

RESOLUTION NO. 2006-32

AUTHORIZING CONTRACT NO. 2005-143 WITH CARDINAL WINDOW CLEANING COMPANY FOR RAPID STATION WINDOW WASHING AND EXTERIOR BUILDING WASHING AT GCRTA FACILITIES, AS SPECIFIED, FOR A PERIOD OF TWO YEARS IN AN AMOUNT NOT TO EXCEED \$236,500.00 (GENERAL FUND - RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority requires the services of a professional cleaning company for the continued maintenance of the Authority's rapid stations and buildings on a semi-annual basis; and

WHEREAS, the bid of Cardinal Window Cleaning Company, located at 26822 East Oviatt Road, Bay Village, OH 44140 for Rapid Station window cleaning and exterior building cleaning of the Authority's facilities for a period of two (2) years was received on January 19, 2006 in an amount not to exceed two hundred thirty-six thousand five hundred & 00/100 dollars (\$236,500.00); and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Cardinal Window Cleaning Company to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Cardinal Window Cleaning Company for Rapid Station window cleaning and exterior building cleaning, as specified, for a period of two (2) years in an amount not to exceed two hundred thirty-six thousand five hundred & 00/100 dollars (\$236,500.00) be and the same is hereby accepted as a responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Cardinal Window Cleaning Company for Rapid Station window cleaning and exterior building cleaning, as specified, for a period of two (2) years.

Section 3. That said contract shall be payable from the General Fund, Rail District Department budget in an amount not to exceed two hundred thirty-six thousand five hundred & 00/100 dollars (\$236,500.00) for a period of two (2) years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years; compliance by the contractor with the Specifications and Addenda thereto, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2005-051; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Cardinal Window Cleaning Company will attempt to exceed the 12% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: \_\_\_\_\_, 2006 \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2005-143 WITH CARDINAL WINDOW CLEANING COMPANY FOR RAPID STATION WINDOW WASHING AND EXTERIOR BUILDING WASHING AT GCRTA FACILITIES, AS SPECIFIED, FOR A PERIOD OF TWO YEARS IN AN AMOUNT NOT TO EXCEED \$236,500.00 (GENERAL FUND - RAIL DISTRICT DEPARTMENT BUDGET)	Resolution No.: 2006-32
	Date: February 16, 2006
	Initiator: Rail District Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract with Cardinal Window Cleaning Company for Rapid Station Window Washing and Exterior Building Cleaning for a period of two (2) years, as specified.
- 2.0 DESCRIPTION/JUSTIFICATION: This contract covers twelve (12) major GCRTA facilities that require semi-annual cleaning and rub-outs of the exterior structure including the washing of the windows. Key facilities included in this contract are the Triskett Rapid Station, the Waterfront Line Rapid Stations and the exterior of the Ronald J. Tober Walkway to Gateway. This contract enables the Authority to keep the facility exteriors and windows clean benefiting employees, customers and improving the general image of the Authority.
- 3.0 PROCUREMENT BACKGROUND: The solicitation was posted on the procurement web site and advertised in the local newspapers, as required. Twenty-one (21) potential bidders downloaded the bid package and two bids were received on January 19, 2006. After investigation, it was determined that there were only a few potential bidders with the experience, equipment, and trained personnel to perform the work. Equipment utilized on this contract include repelling equipment, an aerial crane with bucket capabilities, high pressure washers and other specialized equipment. One bidder advised that it did not have sufficient staff to perform the work. The previous bidder did not bid due to the uncertainty of available power outages and track time to perform the necessary work. Two bids were received as follows:

COMPANY	BID PRICE		
	First Year	Second Year	Total
Cardinal Window Cleaning Company 26822 East Oviatt Road Bay Village, OH 44140	\$125,500	\$111,000	\$236,500
H2O Mobile Pressure Washing, Inc. 6201 Smith Road Brookpark, OH 44142	\$265,000	\$235,000	\$500,000

Cardinal Window Cleaning Company was recently awarded the Authority's contract for Window, Building and Canopy Cleaning and feel that there are synergies in providing services on the two contracts enabling them to offer very competitive pricing. A cost analysis has been performed and the Procurement Department has determined that the total bid price is fair and reasonable to the Authority.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 12% DBE goal was established for this procurement. Cardinal Window Cleaning Company has committed to exceed the goal through the utilization of the following DBE firm(s):

<b>DBE(s) Name/Address</b>	<b>DBE Category</b>	<b>Scope of Work</b>	<b>Amount</b>	<b>Percent</b>
Bean & Bennett Enterprises Highland Heights, Ohio	African American Male	Window and Canopy Cleaning	\$28,380	12%
		<b>Total DBE Participation:</b>	<b>\$28,380</b>	<b>12%</b>

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: The contract will be funded through the General Fund, Rail District Department budget in an amount not to exceed two hundred thirty-six thousand five hundred & 00/100 dollars (\$236,500.00). This price is 50% below the budgeted amount.

7.0 ALTERNATIVES: Reject the bid. Rejection of this bid will delay the cleaning of the identified Authority facilities and adversely impact the public image of the Authority and the comfort of its customers.

8.0 RECOMMENDATION: It is recommended that the offer of Cardinal Window Cleaning Company be accepted and a resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

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CEO, General Manager/Secretary-Treasurer