

RESOLUTION NO. 2005-42

A RESOLUTION TO MAKE AMENDED APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES AND TO REVISE THE APPROVED STAFFING LEVEL FOR THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY DURING 2005 AND TO AMEND RESOLUTION NO. 2004-164.

BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That transfers of funds may be made in this appropriation budget from one division to another or, within a division from one department to another or from one line item to another and shall be reported to the Board within thirty days after the end of the month in which said transfer occurred.

Section 2. That as part of this appropriation, the General Manager is granted the authority to upgrade or downgrade positions within the Authority provided the total number of positions approved in the budget is not exceeded. Furthermore, the General Manager may transfer positions from one department to another so long as the total number of positions approved in the budget is not exceeded.

Section 3. That the appropriation for the expenses and other expenditures and the approved staffing level of the Greater Cleveland Regional Transit Authority during the period of January 1, 2005 through December 31, 2005, made by Resolution 2004-164, is hereby amended to read as attached in order that the amounts appropriated to each classification shall be not less than the amounts expended or encumbered in each classification during the fiscal year for which such appropriations are made and are hereby set aside and appropriated and that filled positions do not exceed the Board approved limit.

Section 4. That the 2005 Annual Budget Appropriation and staffing be amended to read as per the attached pages which are incorporated herein by reference and made a part of this resolution as if set forth in their entirety.

Section 5. That this resolution takes effect immediately upon its adoption by the Board of Trustees contingent upon Municipal approval of the proposed merger(s).


Attachments: Amended 2005 Staffing and Fund Transfers.

Adopted: March 15, 2005



President

Attest:



CEO, General Manager/
Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: A RESOLUTION TO MAKE AMENDED APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES AND TO REVISE THE APPROVED STAFFING LEVEL FOR THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY DURING 2005 AND TO AMEND RESOLUTION NO. 2004-164	Resolution No.: 2005 -42
	Date: March 10, 2005
	Initiator: Office of Management and Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will authorize amending the 2005 Appropriation Budget through fund transfers for the expenditures and to revise the approved staffing level for the Authority under the General Fund contingent upon Municipal approval of the proposed merger(s) of the Maple Heights and North Olmsted Bus Operations into the Greater Cleveland Regional Transit Authority.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The proposed merger of the Maple Heights and North Olmsted Municipal Bus Operations into the approved 2005 GCRTA General Fund Budget will require an increase of 74 full-time equivalent positions and the reallocation of approved budget appropriations in the 2005 Operating Budget as set forth in Attachments.
- 3.0 **PROCUREMENT BACKGROUND:** Not applicable.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Not applicable.
- 5.0 **POLICY IMPACT:** The proposed changes represent a revision to the approved 2005 Operating Budget in response to the proposed merger of the Maple Heights and North Olmsted Municipal Bus Operations into the Greater Cleveland Regional Transit Authority.
- 6.0 **ECONOMIC IMPACT:** None, except for a reallocation of budgeted appropriation from purchased transportation to personnel services and other expenses.
- 7.0 **ALTERNATIVES:** Not approve the action as proposed. This may cause staffing at GCRTA to exceed the Board approved level, contingent upon Municipality approval of the proposed mergers.
- 8.0 **RECOMMENDATION:** It is recommended that the Board adopt as proposed.
- 9.0 **ATTACHMENTS:**
 - A – Revised Division Employment Level Analysis
 - B – Appropriation Transfers

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

U. York for SAC

CEO, General Manager/Secretary-Treasurer

ATTACHMENT A

**DIVISION EMPLOYMENT LEVEL ANALYSIS
REVISED AUTHORIZED STAFFING LEVEL**

Division	2005 Authorized Positions	2005 Revised Positions	Change 2005-2004
Operations	2,378	2,452	74
Finance & Administration	100	100	0
Engineering & Project Management	30	30	0
Legal Affairs	39	39	0
Human Resources	35	35	0
Executive	78	78	0
Total	2,660	2,734	74

ATTACHMENT B

APPROPRIATION TRANSFERS

Section 2 of the Budget Appropriation Resolution (No. 2004-164) states "That transfers of funds may be made in this appropriation budget from one division to another, or within a division from one department to another, or from one line item to another, and shall be reported to the Board within thirty days after the end of the month in which said transfer occurred." The following transfers will be made during the month of March 2005 contingent upon Board and Municipal approval of the proposed merger(s) of the Maple Heights and North Olmsted Municipal Bus Lines with the Greater Cleveland Regional Transit Authority.

General Fund

<u>From Dept./ To Dept.</u>	<u>Amount</u>	<u>From Line Item</u>	<u>To Line Item</u>	<u>Reason</u>
43 Satellites & Pass Thrus/ 39 Fleet Management	\$20,200	508014	504000	Transfer of funds from Satellites – Maple Heights to Materials & Supplies object class to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 43 Same	\$183,000	508014	503000	Transfer of funds from Satellites – Maple Heights to Services object class to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 49 Triskett District	\$11,800 \$13,200	508014 508014	503000 504000	Transfer of funds from Satellites – Maple Heights to Services and Materials & Supplies object classes to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 49 Triskett District	\$620,000 \$209,472	508014 508014	501100 502000	Transfer of funds from Satellites – Maple Heights to Operator Labor Payroll and Fringes object classes to accommodate merger of municipal bus line with GCRTA.

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 Appropriation Transfers

<u>From Dept./ To Dept.</u>	<u>Amount</u>	<u>From Line Item</u>	<u>To Line Item</u>	<u>Reason</u>
43 Satellites & Pass Thrus/ 49 Triskett District	\$170,500 \$57,500	508014 508014	501200 502000	Transfer of funds from Satellites – Maple Heights to Misc. Hourly Payroll and Fringes object classes to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 39 Fleet Management	\$68,625	508015	504000	Transfer of funds from Satellites – North Olmsted to Materials & Supplies object class to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 43 Same	\$265,000	508015	503000	Transfer of funds from Satellites – North Olmsted to Services object class to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 47 Harvard District	\$32,550 \$42,575	508015 508015	503000 504000	Transfer of funds from Satellites – North Olmsted to Services and Materials & Supplies object classes to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 47 Harvard District	\$1,088,000 \$366,879	508015 508015	501100 502000	Transfer of funds from Satellites – North Olmsted to Operator Labor Payroll and Fringes object classes to accommodate merger of municipal bus line with GCRTA.
43 Satellites & Pass Thrus/ 47 Harvard District	\$278,800 \$94,100	508015 508015	501200 502000	Transfer of funds from Satellites – North Olmsted to Misc. Hourly Payroll and Fringes object classes to accommodate merger of municipal bus line with GCRTA.