

RESOLUTION NO. 2005-181

RATIFYING CONTRACT NO. 2005-147 WITH NATIONAL OFFICE TO PROVIDE OFFICE FURNITURE FOR THE NEW TRANSIT POLICE HEADQUARTERS THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A TOTAL PRICE OF \$37,364.30 (RTA DEVELOPMENT FUND – ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has recently renovated the Central Rail Facility to accommodate the new Transit Police Headquarters and now requires office furniture for this location; and

WHEREAS, the Transit Police must move into their new headquarters before the current lease expires on December 31, 2005; and

WHEREAS, the General Manager/Secretary-Treasurer advised the President of the Board of Trustees that the estimated cost for the office furniture was anticipated to exceed his delegated authority and the General Manager/Secretary-Treasurer received approval to proceed; and

WHEREAS, Section 306.43(H)(4) states that competitive procedures are not required if the purchase of goods or services is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third-party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of section 125.04 of the Revised Code; and

WHEREAS, this furniture is available from National Office, located at 15655 Brookpark Road, Cleveland, Ohio 44142 through the State of Ohio Cooperative Purchasing Program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution No. 1990-69; and

WHEREAS, the General Manager/Secretary-Treasurer has deemed it to be in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining this office furniture from National Office and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of National Office to provide office furniture for the new Transit Police Headquarters be and the same is hereby accepted as in the best interest of the Authority.

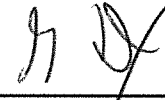
Section 2. That the General Manager/Secretary-Treasurer of the Authority is hereby authorized to enter into a contract with National Office to provide office furniture for the new Transit Police Headquarters.

Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local funds, at a total price of thirty-seven thousand three hundred sixty-four & 30/100 (\$37,364.30).

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon compliance by the contractor to the Specification and Addenda; if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2005-051; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: December 20, 2005



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: RATIFYING CONTRACT NO. 2005-147 WITH NATIONAL OFFICE TO PROVIDE OFFICE FURNITURE FOR THE NEW TRANSIT POLICE HEADQUARTERS THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM AT A TOTAL PRICE OF \$37,364.30 (RTA DEVELOPMENT FUND – ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET).	Resolution No.: 2005-181
	Date: December 15, 2005
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE/SCOPE: This action will allow the Authority to ratify a contract for office furniture for the new Transit Police Headquarters.

2.0 DESCRIPTION/JUSTIFICATION: The Authority has just completed the renovation of the Central Rail facility to incorporate the new Transit Police Headquarters and now requires office furniture for this location. The existing furniture is in poor condition. All the furniture is old and has already been moved 3 to 4 times. Many of the pieces and parts are bent or broken and some of the drawers do not work properly. Most seats are in poor condition and do not operate properly. All seating and files that are in good to fair condition will be reused at the new Transit Police Headquarters building. Due to the fact that 12 additional people have been added to the facility since the original design, individual areas will be reduced limiting what old furniture can be used due to tight quarters. The proposed remanufactured furniture is more efficient in space utilization and makes the most out of the limited space that the majority of the policemen will work in. All items being purchased are remanufactured and will help improve the day to day operations of the Transit Police force.

3.0 PROCUREMENT BACKGROUND: The General Manager/Secretary-Treasurer advised the President of the Board of Trustees that the estimated cost for the office furniture was anticipated to exceed his delegated authority and the General Manager/Secretary-Treasurer received approval to proceed with the procurement. After approval was gained, a Notice to Proceed was given to the contractor. The State of Ohio Cooperative Purchasing Program has a contract for the type of furniture required and allows the Authority under Ohio Revised Code 306.43(H)(4) to place orders against the negotiated State of Ohio contract. The pricing established under the state program is the result of a competitive bidding process. The items being purchased will be remanufactured panels and work surfaces along with miscellaneous hardware used to support these structures.

A cost analysis has been performed and the Procurement Department has determined that the pricing is fair and reasonable to the Authority.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.

5.0 POLICY IMPACT: Does not apply.

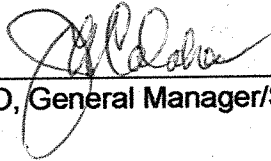
6.0 ECONOMIC IMPACT: This contract will be funded through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local funds, at a total price of thirty-seven thousand three hundred sixty-four & 30/100 dollars (\$37,364.30). This price is the budgeted amount for this project.

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- 7.0 ALTERNATIVES: Reject all bids. Rejection of this offer will delay the Transit Police move from Tower City to the new Transit Police Headquarters.
- 8.0 RECOMMENDATION: It is recommended that the offer of National Office be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to ratify the contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer