

RESOLUTION NO. 2004- 153

AUTHORIZING CONTRACT NO. 2004-092 WITH BRASCO INTERNATIONAL, INCORPORATED FOR THE FABRICATION AND DELIVERY OF BUS PASSENGER SHELTERS KITS, PHASE X, IN THE AMOUNT OF \$88,600.00 (RTA DEVELOPMENT FUND - SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has identified a need to purchase 20 fabricated bus passenger shelters and assorted parts to be used for new installations and replacements for damaged shelters under Project No. 10.76; and

WHEREAS, the bid of Brasco International, Incorporated located at 1000 Mt. Elliott, Detroit, Michigan 48207 was received on November 29, 2004 in the amount of \$88,600.00 to perform said services; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Brasco International, Incorporated to be the lowest responsive bid from a responsible bidder for said services and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Brasco International, Incorporated be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

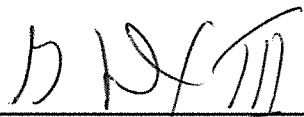
Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Brasco International, Incorporated for Project 10.76 – Fabrication and Delivery of Passenger Bus Shelter Kits.

Section 3. That said contract shall be payable from the RTA Development Fund, Service Management Department budget, including but not limited to Capital Grant OH-90-X436 in the amount of \$88,600.00 (\$70,880.00 in federal funds which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2004-112; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Brasco International Incorporated will attempt to exceed the 4% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 21, 2004   
President

Attest:   
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

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AUTHORIZING CONTRACT NO. 2004-092 WITH BRASCO INTERNATIONAL, INCORPORATED FOR THE FABRICATION AND DELIVERY OF BUS PASSENGER SHELTERS KITS, PHASE X IN THE AMOUNT OF \$88,600.00 (RTA DEVELOPMENT FUND - SERVICE MANAGEMENT DEPARTMENT BUDGET)	Resolution No.: 2004-153
	Date: December 16, 2004
	Initiator: Service Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE:** This action will allow the Authority to enter into a contract to acquire services for the fabrication, without installation, of extra small and small bus shelter kits and assorted parts, under Project No. 10.76. This is part of an ongoing program to upgrade and maintain our bus passenger shelters.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has identified a need to purchase 20 fabricated shelters and assorted parts to be used for new installations and replacements for damaged shelters. Manufacturing and delivery of these products are expected to be completed within 150 calendar days of the notice to proceed with the work.
- 3.0 **PROCUREMENT BACKGROUND:** Eight prospective bidders requested packages for this solicitation and two bids were received on November 29, 2004, as follows:

<u>BIDDER</u>	<u>BID PRICE</u>
Brasco International, Incorporated Detroit, Michigan 48207	\$88,600.00
Columbia Equipment Company, Incorporated Jamaica, New York 11433	\$99,810.00

One company responded that they did not have enough time to prepare the bid although the package was sent to them five weeks prior to the required date.

The Basis of Award is the lowest total responsive bid price from a responsible bidder.

A price analysis was performed and the Procurement Department determined the bid price to be fair and reasonable.


- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 4% DBE goal was established for this procurement. Brasco International submitted good faith efforts documentation for the failure to achieve the DBE participation goal. The Office of Business Development determined that the information was sufficient for contract award. A 2.4% DBE goal will be achieved through the following DBE firm:

DBE(s) Name/Address	DBE Category	Scope of Work	Amount	Percent
Davis Freight Buffalo, New York	Caucasian Female	Long Distance Trucking and Delivery	\$2,200.00	2.4%
<b>Total DBE Participation:</b>			<b>\$2,200.00</b>	<b>2.4%</b>

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- 5.0 POLICY IMPACT: None
- 6.0 ECONOMIC IMPACT: This procurement will be funded from the RTA Development Fund, Service Management Department budget, including but not limited to Capital Grant OH-90-X436, Line Item 11.91.02 in the amount of \$88,600.00 (\$70,880.00 in Federal funds which represents 80% of the total cost). The price submitted is 12% below the Engineer's Estimate of \$100,000.00 and 11% below the second low bid. This grant activity expenditure will assist GCRTA in meeting the FTA Enhancement requirement.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of all bids would delay the Authority's ability to maintain an adequate supply of fabricated bus shelters and parts to replace damaged shelters resulting in an inconvenience to bus passengers.
- 8.0 RECOMMENDATION: It is recommended that the bid of Brasco International, Incorporated be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate  
to the availability of funds, legal form  
and conformance with the Procurement  
requirements.



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CEO, General Manager/Secretary-Treasurer