

RESOLUTION 2004- 116

AUTHORIZING CONTRACT NO. 2004-055 WITH LYDEN OIL CO., FOR THE FURNISHING OF TRANSMISSION FLUID, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR WITH AN OPTION FOR ONE (1) ADDITIONAL YEAR IN A TOTAL AMOUNT NOT TO EXCEED \$244,250.00 (GENERAL FUND - FLEET MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of transmission fluid for the routine maintenance of the Authority's revenue and non-revenue vehicles; and

WHEREAS, the bid of Lyden Oil Co., located at 3711 LeHarps Rd, Youngstown, Ohio 44515 for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year with an option for one (1) year was received on July 14, 2004, at unit prices resulting in an amount not to exceed one hundred twenty two thousand one hundred twenty-five & 00/100 dollars (\$122,125.00) for the base year with an option for one (1) additional year at the same rates; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Lyden Oil Co., to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Lyden Oil Co. for the furnishing of transmission fluid be and the same is hereby accepted as a responsive bid from a responsible bidder.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Lyden Oil Co., for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year with the right to exercise the option for one (1) additional year at the bid price.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred twenty two thousand one hundred twenty-five & 00/100 dollars (\$122,125.00) for the base year with an option for one (1) additional year at the same rates.

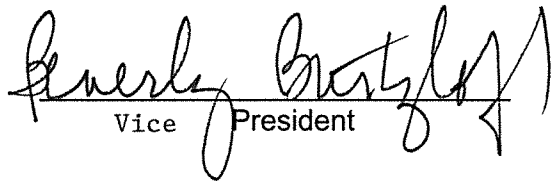
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years, compliance by the contractor to the Specification and Addenda; if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2004-112; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

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Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Lyden Oil Co. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 21, 3, 2004


Vice President

Attest: 
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

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TITLE/DESCRIPTION: AUTHORIZING CONTRACT NO. 2004-055 WITH LYDEN OIL CO. FOR THE FURNISHING OF TRANSMISSION FLUID, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR WITH AN OPTION FOR ONE (1) ADDITIONAL YEAR IN A TOTAL AMOUNT NOT TO EXCEED \$244,250.00 (GENERAL FUND - FLEET MANAGEMENT DEPARTMENT BUDGET).	Resolution No.: 2004-116
	Date: September 16, 2004
	Initiator: Fleet Management Department
ACTION REQUEST:	
<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year with an option for one (1) additional year.
- 2.0 DESCRIPTION/JUSTIFICATION: This contract for transmission fluid is required in the routine maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 PROCUREMENT BACKGROUND: Solicitation packages were sent to a total of six (6) prospective bidders. Bids were opened on July 14, 2004. Two (2) responsive bids were submitted for this procurement. Summary of the two (2) bids are as follows:

<u>COMPANY</u>	<u>TOTAL BID PRICE</u>
Lyden Oil Co. 3711 LeHarps Rd. Youngstown, Ohio 44515	\$122,125.00
W.W. Williams Midwest, Inc. 1176 Industrial Pkwy N. Brunswick, Ohio 44212	\$132,832.10

The bid of Lyden Oil Co. has been determined by the Procurement Department to be a responsive bid from a responsible bidder. Lyden Oil Co. has provided services on previous contracts for transmission fluid. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred twenty two thousand one hundred twenty-five & 00/100 dollars (\$122,125.00) for the base year with an option for one (1) additional year at the same rates.
- 7.0 ALTERNATIVES: Reject all bids. Rejection of this bid would delay procurement of transmission fluid leaving the Authority without enough transmission fluid to service the Authority's revenue and non-revenue vehicles causing potential disruptions in service.

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- 8.0 RECOMMENDATION: It is recommended that the bid of Lyden Oil Co., be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

Sheryl Kay Benford acting for:

CEO, General Manager/Secretary-Treasurer