

RESOLUTION NO. 2005-120

AUTHORIZING CONTRACT NO. 2005-085 WITH J & S COMPANY FOR CLEANING SERVICES FOR THE GATEWAY WALKWAY, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE (3) YEARS IN AN AMOUNT NOT TO EXCEED \$300,000.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET).

WHEREAS, the Authority requires the services of a cleaning company for the continued maintenance of the Gateway Walkway facility; and

WHEREAS, the single bid of J & S Company, located at 12640 Euclid Avenue, Cleveland, OH 44112 for the furnishing of cleaning services for Gateway Walkway, as specified and as required, for a period of three (3) years was received on August 25, 2005; and

WHEREAS, said bid was the only responsive and responsible bid received in response to the solicitation; and

WHEREAS, Section 306.43(B) of the Ohio Revised Code provides that when less than two responsive bids are received from responsible bidders, a regional transit authority may negotiate a price with the sole responsive and responsible bidder; and

WHEREAS, after negotiations, an amount not to exceed three hundred thousand and 00/100 dollars (\$300,000.00) for a period of three (3) years was agreed upon based on the contract specifications and unit prices; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of J & S Company to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of J & S Company received on August 25, 2005 be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with J & S Company for the furnishing of cleaning services for Gateway Walkway, as specified and as required, for a period of three (3) years.

Section 3. That said contract shall be payable from the General Fund, Rail District Department budget in an amount not to exceed three hundred thousand & 00/100 dollars (\$300,000.00) for a period of three (3) years.

Section 4. That said contract shall be binding upon and an obligation of the Authority; contingent upon appropriation of funds for future years; contingent upon compliance by the contractor to the Specifications and Addenda, if any: the Affirmative Action Plan adopted by the Board of Trustees in resolution 2005-051: bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.


Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that J & S Company will attempt to exceed the 18% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2005

  
\_\_\_\_\_  
President

Attest:

  
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer

4-0

Form 100-326  
07-03-97



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

**TITLE/DESCRIPTION:**  
AUTHORIZING CONTRACT NO. 2005-085 WITH J & S COMPANY, FOR CLEANING SERVICES FOR THE GATEWAY WALKWAY, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE (3) YEARS IN AN AMOUNT NOT TO EXCEED \$300,000.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET).

Resolution No.:  
2005-120  
Date:  
September 15, 2005  
Initiator: Rail District Department

**ACTION REQUEST:**

Approval     Review/Comment     Information Only     Other \_\_\_\_\_

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for cleaning services for the Gateway Walkway, as specified and as required, on a requirement basis for a period of three (3) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project provides for the custodial services at the Ronald J. Tober Walkway, as required, for every event and for periodic cleaning. This contract enables the Authority to keep the Walkway clean to the benefit of our customers, employees, and image of the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The solicitation was posted on the Procurement web site and advertised in the local newspapers. Twelve (12) prospective bidders downloaded the solicitation from the web site. One responsive and responsible bid was received on August 25, 2005. A survey of other prospective bidders was conducted by the Procurement Department indicating that other vendors were unable to comply with the special event cleaning schedule. One bid received was as follows:

<u>COMPANY</u>	<u>ESTIMATED BID PRICE</u>
J & S Company	\$300,000.00 total
12640 Euclid Avenue.	\$100,000.00 per year estimated
Cleveland, OH 44112	

Ohio Revised Code Section 306.43(B) provides that in the case of a single bid being received, the Authority may negotiate the price bid with the vendor. J & S Company has provided services for the City Of Cleveland at the West Side Market and for the Division of Water at the Kirby Water Treatment facility. A price analysis has been performed and the bid of J & S Company has been determined by the Procurement Department to be fair to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A DBE goal of 18% was established for this procurement. The prime contractor, J & S Company, Cleveland, Ohio is a RTA certified DBE (African – American Male) firm. J & S Company will exceed the DBE goal by performing approximately 100% of the base contract work with its own forces.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Rail District Department budget in an amount not to exceed three hundred thousand & 00/100 dollars (\$300,000.00) for a three (3) year period. The bid price is approximately 17% below the estimate for this procurement.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this offer would cause delays in the procurement of the services and would cause the Authority to do this service in house with its facility janitorial personnel.
- 8.0 RECOMMENDATION: This procurement was reviewed by the Board of Trustees Operations Committee at their September 6, 2005 meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of J & S Company be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer