

RESOLUTION NO. 2005- 99

AUTHORIZING CONTRACT NO. 2005-079 WITH ANA LABORATORIES, INC. FOR THE FURNISHING OF OIL/FLUIDS ANALYSIS SERVICES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$75,400.00 (GENERAL FUND - FLEET MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has recurring requirements for services to test used motor oil for impurities which might indicate an engine problem; and

WHEREAS, the bid of Ana Laboratories, Inc. located at 130-D Harding Avenue, Bellmawr, NJ 08031 for the furnishing of oil/fluids analysis services, as specified and as required, for a period of two (2) years in an amount not to exceed seventy-five thousand four hundred & 00/100 (\$75,400.00) was received on July 7, 2005; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Ana Laboratories, Inc, to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Ana Laboratories, Inc for the furnishing of oil/fluids analysis services be and the same is hereby accepted as a responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Ana Laboratories, Inc. for the furnishing of oil/fluids analysis services, as specified and as required, for a period of two (2) years.

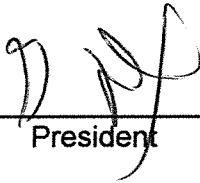
Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed seventy-five thousand four hundred & 00/100 dollars (\$75,400.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda; thereto, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2005-051; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

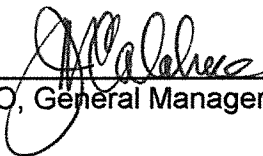
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Ana Laboratories, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 23, 2005



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

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TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2005-079 WITH ANA LABORATORIES, INC. FOR THE FURNISHING OF OIL/FLUIDS ANALYSIS SERVICES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$75,400.00 (GENERAL FUND - FLEET MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2005- 99
	Date: August 18, 2005
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for oil/fluids analysis services, as specified, on a requirement basis for a period of two (2) years
- 2.0 DESCRIPTION/JUSTIFICATION: This service is used to analyze the various bus and rail fluids to ensure that no impurities are present. The presence of items such a metal shavings can indicate a problem with engine or drive train components. The contractor will provide all labor and materials necessary to perform the service and provide the Authority with recommended maintenance practices for our fleet.
- 3.0 PROCUREMENT BACKGROUND: The solicitation was posted on the GCRTA Procurement web site and advertised in local newspapers. Five (5) bid packages were downloaded from the web site. Four bids were received on July 7, 2005. A summary of the bids are as follows:

<u>Company</u>	<u>Annual Bid Price</u>
Ana Laboratories, Inc.	\$37,700.00
Titan Denver Company	\$48,750.00
Stavelly Services	\$42,250.00
D&A Lubricants	\$87,425.00

The bid of Ana Laboratories, Inc. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder. Ana Laboratories, Inc. has provided services on previous oil analysis contracts and they have also performed these services on small purchase procurements. It is estimated that 6500 analyses will be completed per year at a unit price of \$5.77.

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

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4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement. ANA Laboratories, Inc. has committed to exceed the goal through the utilization of the following DBE firms(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
American Merchandising Services Corp. Cleveland, Ohio	African American Male	Sample Pick-Up Services	\$11,700.00	16%
		Total DBE Participation:	\$11,700.00	16%

5.0 POLICY IMPACT: Does not apply:

6.0 ECONOMIC IMPACT: This procurement shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed seventy-five thousand four hundred & 00/100 dollars (\$75,400.00) for a two-year period. The annual expenditure of thirty seven thousand seven hundred & 00/100 (\$37,700.00) is 12% below the estimated cost of \$43,000.00 per year for this procurement.

7.0 ALTERNATIVES: Reject all bids. Rejection of this offer would cause delays in the procurement of the oil/fluids analysis services and possibly affect the GCRTA's ability to alleviate engine failures and fleet downtime.

8.0 RECOMMENDATION: It is recommended that the bid of Ana Laboratories, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2005-083 WITH B&B WRECKING & EXCAVATING, INC. FOR THE A-1 & ACE BLOCK BUILDING DEMOLITION & ASBESTOS REMOVAL – PROJECT 38-DR-03, IN AN AMOUNT OF \$987,000 (RTA DEVELOPMENT FUND – EUCLID CORRIDOR TRANSPORTATION PROJECT DEPARTMENT BUDGET.	Resolution No.: 2005-100
	Date: August 18, 2005
	Initiator: Euclid Corridor Transportation Project
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the A-1 & Ace Block Building Demolition & Asbestos Removal, Project 38-DR-03.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract will allow for the building demolition and asbestos removal of buildings located at 5508-5812 Euclid Avenue. In support of the Euclid Corridor Transportation Project, GCRTA acquired Parcel 168, which includes the aforementioned structure. Demolition of this structure is required to allow for construction of ECTP C03.
- 3.0 **PROCUREMENT BACKGROUND:** The solicitation was posted on the GCRTA Procurement web site and advertised in the local newspapers. Invitation for Bid packages were requested by a total of sixteen (16) prospective bidders. Seven (7) bids were received for the Entire Work as follows:

<u>Company</u>	<u>Entire Work</u>
B&B Wrecking & Excavating, Inc.	\$ 987,000
OBO Demolition & Construction	\$1,085,000
Bauman Enterprises Inc.	\$1,094,000
Dore & Associates Contracting	\$1,254,200
Sabre Demolition Corporation	\$1,256,000
Ohio Diversified Services, Inc.	\$1,370,000
Homrich, Inc.	\$1,483,000

The Basis of Award is the lowest responsive bid received from a responsible bidder.

The Procurement Department performed a price analysis and the \$987,000.00 bid submitted by B&B Wrecking and Excavating is considered fair and reasonable to the Authority.

Staff Summary & Comments

ECTP – A-1 Ace Block Building Demolition & Asbestos Removal

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4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 20% DBE goal was established for this procurement. B&B Wrecking & Excavating, Inc. has committed to achieve the goal through the utilization of the following DBE firm(s):

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
Obon, Inc.	African American Male	Trucking and Disposal	\$197,400.00	20%
		Total DBE Participation	\$197,400.00	20%

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement will be funded from the RTA Development Fund, Euclid Corridor Transportation Project Department budget, including but not limited to, Capital Grant OH-03-0247, Line Item 13.75.91 in an amount of \$987,000.00 (\$789,600.00 in Federal funds which represents 80% of the total cost).

7.0 ALTERNATIVES: Reject this bid. Rejection of this award will negatively impact the Euclid Corridor Transportation Project schedule.

8.0 RECOMMENDATION: This project was reviewed by the Board of Trustees, Euclid Corridor Ad Hoc Committee at their August 16, 2005 meeting. It is recommended that the bid of B&B Wrecking & Excavating Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer