

RESOLUTION NO. 2006-99

AUTHORIZING CONTRACT NO. 2006-063 WITH CHEMSAFE INTERNATIONAL FOR THE FURNISHING OF HEAVY-DUTY CLEANER/DEGREASER, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$94,800.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year to be used by the Authority for interior and exterior surface cleaning of the transit vehicles; and

WHEREAS, the bid of Chemsafe International, located at 7777 First Place, Cleveland Ohio 44146, for the furnishing of heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year was received on May 31, 2006, for the unit prices set forth in said bid, in an amount not to exceed ninety-four thousand eight hundred & 00/100 dollars (\$94,800.00); and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Chemsafe International to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Chemsafe International to provide heavy-duty cleaner/degreaser is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Chemsafe International for the furnishing of heavy-duty cleaner/degreaser, as specified and as required, for a period of one (1) year.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed ninety-four thousand eight hundred & 00/100 dollars (\$94,800.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2006-077: bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Chemsafe International will attempt to exceed the (0%) minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 20, 2006

President

Attest: _____
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

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| TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2006-063 WITH CHEMSAFE INTERNATIONAL FOR THE FURNISHING OF HEAVY-DUTY CLEANER DEGREASER, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$94,800.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET) | Resolution No.: 2006-99 |
| | Date: June 15, 2006 |
| | Initiator: Fleet Management Department |
| ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ | |

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of heavy-duty cleaner/degreaser, as specified, on a requirement basis for a period of one (1) year.
- 2.0 DESCRIPTION/JUSTIFICATION: The use of Heavy-Duty Cleaner/Degreaser is required for interior and exterior surface cleaning of the Authority's transit vehicles, including the chassis and undercarriage.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Two (2) bids were opened on May 31, 2006. A summary is as follows:

| <u>COMPANY</u> | <u>GALLONS</u> | <u>UNIT PRICE</u> | <u>TOTAL BID PRICE</u> |
|--|----------------|-------------------|------------------------|
| Chemsafe International 7777 First Place. Cleveland, OH 44146 | 60,000 | \$1.58 | \$94,800.00 |
| Zep Manufacturing Co. 1170 Peachtree Street NE Suite 2400 Atlanta, GA 30309 | | \$3.39 | \$203,400.00 |

The bid of Chemsafe International has been determined by the Procurement Department to be a responsive bid from a responsible bidder. Chemsafe International has provided services on previous contracts for heavy-duty cleaner/degreaser and they have also performed on small purchase procurements for chemical lubricants. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed ninety-four thousand eight hundred & 00/100 dollars (\$94,800.00). The bid price is 13% above the estimated cost for this procurement.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this award would delay procurement of this product and cause the Authority to be without heavy-duty cleaner/degreaser, therefore, adversely affect the physical appearance of the revenue vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of Chemsafe International is accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

CEO, General Manager/Secretary-Treasurer

