

RESOLUTION NO. 2006-39

AUTHORIZING CONTRACT NO. 2006-013A WITH YARDMASTER INC. TO PROVIDE LANDSCAPING SERVICES FOR THE EAST AND WEST SIDE RAIL LOCATIONS, AS SPECIFIED, FOR A 33 MONTH PERIOD FROM APRIL 1, 2006 THROUGH DECEMBER 31, 2008, IN AN AMOUNT NOT TO EXCEED \$166,377.00 (GENERAL FUND – RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain a full range of landscaping and turf maintenance services, as specified, from April 1, 2006 through December 31, 2008 at approximately 43 east and west side rail locations in the Greater Cleveland area; and

WHEREAS, the bid of Yardmaster Inc., located at 1447 North Ridge Rd., Painesville, Ohio 44077 for the furnishing of said services was received on Monday, March 6, 2006, at unit prices resulting in an estimated amount not to exceed \$166,377.00 for the 33 month period; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Yardmaster Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Yardmaster Inc. for providing landscaping services, as specified, from April 1, 2006 through December 31, 2008 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Yardmaster Inc. for the furnishing of landscaping and turf maintenance services for approximately 43 east and west side rail locations, as specified, for the 33 month period.

Section 3. That the contract shall be payable out of the General Fund, Rail District Department budget, in an amount not to exceed one hundred sixty-six thousand three hundred seventy-seven & 00/100 dollars (\$166,377.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specification and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2005-051, bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Yardmaster Inc. will attempt to exceed the 18% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 21, 2006

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2006-013A WITH YARDMASTER INC. TO PROVIDE LANDSCAPING SERVICES FOR THE EAST AND WEST SIDE RAIL LOCATIONS, AS SPECIFIED, FOR A 33 MONTH PERIOD FROM APRIL 1, 2006 THROUGH DECEMBER 31, 2008, IN AN AMOUNT NOT TO EXCEED \$166,377.00 (GENERAL FUND – RAIL DISTRICT DEPARTMENT BUDGET)	Resolution No.: 2006 - 39
	Date: March 16, 2006
	Initiator: Rail District Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of a full range of landscaping and turf maintenance services, as specified, for approximately 43 east and west side rail locations from April 1, 2006 through December 31, 2008.
- 2.0 DESCRIPTION/JUSTIFICATION: Landscaping at Authority locations is an integral aspect of maintaining the public image of the Authority and is required for compliance with local laws and regulations.
- 3.0 PROCUREMENT BACKGROUND: The solicitation was posted on the procurement web site and advertised in the local newspapers. This contract will be a split award. Twenty (20) companies downloaded the bid package and four (4) bids were received for this solicitation. Three (3) were found to be responsive for the east and west side locations as follows:

<u>Firm</u>		<u>East</u>	<u>West</u>	<u>Total</u>
Yardmaster, Inc.	Annual	\$19,966.00	\$25,493.00	\$ 45,459.00
1447 North Ridge Rd.	33 Mo.	\$59,898.00	\$76,479.00	\$136,377.00
Painesville, OH 44077		\$10,000 emergency funding per year		\$ 30,000.00
Thomas Landscaping	Annual	\$20,000.00	\$27,952.00	\$ 47,952.00
3690 East 103 <sup>rd</sup> Street	33 Mo.	\$60,000.00	\$83,856.00	\$143,856.00
Cleveland, Ohio 44105		\$10,000 emergency funding per year		\$ 30,000.00
Wake Forest Garden	Annual	\$33,033.00	NO BID	\$ 33,033.00
4583 Lee Road	33 Mo.	\$99,099.00	NO BID	\$ 99,099.00
Cleveland, OH 44128		\$5,000 emergency funding per year		\$ 15,000.00

NCLI did not submit all of the required DBE forms with their bid and were found to be non-responsive.

This bid contains an annual allowance of \$10,000.00 for emergency maintenance items that would fall outside the specifications but may be required, such as the replacing of plantings, filling in of ruts, additional mulching, etc.

Yardmaster, Inc. is a Painesville-based architectural and landscaping firm in business since 1973. Its clients include Cleveland-Hopkins and Burke Lakefront Airports, the U.S. Army Corps of Engineers, and the City of Mentor. Yardmaster, Inc. was the previous contractor for the Authority’s entire rail landscaping requirements for the past four years and performed acceptable service to the Authority.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. An 18% DBE goal was established for this procurement. Yardmaster, Inc. has committed to exceed the goal through the utilization of the following DBE firm(s):

<b>DBE(s) Name/Address</b>	<b>DBE Category</b>	<b>Scope of Work</b>	<b>Amount</b>	<b>Percent</b>
J & S Landscaping, Inc. Cleveland, Ohio	African American Male	Mowing & Landscaping services	\$31,050.00	23%
		<b>Total DBE Participation:</b>	<b>\$31,050.00</b>	<b>23%</b>

5.0 POLICY IMPACT: Does not apply

6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA General Fund, Rail District Department budget, in an amount not to exceed one hundred sixty-six thousand three hundred seventy-seven & 00/100 dollars (\$166,377.00) for the 33 month period.

7.0 ALTERNATIVES: Reject this bid. Rejection of this award would delay procurement of this service and cause the Authority to be without landscaping services at various rail locations.

8.0 RECOMMENDATION: It is recommended that the bid of Yardmaster, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

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CEO, General Manager/Secretary-Treasurer