

RESOLUTION NO. 2006-108

AUTHORIZING CONTRACT NO. 2006-065 WITH STEPHEN CAMPBELL & ASSOCIATES, INC. FOR THE FURNISHING OF FOUR (4) RECORDING DEVICES AND INSTALLATION THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM IN AN AMOUNT NOT TO EXCEED \$39,080.00 (RTA CAPITAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority requires four (4) Dynamic Instruments, Inc. Voice Vault 8-channel digital NEC single DVD drive recorders and installation services for the Harvard, Triskett, Hayden and Rail Districts to provide the ability to record digital phones; and

WHEREAS, such equipment is available from Stephen Campbell & Associates, Inc., located at 2418 Allen Boulevard, Beachwood, Ohio 44122, the authorized dealer for Dynamic Instruments, Inc., through the State of Ohio Cooperative Purchasing Program; and

WHEREAS, the State of Ohio Cooperative Purchasing Act provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code permits a Regional Transit Authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-69; and

WHEREAS, the General Manager/Secretary-Treasurer has deemed it to be in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining four (4) recording devices from Stephen Campbell & Associates, Inc. in an amount not to exceed \$39,080.00.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Stephen Campbell & Associates, Inc. to furnish this equipment through the State of Ohio Cooperative Purchasing Program is hereby accepted as in the best interest of the Authority.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Stephen Campbell & Associates, Inc. to furnish four (4) recording devices.

Section 3. That said contract shall be payable from the RTA Capital Fund, Service Management Department budget, in an amount not to exceed thirty-nine thousand eighty & 00/100 dollars (\$39,080.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2006-77, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: June 20, 2006

President

Attest: _____
CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2006-065 WITH STEPHEN CAMPBELL & ASSOCIATES, INC. FOR THE FURNISHING OF FOUR (4) RECORDING DEVICES AND INSTALLATION THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM IN AN AMOUNT NOT TO EXCEED \$39,080.00 (RTA CAPITAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)	Resolution No.: 2006-108
	Date: June 15, 2006
	Initiator: Service Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the purchase of four (4) recording devices and installation services for the Harvard, Triskett, Hayden and Rail Districts.
- 2.0 DESCRIPTION/JUSTIFICATION: These recording devices will provide the Authority the ability to monitor, record, and archive telephone conversations, provide telephone usage reports and track digital phone data of the starters and dispatchers in accordance with the state laws.
- 3.0 PROCUREMENT BACKGROUND: The Board of Trustees has authorized the General Manager/Secretary-Treasurer to utilize the State of Ohio Cooperative Purchasing Program by Resolution 1990-69. The State of Ohio Cooperative Purchasing Program has a contract for this type of product, which allows the Authority to place orders against the negotiated State of Ohio contract. This equipment is available through the State of Ohio Cooperative Purchasing Program under Schedule No. 776066G from Stephen Campbell & Associates, Inc. the authorized dealer for Dynamic Instruments, Inc. in the State of Ohio.

A price analysis has been performed and the Procurement Department has determined that this price is fair and reasonable for the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: The contract will be funded through the RTA Capital Fund, Service Management Department budget in an amount not to exceed thirty-nine thousand eighty & 00/100 dollars (\$39,080.00). This price is the budgeted amount for this project.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will not allow the districts the ability to monitor, record and archive telephone conversations, provide statistical reports or track digital phone information.

- 8.0 RECOMMENDATION: It is recommended that the proposal of Stephen Campbell & Associates, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement Requirements.

CEO, General Manager/Secretary-Treasurer