

RESOLUTION NO. 2006-22

AUTHORIZING CONTRACT NO. 2005-153 WITH YARDMASTER, INC. TO PROVIDE NON-RAIL LANDSCAPING SERVICE, AS REQUIRED AND AS SPECIFIED, FOR A ONE-YEAR PERIOD WITH TWO ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$113,026.00 FOR THE BASE YEAR (GENERAL FUND – SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain landscaping and turf maintenance services, as specified, at 36 non-rail locations in the Greater Cleveland area; and

WHEREAS, the bid of Yardmaster, Inc. located at 1447 North Ridge Road, Painesville, OH 44077 for the landscaping and turf maintenance for a one-year period with two one-year options was received on February 2, 2006 at unit prices resulting in an amount not to exceed one hundred thirteen thousand twenty-six & 00/100 dollars (\$113,026.00); and

WHEREAS, the General Manager/Secretary-Treasurer has deemed the bid of Yardmaster, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Yardmaster, Inc. to provide non-rail landscaping services for a period of one year with two one-year options is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Yardmaster, Inc. to provide non-rail landscaping services for a period of one year with two one-year options.

Section 3. That said contract shall be payable from the General Fund, Service Management Department budget, in an amount not to exceed one hundred thirteen thousand twenty-six & 00/100 dollars (\$113,026.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon funding for future years, compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2005-051; bonding and insurance requirements, and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Yardmaster, Inc. will attempt to exceed the 15% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: _____, 2006

President

Attest: _____
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2005-153 WITH YARDMASTER, INC. TO PROVIDE NON-RAIL LANDSCAPING SERVICE, AS REQUIRED AND AS SPECIFIED, FOR A ONE-YEAR PERIOD WITH TWO ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$113,026.00 FOR THE BASE YEAR (GENERAL FUND – SERVICE MANAGEMENT DEPARTMENT BUDGET)	Resolution No.: 2006-22
	Date: February 16, 2006
	Initiator: Service Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract with Yardmaster, Inc. to provide non-rail landscaping service, as specified and as required, for a one-year period with two one-year options.
- 2.0 DESCRIPTION/JUSTIFICATION: This contract is for professional landscaping and turf maintenance of 36 of the Authority's non-rail facilities.
- 3.0 PROCUREMENT BACKGROUND: The solicitation was posted on the procurement web site and advertised in the local newspapers, as required. Eleven potential bidders downloaded the bid package and three bids were received on February 2, 2006 as follows:

<u>Company</u>	<u>Bid Price</u>
Yardmaster, Inc. 1447 North Ridge Road Painesville, OH 44077	\$113,026.00
Aaron Landscaping, Inc. 3001 Towpath Rd. Broadview Heights, OH 44147	\$131,798.00
Nair's Lawn Care, Inc. DbA NLCI Land Management 2968 Nationwide Pkwy. Brunswick, OH 44212	\$145,000.00

A cost analysis has been performed and the Procurement Department has determined that the price of Yardmaster, Inc. is fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 15% DBE goal was established for this procurement. Yardmaster Inc. has committed to achieve the goal through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
J & S Landscaping, Inc. Cleveland, Ohio	African American Male	Landscaping services	\$16,554.00	15%
		Total DBE Participation:	\$16,445.00	15%

- 5.0 POLICY IMPACT: Does not apply.

- 6.0 ECONOMIC IMPACT: The contract will be funded through the General Fund, Service Management Department budget, in an amount not to exceed one hundred thirteen thousand twenty-six & 00/100 dollars (\$113,026.00).
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this proposal will leave the Authority without the ability to perform normal landscaping services in a timely manner.
- 8.0 RECOMMENDATION: It is recommended that the offer of Yardmaster, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

CEO, General Manager/Secretary-Treasurer