY RIVER BUS LOOP REPLACEMENTS IN THE AMOUNT NOT TO EXCEED \$77,000.00 (RTA DEVELOPMENT FUND, PROGRAMMING AND PLANNING DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to procure consulting services as described under Project 48 A/B - Architectural/Engineering (A/E) Services for the Design of E. 118th Street/Wade Park Bus Loop and Rocky River Bus Loop Replacements; and

WHEREAS, the proposal of Osborn Architects and Engineers with offices located at 1300 East Ninth Street, Suite 1500, Cleveland, Ohio 44114 to perform said services was received on November 1, 2006 in response to a competitive solicitation; and

WHEREAS, after negotiations, an amount of \$77,000.00 was agreed upon and Osborn Architects and Engineers was determined to be the most technically qualified firm offering to perform such services; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Osborn Architects and Engineers, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Osborn Architects and Engineers, as negotiated, to perform consulting services under Project 48 A/B – A/E Services for the Design of E. 118th Street/Wade Park Bus Loop and Rocky River Bus Loop Replacements be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Osborn Architects and Engineers for the performance of said services.

Section 3. That this contract is payable from the RTA Development Fund, Programming & Planning Department budget, including but not limited Capital Grant OH-90-X531, in the amount not to exceed \$77,000.00 (\$61,600.00 in Federal funds which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2006-077; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects Osborn Architects and Engineers to exceed the 12% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 16, 2007



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2006-111 WITH OSBORN ARCHITECTS AND ENGINEERS FOR PROJECT 48 A/B -A/E SERVICES FOR THE DESIGN OF E. 118 TH STREET/WADE PARK AND ROCKY RIVER BUS LOOP REPLACEMENTS IN THE AMOUNT OF \$77,000.00 (RTA DEVELOPMENT FUND, PROGRAMMING AND PLANNING DEPARTMENT BUDGET)	Resolution No.: 2007-6
	Date: January 11, 2007
	Initiator: Programming & Planning Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE: This action will allow the Authority to enter into a contract for A/E Services for the Design of E. 118th Street/Wade Park Bus Loop and Rocky River Bus Loop Replacements - Project 48 A/B.

2.0 DESCRIPTION/JUSTIFICATION: Project 48 A/B is an Architectural/Engineering design service agreement to perform the following:

- Phase I - Preliminary and Schematic: Provide site inspections, code analysis, environmental assessment and appropriate traffic analysis.
- Phase II - Design Development: Prepare narrative summary of proposed design as it relates to the site and prepare a probable Construction Cost Estimate.
- Phase III - Construction Documents: Prepare construction contract bidding documents and drawings to be used for bidding and construction.
- Phase IV - Bidding Support: Prepare responses to bidders' questions and provide representative to participate in the Pre-Bid Conference.
- Phase V - Construction Administration: Provide conformed set of construction drawings and specifications, review shop drawings and requests for information, and estimating.

The present bus loop locations in this project are deteriorating and are in need of repair. The Authority would also like the loops to be more aesthetically conducive to the neighborhoods.

3.0 PROCUREMENT BACKGROUND: The Request for Proposal was posted on the GCRTA web site and advertised in the local newspapers. Fourteen (14) prospective proposers downloaded this solicitation. Two proposals were received on November 1, 2006.

These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel selects the most technically qualified firms to interview, based on the written proposals received. Interviews are conducted and based on this process the single most technically qualified firm is selected and asked to submit a cost proposal. The Authority then negotiates with that firm. Should the Authority determine that a mutual agreement can not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance negotiations were held with the first ranked firm, Osborn Architects and Engineers, and an acceptable price was reached.

A cost analysis was performed and the Procurement Department has determined the negotiated price to be fair and reasonable to the Authority.

Staff Summary & Comments

A/E Services for E. 118th Street/Wade Park & Rocky River Bus Loop Replacements

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- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 12% DBE participation goal was established for this procurement. Osborn Architects and Engineers has committed to achieving at least a 15% DBE goal through the utilization of the following certified DBE firms: G&T Associates in an amount of at least \$7,920.00 and Prime Engineering & Architects in an amount of at least \$3,526.00 for a total of \$11,446.00.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** That this contract is payable from the Development Fund, Planning & Programming Department budget, including but not limited to Capital Grant OH-90-X531, Line Item 11.21.01 in the amount of \$77,000.00 (\$61,600.00 in Federal funds which represents 80% of the total cost). This price is approximately 4% below the Engineer's Estimate of \$80,000.00.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will impact the design schedule for the E. 118th St/Wade Park and Rocky River Bus Loop replacements.
- 8.0 **RECOMMENDATION:** This procurement was reviewed by the Board of Trustees Planning and Development Committee at their January 9, 2007 meeting. It is recommended that the offer of Osborn Architects and Engineers be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate
to the availability of funds, legal form and
conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer