

RESOLUTION 2004-132

AUTHORIZING CONTRACT 2004-046 WITH MCCORMICK TAYLOR, INC. TO PROVIDE SECURITY AND EMERGENCY PLANNING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$133,780.00 (GENERAL FUND – TRANSIT POLICE DEPARTMENT BUDGET)

WHEREAS, the Authority has a requirement to obtain consulting services to update documents and procedures to plan for the prevention, response, and recovery from emergencies or disasters; and

WHEREAS, the proposal of McCormick Taylor, Inc., located at 2001 Market Street, Philadelphia, PA 19103 to provide these consulting services was received on July 14, 2004; and

WHEREAS, after negotiations, the proposal of McCormick Taylor, Inc. to provide these consulting services in an amount not to exceed \$133,780.00 was determined to be the most advantageous to the Authority, cost and other factors considered; and

WHEREAS, the General Manager/Secretary-Treasurer deems the negotiated offer of McCormick Taylor, Inc. to be in the best interest of the Authority, price and all other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of McCormick Taylor, Inc., as negotiated, to provide Security and Emergency Planning consulting services be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with McCormick Taylor, Inc. to provide Security and Emergency Planning consulting services.

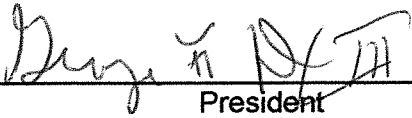
Section 3. That said contract shall be payable out of the General Fund, Transit Police Department budget, in an amount not to exceed one hundred thirty-three thousand seven hundred eighty & 00/100 dollars (\$133,780.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; compliance by the contractor to the Specifications and Addenda thereto, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2004-112; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects McCormick Taylor, Inc will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 19, 2004



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: AUTHORIZING CONTRACT 2004-046 WITH MCCORMICK TAYLOR, INC. TO PROVIDE SECURITY AND EMERGENCY PLANNING CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$133,780.00 (GENERAL FUND – TRANSIT POLICE DEPARTMENT BUDGET).	Resolution No.: 2004- 132
	Date: October 14, 2004
	Initiator: Transit Police Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for obtaining a consultant to update documents and procedures to plan for the prevention, response, and recovery from emergencies or disasters that arise from accidental or purposeful causes.

- 2.0 DESCRIPTION/JUSTIFICATION: The Authority needs to develop an effective and efficient emergency operations philosophy complimented by the maintaining of current procedures that accurately reflect the security environment in Greater Cleveland. The procedures developed must be consistent with the idea that integrating and cross-referencing the various plans fosters the depth of understanding needed to manage critical incidents. The procedures shall be in harmony with the various guidelines published by various regulatory and supporting governmental agencies. It is necessary to conform the various plans into a common point of reference that will generate integrative forces that will impact the activity of the various Divisions and Departments in this area. The final product will be an easy to use electronic format that is capable of editing. The ultimate objective is to help the Authority's management team make good, sound decisions regarding safety and security risks and trade-offs. Policies and procedures must provide a structured system for managing uncertainty and the corresponding impacts that decisions have on the lives and well being of employees, customers, and the community at large.

- 3.0 PROCUREMENT BACKGROUND: Six proposals were received in response to this solicitation. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of McCormick Taylor, Inc. to provide Security and Emergency Planning consulting services was selected as the most advantageous to the Authority.

McCormick Taylor, Inc., along with subcontractor Boyd Caton Grant Transportation Group (BCG), a Certified Woman-Owned business Enterprise in Virginia, are leaders in providing safety, security, and emergency consulting to the transit industry. They have completed numerous safety and security documents for the Federal Transportation Administration, the Volpe National Transportation Systems Center, and other related entities. In addition, McCormick Taylor, Inc. developed the Transit System Security Program Planning Guide and it was distributed along with their Transit Security Procedures Guide and a number of BCG publications to all transit systems in the US by the FTA Administrator as part of a toolkit immediately after the events of September 11, 2001.

A cost analysis has been performed and the Procurement Department has determined that the pricing of McCormick Taylor, Inc. is fair and reasonable to the Authority.

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- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract will be funded through the General Fund, Transit Police Department budget, in an amount not to exceed one hundred thirty three thousand seven hundred eighty & 00/100 dollars (\$133,780.00). The negotiated price equals the amount budgeted for this project.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will leave the Authority without the policy and procedures in place to effectively and efficiently address the critical decisions regarding safety and security risks associated with emergencies and disasters.
- 8.0 RECOMMENDATION: This procurement was reviewed by the Board of Trustees Executive Committee at their October 5, 2004 meeting and recommended for approval to the Board of Trustees. It is recommended that the offer of McCormick Taylor, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement Requirements.



CEO, General Manager/Secretary-Treasurer