

RESOLUTION NO. 2005- 117

AUTHORIZING THE EXERCISE OF AN OPTION TO CONTRACT 2004-023 WITH VEHICLE MAINTENANCE PROGRAM TO PROVIDE MOTOR COACH FILTERS, AS SPECIFIED AND AS REQUIRED, FOR AN ADDITIONAL ONE-YEAR PERIOD IN AN AMOUNT NOT TO EXCEED \$24,900.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$49,800.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has recurring requirements for replacement of motor coach filters on coaches; and

WHEREAS, through a competitive competition, a small purchase contract was entered into with Vehicle Maintenance Program located at 3595 N. Dixie Highway, Bay # 7, Boca Raton, FL 33431 for the furnishing of motor coach filters, as specified and as required, for a period of one (1) year with a one (1) year option; and

WHEREAS, unit pricing resulting in an amount not to exceed twenty-four thousand nine hundred & 00/100 dollars (\$24,900.00) for the base year with an amount not to exceed twenty-four thousand nine hundred & 00/100 dollars (\$24,900.00) for the option year were agreed upon; and

WHEREAS, the addition of said option will exceed the General Manager/Secretary-Treasurer's small purchase authority; and

WHEREAS, the General Manager/Secretary-Treasurer deems exercising the one-year option to be advantageous to the Authority and recommends acceptance by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Vehicle Maintenance Program to provide motor coach filters, as specified and as required, for an additional one year period be and the same is hereby accepted as the most advantageous to the Authority.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to amend Contract 2004-023 with Vehicle Maintenance Program to exercise a one-year option to continue to provide motor coach filters as specified and as required.


Section 3. That said option shall be payable from the General Fund, Fleet Management Department budget in an amount not to exceed twenty-four thousand nine hundred and 00/100 dollars resulting in a total contract amount not to exceed forty-nine thousand eight hundred and 00/100 dollars (\$49,800.00).

Section 4. That all other terms and conditions of said contract shall remain unchanged.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: September 20, 2005

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer

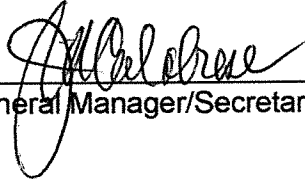


<b>TITLE/DESCRIPTION:</b> AUTHORIZING THE EXERCISE OF AN OPTION TO CONTRACT 2004-023 WITH VEHICLE MAINTENANCE PROGRAM TO PROVIDE MOTOR COACH FILTERS AS SPECIFIED AND AS REQUIRED FOR AN ADDITIONAL ONE-YEAR PERIOD IN AN AMOUNT NOT TO EXCEED \$24,900.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$49,800.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET).	<b>Resolution No.:</b> 2005-117
	<b>Date:</b> September 15, 2005
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to exercise the one-year option with Vehicle Maintenance Program to furnish motor coach filters, as specified and as required.
- 2.0 **DESCRIPTION/JUSTIFICATION:** Motor coach filters are required in the routine maintenance of the Authority's vehicles. Contract No. 2004-023 included an option year. An analysis had determined that it would be both cost effect and expeditious for the Authority to exercise the option year with Vehicle Maintenance Program.
- 3.0 **PROCUREMENT BACKGROUND:** In April 2004, the Authority competitively procured and entered into a small purchase contract with Vehicle Maintenance Program to provide motor coach filters, as specified and as required, for a period of one year with a one-year option. As a result of a competitive negotiated procurement process, Vehicle Maintenance Program was awarded a one-year contract with a one-year option. This resolution requests authorization to exercise the one-year option for the items listed on Attachment A – Bid Summary. Since the total contract amount will exceed the small purchase limit, Board authorization is required.  
  
 A price analysis has been performed and the Procurement Department has determined that the option year pricing schedule for the motor coach filters is fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. The Office of Business Development does not establish goals on small purchases or any procurement that was initially less than \$25,000.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This option will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed twenty-four thousand nine hundred and 00/100 dollars (\$24,900.00) resulting in a total contract amount not to exceed forty-nine thousand eight hundred and 00/100 dollars (\$49,800.00).
- 7.0 **ALTERNATIVES:** Rejection of this option award would delay the timely replacement of motor coach filters causing unsafe and/or inoperable coaches and potential service disruptions.
- 8.0 **RECOMMENDATION:** It is recommended that the exercise of the one-year option with Vehicle Maintenance Program be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to amend the contract.

9.0 ATTACHMENTS: Bid Summary.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer



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