

RESOLUTION NO. 2006-6

AUTHORIZING CONTRACT NO. 2005-144 WITH DUO-GARD INDUSTRIES, INC. FOR THE FABRICATION AND DELIVERY OF BUS PASSENGER SHELTER KITS, PHASE XI, IN THE AMOUNT OF \$132,400.00 (RTA DEVELOPMENT FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has identified a need to purchase 40 fabricated bus passenger shelters and assorted parts to be used for new installations and replacements for damaged shelters, under Project No. 11.06; and

WHEREAS, the bid of Duo-Gard Industries, Inc. located at 40442 Koppnick Rd., Canton, Michigan 48187 was received on December 15, 2005 in the amount of \$132,400.00 to perform said services; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Duo-Gard Industries, Inc. to be the lowest responsive bid from a responsible bidder for said services and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Duo-Gard Industries, Inc. be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Duo-Gard Industries, Inc. for Project 11.06, Fabrication and Delivery of Passenger Bus Shelter Kits.

Section 3. That said contract shall be payable from the RTA Development Fund, Service Management Department budget, including but not limited to Capital Grant OH-90-X466 in the amount of \$132,400.00 (\$105,920.00 in Federal funds which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2005-051; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Duo-Gard Industries, Inc. will attempt to exceed the 2% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: _____, 2006 _____
President

Attest: _____
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

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	Date: January 19, 2006
	Initiator: Service Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE: This action will allow the Authority to enter into a contract to acquire services for the fabrication of extra small and small bus shelter kits and assorted parts, under Project No. 11.06. This is part of an ongoing program to upgrade and maintain our bus passenger shelters.
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority has identified a need to purchase 40 fabricated shelters and assorted parts to be used for new installations and replacements for damaged shelters. Manufacturing and delivery of these products are expected to be complete within 150 calendar days of the notice to proceed. Authority personnel will be responsible for the installations.
- 3.0 PROCUREMENT BACKGROUND: The solicitation was posted on the procurement web site and advertised in the local newspapers. Twenty-one potential bidders viewed or downloaded this bid package from the Internet. Six were manufacturers of this equipment. Two bidders responded. Bids were opened on December 15, 2005 with the following results:

<u>COMPANY</u>	<u>BID AMOUNT</u>
Duo-Gard Industries, Inc. Canton, MI 48187	\$132,400.00
Brasco International, Incorporated Detroit, MI 48207	\$140,125.00

The Basis of Award is to the lowest total responsive bid price from a responsible bidder. The bid of Duo-Gard Industries Inc. has been determined by the Procurement Department to be a responsive bid from a responsible bidder.

A price analysis was performed and the Procurement Department determined the bid price to be fair and reasonable. The total contract price is 10% below the price paid in 2004 and 12% below the budgeted price.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 2% DBE goal was established for this procurement. Duo-Guard Industries, Inc. has committed to achieve the goal through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
Langley Traffic Trevose, PA.	Caucasian Female	Trucking of Materials	\$2,700.00	2%
		Total DBE Participation:	\$2,700.00	2%

5.0 POLICY IMPACT: None

6.0 ECONOMIC IMPACT: This procurement will be funded from the RTA Development Fund, Service Management Department budget, including but not limited to Capital Grant OH-90-X466, Line Item 11.92.02 in the amount of \$132,400.00 (\$105,920.00 in Federal funds which represents 80% of the total cost). The total price is 12% below the Engineer's Estimate of \$149,000.00 and 6% below the second low bid. This grant activity expenditure will assist GCRTA in the FTA Enhancement requirement.

7.0 ALTERNATIVES: Reject this bid. Rejection of all bids would delay the Authority's ability to maintain an adequate supply of fabricated bus shelters and parts to replace damaged shelters resulting in an inconvenience to bus passengers.

8.0 RECOMMENDATION: It is recommended that the bid of Duo-Gard Industries, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

CEO, General Manager/Secretary-Treasurer