

RESOLUTION NO. 2005-140

AUTHORIZING CONTRACT NO. 2005-099 WITH CLINICAL REFERENCE LABORATORY FOR THE FURNISHING OF DRUG TESTING SERVICES, AS REQUIRED, FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$92,040.00 WITH TWO ADDITIONAL ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$30,680.00 FOR EACH OPTION YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$153,400.00 (GENERAL FUND - HUMAN RESOURCES DEPARTMENT BUDGET).

WHEREAS, the Authority is required to conduct drug testing of employees and all applicants in order to meet the Department of Transportation, Federal Transit Administration regulations and GCRTA policies; and

WHEREAS, the proposal of Clinical Reference Laboratory located at 8433 Quivira Road, Lenexa, KS 66215 for the furnishing of drug testing services was received on August 30, 2005; and

WHEREAS, after negotiations, a fixed fee schedule, as required, in an amount not to exceed ninety-two thousand forty and 00/100 dollars (\$92,040.00) for the base three-year period with two one-year options was agreed upon; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Clinical Reference Laboratory as negotiated, to be in the Authority's best interest, cost and all other factors considered and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Clinical Reference Laboratory, as negotiated, for the furnishing of drug testing services be and the same is hereby accepted as the most advantageous to the Authority, cost and all other factors considered.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Clinical Reference Laboratory to furnish drug testing services for a period of three years with an option for two additional one-year options.

Section 3. That said contract shall be payable from the General Fund - Human Resources Department budget in an amount not to exceed ninety-two thousand forty & 00/100 dollars (\$92,040.00) for a three-year period with two one-year options in an amount not to exceed thirty thousand six hundred eighty & 00/100 dollars (\$30,680.00) for each year for a total contract amount not to exceed one hundred fifty-three thousand four hundred & 00/100 dollars (\$153,400.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2005-51; bonding and insurance requirements and all applicable laws relating to the contractual obligation of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Clinical Reference Laboratory will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 18, 2005



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2005-099 WITH CLINICAL REFERENCE LABORATORY FOR THE FURNISHING OF DRUG TESTING SERVICES, AS REQUIRED, FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$92,040.00 WITH TWO ADDITIONAL ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$30,680.00 FOR EACH OPTION YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$153,400.00 (GENERAL FUND - HUMAN RESOURCES DEPARTMENT BUDGET).	Resolution No.: 2005- 140
	Date: October 13, 2005
	Initiator: Human Resources Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a drug testing laboratory contract for a period of three years with two additional one-year options for renewal.
- 2.0 DESCRIPTION/JUSTIFICATION: This action will continue to allow the Authority to screen applicants and employees, as required, and to meet Federal guidelines for random drug testing.
- 3.0 PROCUREMENT BACKGROUND: Request for proposals were downloaded by fifteen (15) potential vendors. On August 30, 2005, one proposal was received. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Clinical Reference Laboratory was determined to be in the Authority's best interest for furnishing drug testing services. The not to exceed price of \$92,040.00 for the initial three-year period is based upon a billed rate of \$11.00 per drug screen and anticipated usage. The bill rate, should the option years be exercised, will be \$11.40 per drug screen. CRL is the largest single-site laboratory in the country. CRL has experience working with many different types of organizations including: regional transit groups, police and fire departments, nuclear regulatory, manufacturing, pipeline, hospitals and occupational health providers.

A cost/price analysis has been performed and the Procurement Department has determined that the proposal of CRL is fair and reasonable to the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: The action will permit the Authority to continue to screen applicants and employees, as required, and meet Federal guidelines for random drug Testing. This action is consistent with GCRTA's Substance Abuse Policy for Safety Sensitive Employees.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Human Resources Department budget, in an amount not to exceed ninety-two thousand forty and 00/100 dollars (\$92,040.00) for a three-year period with two additional one-year options in an amount not to exceed thirty thousand six hundred eighty and 00/100 (\$30, 680.00) for each option year resulting in a total contract amount not to exceed one hundred fifty three thousand, four hundred and 00/100 dollars (\$153,400.00). This negotiated pricing is the budgeted amount for the project.
- 7.0 ALTERNATIVES: Reject this proposal. Rejection of this proposal would put the Authority at risk of being non-compliant with the Federal regulations, as set forth by the Department of Transportation for drug testing in the workplace.

8.0 RECOMMENDATION: This procurement was reviewed by the Board of Trustees Operations Committee at their October 4, 2005 meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of Clinical Reference Laboratory be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer