

RESOLUTION 2004- 119

AUTHORIZING CONTRACT NO. 2004-064 WITH LAIRD PLASTIC INC. FOR THE FURNISHING OF SHELTER GLASS, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$45,407.00 (GENERAL FUND – FLEET MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has recurring requirements for replacement of shelter glass;
and

WHEREAS, the bid of Laird Plastic Inc. located at 101-10 Foster Avenue, Brooklyn, NY 11236 for the furnishing of shelter glass, as specified and as required, for a period of two (2) years was received on August 25, 2004 at unit prices resulting in an amount not to exceed forty five thousand four hundred seven & 00/100 dollars (\$45,407.00) for this period; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Laird Plastic Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Laird Plastic Inc. for the furnishing of shelter glass, as specified and as required, be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Laird Plastic Inc. for the furnishing of shelter glass, as specified and as required, for a period of two (2) years at the bid price.

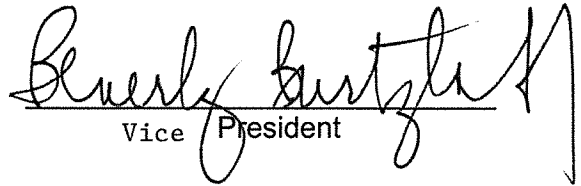
Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed forty five thousand four hundred seven & 00/100 dollars (\$45,407.00) for the two year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; contingent upon compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2004-112; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

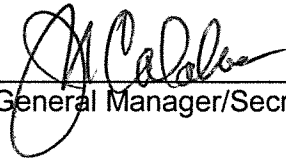
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Laird Plastic Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 21, _____, 2004



Vice President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2004-064 WITH LAIRD PLASTIC INC. FOR THE FURNISHING OF SHELTER GLASS, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$45,407.00 (GENERAL FUND - FLEET MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2004- 119
	Date: September 16, 2004
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of shelter glass, as specified and as required, for a period of two (2) years.
- 2.0 DESCRIPTION/JUSTIFICATION: In order for the Authority to maintain passenger shelters in a safe and presentable condition, the Facility Maintenance department regularly replaces broken and damaged glass in all passenger shelters. The tempered glass is crack resistant giving increased protection from vandalism and temperature variances. Due to frequent exposure to human contact, it is used as a safety glass because, if broken, it breaks into small round pieces. The polycarbonite glass is designed to resist the affects of abrasion and scratching caused by repeated contact by customers. The polycarbonite is also designed to resist the effects of ultra violet light without fogging or crazing. Both of these products are used at bus shelters throughout the Authority's system.
- 3.0 PROCUREMENT BACKGROUND: Invitations for bid were sent to six (6) prospective bidders. Bids were opened on August 25, 2004. There were three (3) bids submitted. One bidder did not submit all required attachments and was found to be non-responsive. The bid prices are as follows:

<u>COMPANY</u>	Bid Prices	
	<u>Tempered Glass</u> 300 pieces	<u>Polycarbonite</u> 200 pieces
Laird Plastic Inc. 101-10 Foster Avenue Brooklyn, NY 11236	\$19,665.00 \$65.55 each	\$25,742.00 \$128.71 each
Builders Glass & Door Corp. 1775 E. 45 th Street Cleveland, OH 44103	\$30,153.00 \$100.51 each	N/Q

The bid of Laird Plastic Inc. has been determined by the Procurement Department to be a responsive bid from a responsible bidder. Laird Plastics, Inc. is the current contractor and has been satisfactorily providing the Authority with this specified material for the past several years.

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

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- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget in an amount not to exceed forty-five thousand four hundred seven & 00/100 dollars (\$45,407.00) for the two (2) year period.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this award would delay the procurement of shelter glass not allowing timely replacement of damaged shelter glass and causing potential unsafe and hazardous conditions to the general public.
- 8.0 RECOMMENDATION: It is recommended that the bid of Laird Plastic Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer