

RESOLUTION NO. 2006-164

AUTHORIZING CONTRACT NO. 2006-099 WITH GARTNER GROUP, INC. FOR THE PURCHASE OF IT RESEARCH AND ADVISORY SERVICES, AS SPECIFIED, THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A TOTAL COST OF \$32,970.00 (RTA GENERAL FUND, INFORMATION SYSTEMS DEPARTMENT BUDGET)

WHEREAS, the Authority has identified a need to contract with a research and consulting firm to provide expertise on an as-needed basis in all areas of Information Technology; and

WHEREAS, such services are available from Gartner Group, Inc. with an office located at 1024 Melinda Drive, Westerville, Ohio 43081 through the State of Ohio Cooperative Purchasing Program; and

WHEREAS, the State of Ohio Cooperative Purchasing Act provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code permits a Regional Transit Authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-69; and

WHEREAS, the General Manager/Secretary-Treasurer has deemed it to be in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for the purchase of IT Research & Advisory Services as specified.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Gartner Group, Inc., through the State of Ohio Cooperative Purchasing Program, to provide IT Research & Advisory Services, as specified, is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Gartner Group, Inc. to provide IT Research & Advisory Services, as specified.

Section 3. This contract shall be payable out of the General Fund, Information Systems Department budget, at a total cost of thirty-two thousand nine hundred seventy & 00/100 dollars (\$32,970.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2006-77, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: September 19, 2006

President

Attest: _____
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2006-099 WITH GARTNER GROUP, INC. FOR THE PURCHASE OF IT RESEARCH AND ADVISORY SERVICES, AS SPECIFIED, THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A TOTAL COST OF \$32,970.00 (RTA GENERAL FUND, INFORMATION SYSTEMS DEPARTMENT BUDGET)	Resolution No.: <u>2006-164</u> Date: September 14, 2006
	Initiator: Information Systems Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract with Gartner Group, Inc. to provide IT Research & Advisory Service for one year, as specified, from the State of Ohio Cooperative Purchasing Agreement.

- 2.0 **DESCRIPTION/JUSTIFICATION:** Information Technology is ever changing, making it impossible for any I.S. Department to keep current on industry developments and trends. This research and advisory service provides the Authority with ready access to industry experts in all of the IT related areas including Voice & Data Infrastructure, Systems, Applications & Database Software, Desktop and End-User Hardware among others. The Authority has utilized the services of the Gartner Group for the past four years. Use of this service minimizes the need to contract with outside consultants related to new Information Technology implementation.

- 3.0 **PROCUREMENT BACKGROUND:** One subscription for IT Research & Advisory Services will be purchased through the State of Ohio Cooperative Purchasing Program at a total cost of \$32,970.00.

 The Board of Trustees has authorized the General Manager/Secretary-Treasurer to utilize the State of Ohio Cooperative Purchasing Program by Resolution 1990-69. The price established under the state program is the result of a competitive solicitation and offered to all government entities. This service is available under State Term Schedule # 533904-1.

 A price analysis has been performed and the Procurement Department has determined that this price is fair and reasonable for the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Information Systems Department budget, at a total cost of thirty-two thousand nine hundred seventy & 00/100 dollars (\$32,970.00). This price is equal to the amount budgeted for this project.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would prevent the Information Systems Department from accessing a much-needed resource in areas of Information Technology Research.
- 8.0 RECOMMENDATION: It is recommended that the offer of Gartner Group, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement Requirements.

CEO, General Manager/Secretary-Treasurer