

RESOLUTION 2005-6

AUTHORIZING SOLE SOURCE CONTRACT 2005-004 WITH SOFTWARE SOLUTIONS UNLIMITED TO PROVIDE SOFTWARE MAINTENANCE SERVICES FOR THE AUTHORITY'S CITME SYSTEM FOR A PERIOD OF SEVENTEEN MONTHS AT A TOTAL PRICE OF \$251,822.00 (GENERAL FUND - INFORMATION SYSTEMS DEPARTMENT BUDGET).

WHEREAS, the Authority currently utilizes Ultramain Software System licensed products in its maintenance and materials management applications; and

WHEREAS, this maintenance and materials management software is proprietary to Software Solutions Unlimited, the original provider and installer of this software; and

WHEREAS, the offer of Software Solutions Unlimited located at 7500 Jefferson Street, Suite 212, Albuquerque, New Mexico 87109, to provide software maintenance services was received on September 14, 2004; and

WHEREAS, the Ohio Revised Code, Section 306.43H(3) provides that competitive bidding is not required when the expenditure is for a renewal or re-negotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, after negotiations, the offer of Software Solutions Unlimited to provide software maintenance for the Authority's CITME maintenance and materials management system for a period of seventeen months at a total price of \$251,822.00 was agreed upon; and

WHEREAS, the General Manager/Secretary-Treasurer deems the negotiated offer of Software Solutions Unlimited to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Software Solutions Unlimited, as negotiated, to provide software maintenance services for the Authority's maintenance and materials management system for a period of seventeen months be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Software Solutions Unlimited to provide software maintenance services for the Authority's time and attendance system for a period of seventeen months.

Section 3. That said contract shall be payable out of the General Fund, Information Systems Department budget at a total price of two hundred fifty one thousand eight hundred and twenty two & 00/100 dollars (\$251,822.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2004-112; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects Software Solutions Unlimited to attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 18, 2005



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

Title/Description: AUTHORIZING SOLE SOURCE CONTRACT 2005-004 WITH SOFTWARE SOLUTIONS UNLIMITED TO SOFTWARE MAINTENANCE SERVICES FOR THE AUTHORITY'S CITME SYSTEM FOR A PERIOD OF SEVENTEEN MONTHS AT A TOTAL PRICE OF \$251,822.00 (GENERAL FUND, INFORMATION SYSTEMS DEPARTMENT BUDGET).	Resolution No.: 2005- 6
	Date: January 13, 2005
	Initiator: Information Systems Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for software maintenance services for the CITME maintenance and materials management system.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires a maintenance agreement for the CITME maintenance and materials management system. This system which is part of the Operations Division, manages materials usage and the work order system including documentation of labor used to provide both fleet management and facilities management. CITME also provides real time updates to the Authority's inventory system. It is also interfaced to the Authority's Oracle Financial Management and Purchasing system. The reports generated through CITME will provide management tools that will allow for greatly improved analysis of both maintenance processes and contractor performance.
- 3.0 **PROCUREMENT BACKGROUND:** This sole source contract is exempt from competitive bidding as authorized under Section 306.43H(3) of the Ohio Revised Code. Software Solutions Unlimited developed this maintenance and materials management system on a proprietary basis and is the only source for maintenance services.

Software Solutions Unlimited was contracted to provide and implement the CITME software. Under the terms of the original contract, the service agreement was to begin in July of 2003. Because the GCRTA did not agree that beneficial use of the system was achieved until May 1, 2004, negotiations were conducted to extend the commencement of the service period. Accordingly, this proposed service agreement commences on May 1, 2004 and expires on September 30, 2005.

The Procurement Department requested a proposal from Software Solutions Unlimited. The Information Systems Department reviewed the proposal for adherence to technical scope. The Procurement Department determined the price, after negotiations, to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities and due to the proprietary nature of the product.
- 5.0 **POLICY IMPACT:** Does not apply.

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- 6.0 ECONOMIC IMPACT: This contract will be funded by the General Fund, Information Systems Department budget at a total price of two hundred fifty one thousand eight hundred and twenty-two & 00/100 dollars (\$251,822.00).
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would prevent continued maintenance of the CITME software and risk breakdowns in the Authority's system of maintenance and materials management.
- 8.0 RECOMMENDATION: It is recommended that the offer of Software Solutions Unlimited be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement Requirements.



CEO, General Manager/Secretary-Treasurer